

1997



ANNUAL REPORT
ANDOVER, MASSACHUSETTS

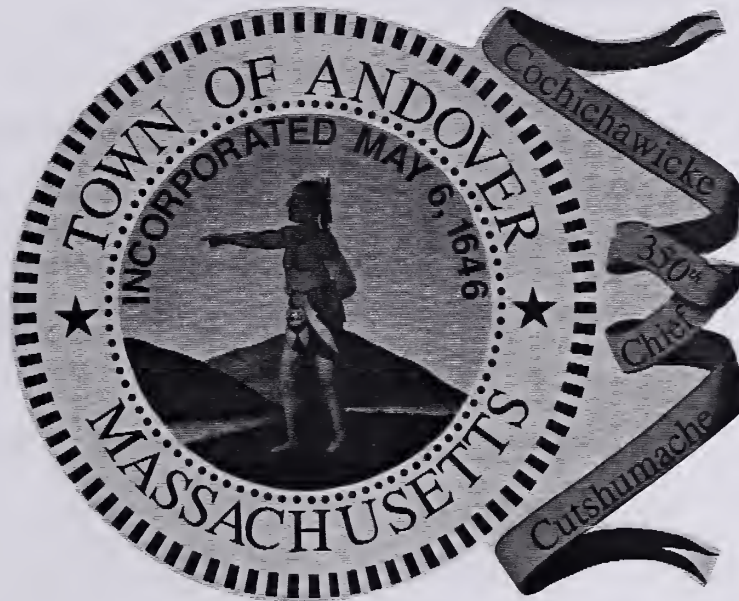


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TOWN OF ANDOVER

1997 ANNUAL REPORT



**PREPARED BY THE TOWN MANAGER
PURSUANT TO THE PROVISIONS OF CHAPTER 40,
SECTION 49 OF THE GENERAL LAWS OF THE
COMMONWEALTH OF MASSACHUSETTS AND
ARTICLE II, SECTION 4 OF THE GENERAL BY-LAWS OF
THE TOWN OF ANDOVER**

**COVER PHOTO TAKEN IN ELM SQUARE
COURTESY OF ANDOVER RESIDENT &
PHOTOGRAPHER ROBERT A. DENNIS**

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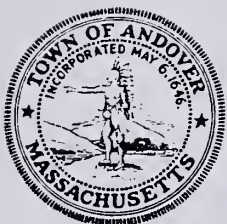
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VISION STATEMENT

The Town of Andover, more than a place to live, is a way of life. Its legacy of democracy shall be preserved. Each citizen should experience the treasures of nature, history, individual respect, neighborhood, and learning. As resources and energy allow, each of these gifts from the past will be enriched in the present for those yet to be.

Andover Board of Selectmen



TOWN OF ANDOVER

MASSACHUSETTS

Town Offices
36 Bartlet Street
Andover, MA 01810
(508) 623-8200

To the Honorable Board of Selectmen and Citizens of Andover:

The year 1997 offered a number of surprises for Andover. The first was a surprise snowstorm on the evening of March 30th and during the day of April 1st which resulted in over 23 inches of snow and came as an April Fool's present to all of us who were preparing for Spring. We had a number of surprises from long-time Town employees when Richard E. Neal, Superintendent of Schools, James F. Johnson, Chief of Police and Gerald H. Silverman, Chairman of the Board of Selectmen, all announced their intention to retire next year. James M. Barenboim, Chairman and member of the Board of Selectmen for nine years, announced that he would retire from the Board and not seek re-election in the 1997 Town Election.

The Town welcomed new Selectmen Brian P. Major for a three-year term to replace James M. Barenboim and John P. Hess for a one-year term to fill the vacancy left by Barry R. Finegold who was elected as a State Representative.

The official business of the Town was conducted at the Annual Town Meeting in April in Andover High School's new field house. On the first night, 1,225 voters inaugurated the field house for Town Meeting use. The voters approved a budget of \$78.4M which allowed an excess levy capacity of \$868,100. This is noteworthy because this is the third year that the Town has not taxed to the maximum of the levy limit. Along with that, in December, the Board of Selectmen voted to classify the tax rate and reduce the split between residential and commercial/industrial and personal property taxes by 1.5%. The previous shift was 33% and the Board voted to reduce it to 31.5%.

On the development front, the Town experienced steady residential growth with 78 new single family home building permits issued. On the industrial and office building front there was considerable growth. The Planning Board, during 1997, permitted over 1.5 million square feet of office space. Most of this was in the I-93 and River Road area. Also, an example of a positive building re-use is Putnam Investment's renovation of the former GCA building on Shattuck Road. The GCA facility is 345,000 square feet and it was vacant for several years. Putnam remodeled the building and opened it as a customer service center in early 1997.

Schools were a high priority for the Town government during the year. The Department of Plant and Facilities worked extensively on two schools - the Bancroft Elementary School and West Elementary School. At the Bancroft Elementary School, the Town worked to address the air quality and overcrowding issues. The air quality issues were addressed by a thorough cleaning of the facility and improvements to the HVAC system. The overcrowding was addressed by the installation of four modular classrooms. At the West Elementary School, pods A and B, built twenty years ago along the open classroom concept design, were converted into twenty classrooms complete with walls, drop ceilings, HVAC, electrical systems, etc.

The Council on Aging was the recipient of the 1997 Veronica B. Smith Award for Excellence in Services and Programs. The Andover Senior Center was commended for their successfully innovative programs which reach in all directions from the cultural to the educational to the intergenerational to service the needs of our growing senior population.

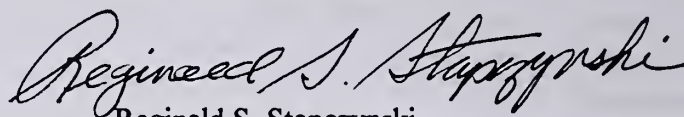
Three projects in the planning stages consumed a considerable amount of the Town Manager's time during the year: the School Department's proposed Middle School, a Police and Fire Station addition/renovation, and a new Senior Citizens Center. Architectural Resources Cambridge, Inc. was hired to prepare the preliminary plans and specifications for the proposed Middle School, grades 5 - 8. By year end the architects were well on the way defining the preliminary plan. Late in 1997, Request for Proposals were issued for architectural and engineering services for preliminary plans and specifications for the Police Station addition and renovation project and for the new Senior Citizen project.

The completion of the Andover High School addition and renovation project was the number one priority for the Town Manager all year long. It required day-by-day attention to the progress of construction. School opened successfully in September and by the end of 1997, Phases 4A, 5 and 6 were completed which resulted in 17 newly renovated classrooms and the Media Center being complete. The only thing left in 1998 was the remaining Phase 4B which included 10 classrooms and those were to be completed in March of 1998. The Town Manager's Office and Department of Plant and Facilities put in considerable time and resources to ensure that the construction at the high school was conducted safely. There were several incidents late in 1996 and early in 1997 that raised questions about the contractor's safety practices and the Town reacted by placing additional personnel at the school to ensure the safety of the students and faculty in the occupied area and to ensure safe construction practices in the construction areas. The additional personnel went into place in February and proved to be very successful in reducing the downtime and inconveniences in the occupied areas.

A number of long-time Town employees retired during 1997: James Brightney, Director of Municipal Maintenance - nineteen years of service; James Downey, DPW employee - 34 years of service; Maywood Kenney, DMM Secretary - 26 years of service; Evelyn Kou, Assistant Director, Memorial Hall Library - 22 years of service; Calvin Metcalf, Police Officer - 34 years of service; Joseph Ouellette, Police Officer - 26 years of service and George Miller, Police Sergeant - 32 years of service.

The Town of Andover, which is known for lively debate and community spirit, welcomes your participation at the upcoming Annual Town Election on March 24th and at the Annual Town Meeting on April 27th, 28th and 29th. I encourage you to do your part to keep Andover vital, dynamic and challenged by participating in these civic events and lending your voice to the citizens democracy that makes Andover such a wonderful place to live.

Respectfully submitted,


Reginald S. Stapczynski
Town Manager



TOWN OF ANDOVER MASSACHUSETTS

Town Offices
36 Bartlet Street
Andover, MA 01810
(508) 623-8200

Dear Citizens of Andover:

Rather than just an Annual Report for 1997, I would like to look back on the eighteen years that you have allowed me to serve you as a Selectman.

The first meetings I attended were in the Memorial Hall Library and then, later, we moved to the third floor of what is now the Town House.

My first major vote as an official in 1980 concerned gravel removal and now, in 1998, we have two warrant articles dealing with the same thing. Evidently nothing seems to change in government!

Cable television arrived in Andover in 1982 after two years of study and we are now in a new contract with our fourth or fifth company. The companies changed - we didn't. With the new programming and equipment, we have provided the Town and School buildings with state-of-the art technology including on-line services and communication connections for the future.

Having served the Town as Chairman of the Declining Enrollment Committee in the mid-70's, I had "tongue-in-cheek" talking about renovating the East Junior High School into a Town Office Building. As we are now aware, that became a reality in 1984. The Memorial Hall Library addition also occurred in the late 80's, along with the restoration of the Town House. We have added to our schools both in the 80's and 90's as the population of the Town increased causing school enrollments to rise.

The Robert E. McQuade Water Treatment Plant was built to provide Andover with a water program and to plan well into the 21st Century giving us the finest water available in the country.

The economic upturn that began in the early 90's has brought industrial development faster than we ever thought possible. This has helped Andover with its many building and development projects and will do so as the growth continues.

My only regret is that I have not been able to put a shovel in the ground to begin building a new Senior Center. That will probably happen shortly.

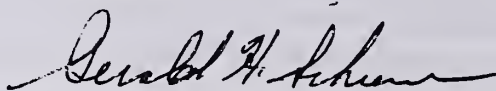
I would really like to thank the citizens for the opportunity to serve as a Selectman for all of these years. I never imagined when I left the Andover School System in 1974 that this opportunity would happen. I have worked with three Town Managers who all dedicated their time and effort to make Andover a better place to live. I joined a Board of outstanding people in March of 1980 - Jim Abramson, Col. Ed Harris, Norma Gammon and Susan (Poore) Dalton and all of those who replaced them have given the same wonderful service to the Town. Norma and Susan continue to serve the community in other ways long after leaving the Board. A special thanks to my friend Charlie Wesson who served with me for thirteen years.

I would be remiss if I didn't thank the hundreds of Town employees that I have shared many hours with during this period. We are extremely fortunate in our community for their dedication to Andover.

The Town would not be able to function without volunteers serving on its numerous committees and boards. If residents did not contribute their time as committee members by serving on the Finance Committee, Zoning Board of Appeals, Planning Board, etc., Andover would not be the place to live in Massachusetts

I really believe the Selectmen's Vision Statement - *"The Town of Andover, more than a place to live, is a way of life."*

Sincerely,

A handwritten signature in dark ink, appearing to read "Gerald H. Silverman". The signature is fluid and cursive, with a long horizontal stroke at the end.

Gerald H. Silverman, Chairman
Andover Board of Selectmen

FINANCE & BUDGET DEPARTMENT

The mission of the Finance Department is to build and reinforce confidence in Town financial management by managing and planning all financial functions in an efficient, cost effective and responsive manner, and, through a collaboration of team efforts, provide departments and the public with the necessary information to assure accuracy, accountability and justification.

FINANCE ADMINISTRATION

The Town Manager's Recommended Fiscal Year 1998 Budget was released on January 17, 1997. During the months of January, February, and March, approximately twenty meetings were held with the Board of Selectmen, Finance Committee and department heads to review the budget and warrant article requests and prepare recommendations for the Annual Town Meeting.

On April 4, 1997 the Finance Committee Report was mailed to 11,600 households. The Annual Town Meeting was held on April 14, 1997 and the Fiscal Year 1998 operating budget (Article 4) was adopted in the amount of \$75,305,961. This budget was an increase of 7% from the fiscal year 1997 operating budget of \$70,398,733.

The Andover Cable Advisory Committee completed its negotiations for the cable television license renewal in June, 1997. Continental Cablevision merged with U.S. West and U.S. West subsequently changed its name to Media One. Media One will provide state of the art technology services to the residents of Andover, including cable television as well as Media One Express, an Internet service. Some of the highlights resulting from the agreement with Media One include:

- upgrade in Education and Public Access Television Studio at Andover High School.
- Media One assumed the responsibility and associated costs for the broadcasting of public meetings.
- Media One has rewired and installed cameras and remote control accessories in the Board of Selectmen's conference room and the School Committee conference room.
- Media One has rewired all schools for cable and Internet access, including the provision of free Internet access for all schools and Memorial Hall Library.
- Media One has constructed a dedicated network connecting all school and municipal buildings for free highspeed data and video communications.

In October, the Town Manager released the FY1999-FY2003 Capital Improvement Program. This five year program totaled approximately \$74.6M in projects of which \$18M was recommended for FY1999.

ASSESSOR

The Board of Assessors is responsible for the valuation of all real estate and personal property items in the Town. The Board hears appeals in these two categories along with motor vehicle excise. The Assessors are also responsible for the awarding of nearly 350 property tax exemptions on an annual basis. Major exemption groups include senior citizens, disabled veterans, widows and widowers, and individuals classified as blind.

The Board of Assessors also conducts revaluations of all property on a triennial (every three years) basis. The Board is responsible for meeting all Massachusetts Department of Revenue guidelines for property valuations, reporting of valuations and tax billing.

The Assessor's Division gathers vast amounts of property and ownership related information that is available to the general public. More than 1,000 requests for public records and information are received and processed on an annual basis. Some of the highlights for 1997 are as follows:

- The installation of a new Windows based assessment system will begin on April 1st. The system will provide better desktop access for the staff and the public.
- The Board of Assessors worked through the year to successfully reduce the number of Appellate Tax Board cases from over 100 appeals to less than thirty appeals.
- In conjunction with the Tax Collector's Office, the Board of Assessors worked to settle outstanding tax delinquencies through repayment plans or petitions to remove uncollectable taxes from the rolls.

CENTRAL PURCHASING

In 1997 the Central Purchasing Division processed approximately 2,417 purchase orders and 5,712 requests for payments for the Town, and 3,644 purchase orders for the School Department. During this period there were approximately 46 bids and nine requests for proposals which were advertised and officially opened. The continued utilization of the State bids and contracts available to cities and towns has provided numerous benefits to the taxpayers of Andover.

At the end of the year, John W. Aulson, Purchasing Agent for the past nineteen years, retired. Elaine M. Shola was promoted to this position of Purchasing Agent/Insurance Coordinator for the Town and School Departments.

Throughout 1997 Andover has initiated a number of Cooperative Bids as well as participated in a number of these bids with other communities. Under Massachusetts General Laws, two or more political subdivisions may jointly purchase goods or services through the bidding process. Some of the items purchased were: paper products for copy machines, police vehicles, road salt, chemicals, fuel oils, vehicle fuels and office supplies.

Some of the major request for proposals and bids solicited in 1997 were:

- Burner Replacement at Bancroft School
- Highway Rock Salt, Solar Salt and Liquid Calcium Chloride 32%
- Replacement of Fuel Oil Tank and Vault Modifications at the Water Treatment Plant
- Outdoor Lighting for Recreational Facilities
- Rescue Hovercraft and Trailer
- Miscellaneous Road Materials
- Athletic Equipment
- Cafeteria Paper Products
- Replacement of Unit Ventilators at Bancroft school
- Fire Curtains for Doherty Middle School

- Drywall Partitions for West Elementary School
- Portable Air Compressors
- Aerial Ladder/Platform Truck for Fire Department
- Drainage Construction
- Water Mains for Ballardvale
- Office Supplies, Equipment and Furniture
- Steel Beam Guard Rails for Various Locations
- Purchase and/or Lease of Portable Modular Classrooms
- The Lease of One Vehicle for Elder Services
- Facilities Study/Site Selection for Location of a New Senior Center Building
- Facilities Study/Site Selection for Location of a New Public Safety Building
- Consulting Services to assist in the Selection of a Police Chief

The Office of Central Purchasing is also responsible for administering the contract compliance of Andover's Affirmative Action Plan, as well as the insurance coordination and risk management for all Town and School Departments. The health and personal insurance however, is handled by the Human Resources Department. Central Purchasing has handled numerous casualty and property claims over the year. Approximately 24 claims have resulted in \$193,445.17 being recovered for the Town.

COLLECTOR/TREASURER

The Collector/Treasurer's Division is responsible for the collection, investment and disbursement of all Town monies. Some of the highlights for 1997 are as follows:

- Installed new parking ticket system that will increase efficiency and reduce costs.
- Successfully processed over 50,000 real estate and personal property bills and payments as well as 30,000 excise tax bills and payments.
- Borrowed 4.2 million dollars at the extremely low rate of 4.61%.
- Helped to maintain Andover's high bond rating of Aa1.
- Invested Town funds to maximize interest income.

INFORMATION SYSTEMS

The Information Systems Division is responsible for hardware, software and computerized data used in municipal operations including financial records, word processing documents, electronic transmission and other varied electronic files. This division supports all users of the network and strives to meet the many diversified needs of town government. Highlights for 1997 include:

- upgraded the centralized financial application server which substantially increased the performance of software and will greatly facilitate FY2000 compliance.
- rewired Town Offices building, and coordinated the rewiring of the School Administration wing for networking purposes.
- implemented a local area network in Town Offices which allows users to access both PC based applications and centralized financial applications.
- improved access to office automation software, file sharing and e-mail.
- converted many reporting obligations to be electronically transmitted to increase efficiency

and timeliness.

- upgraded PC hardware and software to run Windows95.
- provided over 100 PC training slots to employees (Windows, word processing, spreadsheet, database).

VETERANS SERVICES

The Veterans Services Division is responsible for providing assistance to veterans and their families. Nine families were assisted with funds to help pay for fuel, food, medical and personal needs. The Town is reimbursed for 75% of these expenditures by the State according to Chapter 115 of the Massachusetts General Laws.

Eleven veterans were admitted to Veterans Administration hospitals. Forty-two veterans died in 1997; thirty-five from World War II, three from the Korean War, and four from the Vietnam War. One of the highlights for 1997 was that the Harding Street Bridge was dedicated to Andover's Persian Gulf War veterans.



Town of Andover

TEN TOP TAXPAYERS - FISCAL 1998

Taxpayer Name	Property Type	Total Taxable Real Property	Total Taxable Personal Property	Total Taxable Real Estate	Total Tax Assessed	Percent of Total Levy
1) Andover Mills Realty Ltd. Partnership	Commercial	\$59,475,000	\$0	\$59,475,000	\$1,359,374.89	2.473%
2) Raytheon	Industrial	\$49,107,100	\$0	\$49,107,100	\$1,122,773.39	2.043%
3) Hewlett-Packard Company	Industrial	\$39,164,900	\$0	\$39,164,900	\$896,876.21	1.632%
4) Genelics Institute, Inc.	Industrial	\$27,235,900	\$0	\$27,235,900	\$623,702.11	1.135%
5) Gillette Company	Industrial	\$24,361,700	\$0	\$24,361,700	\$557,882.93	1.015%
6) Lincoln Andover LLC (Pulnam Investments)	Commercial	\$24,283,800	\$0	\$24,283,800	\$555,250.84	1.010%
7) Massachusetts Electric Co.	Ind/Utility	\$1,453,200	\$20,143,140	\$21,596,340	\$494,556.19	0.900%
8) C A Investment Trust	Resd/Comm	\$21,176,300	\$18,200	\$21,194,500	\$411,552.13	0.749%
9) New England Tel. & Tel.	Ind/Utility	\$6,417,900	\$13,720,400	\$20,138,300	\$461,167.07	0.839%
10) Interstate/GCL Partners LP (Andover Marriott)	Commercial	\$16,045,100	\$924,470	\$16,969,570	\$514,402.70	0.936%
Total		\$268,720,900	\$34,806,210	\$303,527,110	\$6,997,538.45	12.732%
Grand Value		\$303,527,110				

FIVE ADDITIONAL TOP TAXPAYERS - FISCAL 1998

Taxpayer Name	Property Type	Total Taxable Real Property	Total Taxable Personal Property	Total Taxable Real Estate	Total Tax Assessed	Percent of Total Levy
Digital Equipment Corp.	Industrial	\$15,807,985	\$0	\$15,807,985	\$362,002.86	0.659%
Merrimack Mutual Fire Insurance Co.	Commercial	\$12,141,800	\$490,000	\$12,631,800	\$289,268.22	0.526%
Connecticut General Life Ins. Co.	Commercial	\$12,480,000	\$0	\$12,480,000	\$282,125.27	0.513%
RWF, Inc	Industrial	\$11,518,800	\$0	\$11,518,800	\$263,780.52	0.480%
Riverview Commons Associates LP	Residential	\$10,730,100	\$0	\$10,730,100	\$172,666.43	0.314%
Total		\$62,678,685	\$490,000	\$63,168,685	\$1,369,843.30	2.492%
Grand Value		\$63,168,685				

FIFTEEN TOP REAL ESTATE ASSESSMENTS - FISCAL 1998

Taxpayer Name	Property Type	Real Property Assessment	Percent of Total Value	Total Taxable Real Estate	Total Tax Assessed	Percent of Total Levy
1) Andover Mills Realty Ltd. Partnership (Brickstone)	Office	\$58,113,200	1.841%		\$1,328,189.67	2.417%
2) Hewlett-Packard Company	Industrial	\$38,672,200	1.225%		\$885,593.38	1.611%
3) Genelics Institute, Inc.	Industrial	\$27,192,300	0.862%		\$622,703.67	1.133%
4) Raytheon Co.	Industrial	\$27,027,100	0.856%		\$618,496.50	1.125%
5) Gillette Company	Industrial	\$24,334,000	0.771%		\$557,248.60	1.014%
6) Lincoln Andover LLC (Pulnam Investments)	Office	\$24,283,800	0.769%		\$555,250.84	1.010%
7) Bolger, David F Rev. Tr. (Raytheon)	Industrial	\$21,801,200	0.691%		\$498,831.18	0.908%
8) InterStone/CGL Partners (Andover Marriott)	Hotel	\$16,045,100	0.508%		\$367,432.79	0.669%
9) Digital Equipment Corp.	Industrial	\$14,256,240	0.452%		\$325,467.90	0.594%
10) 150 Minuteman LP (Picture-Tel)	Industrial	\$13,080,700	0.414%		\$299,548.03	0.545%
11) Brookside Estates LP	Apartments	\$12,648,100	0.401%		\$200,092.94	0.364%
12) Merrimac Mutual Fire Insurance	Office	\$12,141,800	0.385%		\$277,075.88	0.504%
13) RWF, Inc. (SuperValu)	Industrial	\$11,248,200	0.356%		\$256,683.92	0.467%
14) Riverview Commons	Apartments	\$10,289,100	0.326%		\$162,773.56	0.296%
15) Dynamics Research Corporation	Office	\$9,277,000	0.294%		\$212,443.30	0.387%
Totals		\$320,410,040	10.152%		\$7,168,832.15	13.044%

TOWN OF ANDOVER FISCAL YEAR 1998

ANNUAL PROPERTY VALUATIONS

PROPERTY TYPE	FISCAL 1998 # ACCOUNTS	FISCAL 1998 ASSESSMENT	FISCAL 1997 # ACCOUNTS	FISCAL 1997 ASSESSMENT	FISCAL 1996 # ACCOUNTS	FISCAL 1996 ASSESSMENT
Single Family	8,100	\$2,131,037,500	8,051	\$2,097,830,800	7,970	\$1,876,832,100
Condominiums	923	\$78,127,100	921	\$77,918,400	919	\$68,750,900
Multi-family	389	\$120,503,400	393	\$124,232,100	394	\$107,405,200
Vacant Land	671	\$46,259,600	752	\$50,889,700	759	\$46,131,800
Other Residential	132	\$11,284,800	134	\$11,519,900	136	\$10,943,000
Commercial	262	\$210,993,647	249	\$199,866,092	249	\$163,567,445
Industrial	147	\$264,225,700	156	\$269,810,300	160	\$248,571,100
Mixed Use	197	\$228,654,100	184	\$201,173,500	194	\$202,780,700
Personal Property	356	\$65,035,210	348	\$58,689,120	324	\$52,269,560
Totals	11,177	\$3,156,121,057	11,188	\$3,091,929,912	11,105	\$2,777,251,805

ANNUAL MOTOR VEHICLE EXCISE TOTALS

	1997(1)	1996	1995	1994
# Commitments	7	10	10	8
# Bills	31,236	30,624	29,429	30,623
Total Excise Tax	\$3,437,531	\$3,135,663	\$2,903,930	\$2,603,788
(1) 1997 figures as of 2/13/98				

ANNUAL EXEMPTION TOTALS

EXEMPTION TYPE	1997 NUMBER	1997 AMOUNT	1996 NUMBER	1996 AMOUNT	1995 NUMBER	1995 AMOUNT
Widows/Widowers	66	\$18,997	68	\$21,672	77	\$23,250
Veterans	184	\$73,311	188	\$78,909	189	\$79,610
Blind	25	\$18,094	19	\$16,349	19	\$15,960
Seniors	65	\$49,286	64	\$50,542	54	\$44,565
Deferrals	9	\$25,985	9	\$23,403	9	\$20,470
Other	0	\$0	1	\$1,013	0	\$0
Hardship	1	\$1,004	0	\$0	0	\$0
Totals	350	\$186,677	349	\$191,888	348	\$183,855

ANNUAL ABATEMENT REQUESTS

FISCAL YEAR	NUMBER OF REQUESTS	NOTES
1998	113	
1997	437	(revaluation year)
1996	230	
1995	238	
1994	889	(revaluation year)

TAX RATE RECAPITULATION	BUDGET FY1995	BUDGET FY1996	BUDGET FY1997	BUDGET FY1998
EXPENDITURES				
Appropriations & Articles	62,335,008	66,410,333	71,609,767	75,772,606
Other Local Expenditures:				
Tax Title Purposes	20,000	40,000	40,000	40,000
Final Court Judgements	0	40,492	115,000	0
Overlay/ Other Deficits	653,461	543,401	1,135,896	588,013
Revenue Offsets/Cherry Sheet	70,350	66,663	68,758	64,552
Total Local Expenditures	743,811	690,556	1,359,654	692,565
State and County Charges	1,093,634	1,059,262	999,101	1,020,557
Overlay Reserve for Abatements	721,215	735,201	819,112	926,191
TOTAL EXPENDITURES	64,893,668	68,895,352	74,787,634	78,411,919
EST. RECEIPTS & OTHER REVENUE				
Estimated Receipts from State:				
Cherry Sheet Estimated Receipts	4,068,046	4,651,052	5,713,130	7,794,113
Cherry Sheet Estimated Charges	27,557	63,099	39,631	5,837
Total from State	4,095,603	4,714,151	5,752,761	7,799,950
Estimated Local Receipts:				
Local Estimated Receipts	11,520,500	4,733,000	5,032,000	5,945,000
Offset Receipts	570,220	634,163	699,000	980,451
Enterprise Funds		7,357,947	7,653,620	7,726,937
Revolving Funds (53e 1/2)		345,000	400,000	0
Total Local Receipts	12,090,720	13,070,110	13,784,620	14,652,388
Free Cash and Other Revenue:				
Free Cash - Articles	54,300	180,000	715,834	465,645
Other Available Funds	397,909	346,683	369,133	233,732
Revenue Sharing				
Total Other Appropriations	452,209	526,683	1,084,967	699,377
Free Cash - Operating Budget	300,000	300,000	1,500,000	300,000
Total Estimated Receipts	16,938,532	18,610,944	22,122,348	23,451,715
Total Property Taxes	47,955,136	50,284,408	52,665,286	54,960,204
TOTAL REVENUES	64,893,668	68,895,352	74,787,634	78,411,919

	FY1995	FY1996	FY1997	FY1998
TOTAL VALUATION (IN THOUSANDS)	2,676,333	2,777,252	3,091,930	3,156,121
RESIDENTIAL TAX RATE	16.06	16.41	15.48	15.82
COMM, IND, PER PROP TAX RATE	24.19	23.99	22.57	22.90
EQUALIZED TAX RATE	17.92	18.11	17.03	17.41

WATER AND SEWER ANNUAL REPORT

DEBT SERVICE —FY 1997

PRINCIPAL

INTEREST

SEWER

ART 21, 1984 PUMPING STATION

and

ART 26, 1985 LOWELL STREET(Advance Refundi	210,000.00	7,035.00
--	------------	----------

ART 21, 1984 PUMPING STATION

and

ART 26, 1985 LOWELL STREET(Advance Refunding)		99,820.00
---	--	-----------

ART 18, 1985 SANITARY SEWER	34,000.00	7,650.00
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ART 28, 1989 SANITARY SEWER(Advance Refun	60,350.00	16,726.90
---	-----------	-----------

ART 28, 1989 SANITARY SEWER(Advance Refunding)		16,973.00
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ART 33, 1989 NORTH STREET	5,000.00	465.00
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ART 41, 1991 NORTH STREET	30,000.00	10,190.00
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TOTAL	<u>339,350.00</u>	<u>158,859.90</u>
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WATER

ART 52, 1983 WATER BONDS	100,000.00	12,375.00
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ART 37, 1987 WATER MAINS	20,000.00	3,240.00
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ART 1A, 1987 TREATMENT PLANT	155,000.00	25,110.00
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ART 1A, 1987 TREATMENT PLANT(Advance Refu	232,500.00	52,312.50
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ART 1A, 1987 TREATMENT PLANT(Advance Refu	54,250.00	15,045.33
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ART 37, 1987 WATER MAINS	35,000.00	14,510.00
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ART 46, 1992 WATER MAINS	180,000.00	66,715.00
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ART 53, 1992 PUMPING STATION	50,000.00	18,882.50
------------------------------	-----------	-----------

ART 1A, 1997 TREATMENT PLANT	10,000.00	1,725.00
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ART 46, 1992 WATER MAINS	40,000.00	12,985.00
--------------------------	-----------	-----------

ART 53, 1992 BANCROFT PUMPING STATION	65,000.00	14,665.00
---------------------------------------	-----------	-----------

ART 1A, 1987 TREATMENT PLANT(Advance Refunding)		111,355.00
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ART 15,16, 1985 MAINS & STATION	285,000.00	9,547.50
---------------------------------	------------	----------

ART 1A, 1987 TREATMENT PLANT(Advance Refunding)		89,111.00
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ART 1A, 1987 TREATMENT PLANT(Advance Refunding)		23,401.00
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ART 37, 1987 WATER MAINS	40,000.00	49,993.00
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ART 46, 1992 WATER MAINS	12,000.00	16,725.26
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ART 53, 1994 WATER MAINS	40,000.00	7,700.00
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ART 32, 1995 WATER PLANT IMPROVEMENTS	50,000.00	22,812.50
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ART 33, 1995 WATER MAINS	55,000.00	53,088.75
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ART 31, 1995 FISH BROOK IMPROVEMENTS	25,000.00	17,768.75
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ART 46, 1992 WATER MAINS	15,000.00	9,388.75
--------------------------	-----------	----------

ART 46, 1993 PUMPING STATION REPAIR	10,000.00	7,107.50
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ART 32, 1995 WATER TREATMENT PLANT		12,875.00
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ART 46, 1992 WATER MAINS		6,242.50
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TOTAL	<u>1,473,750.00</u>	<u>674,681.84</u>
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WATER AND SEWER ENTERPRISE FUNDS

Statement of Revenues, Expense and Changes in Fund Balance

	<u>Water Enterprise</u>	<u>Sewer Enterprise</u>
<u>OPERATING REVENUES</u>		
Charges for Services	\$5,236,021	\$2,132,939
<u>OPERATING EXPENSES</u>		
Cost of Services and Administration	2,180,459	1,324,207
Debt Service	<u>2,129,314</u>	<u>498,210</u>
TOTAL OPERATING EXPENSES	4,309,773	1,822,417
OPERATING INCOME (LOSS)	926,248	310,522
<u>NONOPERATING REVENUES</u>		
Investment Income	29,493	
NET INCOME BEFORE TRANSFERS	955,741	310,522
<u>TRANSFERS</u>		
Operating Transfers Out	(918,533)	(195,066)
NET INCOME	37,208	115,456
RETAINED EARNINGS/FUND BALANCES		
Beginning of Fiscal Year	\$572,332	\$7,298
RETAINED EARNINGS/FUND BALANCES		
End of Fiscal Year	\$609,540	\$122,754

From Town of Andover Annual Audit Report for Fiscal Year ending June 30, 1997 (Powers and Sullivan, CPA)

TOWN COUNSEL

During 1997, Town Counsel had conferences with various Town officials on almost a daily basis. Town Counsel also reviewed all Articles of the Warrant and attended all Town Meetings. During the period covered by this report, contracts were drawn and reviewed and numerous deeds, easements, releases and agreements were drafted and recorded.

Town Counsel also made numerous appearances before State Courts and Administrative Boards. Formal legal opinions were researched and rendered to Town officials. Court challenges to decisions by the Town's boards and commissions were defended by Town Counsel.

During the year extensive work was done for the acquisition from multiple land owners of real property necessary for the planned expansion and improvement of River Road.

Special legislation authorized by Town Meeting for the removal of the office of Police Chief from Civil Service was drafted and submitted to the Legislature.

COMMUNITY DEVELOPMENT & PLANNING

BUILDING DIVISION

The Building Division is charged with the enforcement of the State Building Code 780 CMR of the Acts of 1972, and Chapter 40A, The Zoning Act, Massachusetts General Laws and all other applicable laws and regulations including applicable Sections of the Andover Code (Demolition Bylaw, The Ballard Vale Historic District Bylaw and the Chimney Cap Bylaw). The Building Division issues permits for all types of construction including, but not limited to, school buildings (both public and private), institutional buildings (nursing homes, nursery schools), business, commercial and industrial buildings, dormitories, multi-family as well as single family dwelling, pools, chimneys, signs and additions and alterations to all structures. The Building Officials also perform periodic inspections for those buildings which are required to obtain Certificates of Inspection under State Building Code, Section 108.

In addition to scheduled inspections and meetings with internal and external customers, the Building Division was represented at three (3) State Building Code Appeals Board Hearings, forty-six (46) Interdepartmental Reviews, and held thirty-eight (38) Plan Reviews.

<u>TYPE OF PERMITS</u>	<u>NO. OF PERMITS</u>	<u>ESTIMATED VALUES</u>	<u>FEES</u>
Single Family Dwellings (including foundations)	78	\$15,184,444	\$160,210*
New Commercial Construction	8	35,975,600	247,514
Additions and Alterations to All Types of Buildings	866	32,085,908	204,005
Public Buildings/Schools	42	5,810,681	35,307
Pools, Chimneys, Raze, Signs, etc.	142	649,374	8,140
Certificates of Inspection	21	----	974
Sealer of Weights and Measures	21	----	2,300
Zoning Verifications			144
TOTAL	1,178	\$89,706,007	\$658,594

*Includes Water Connection Fees

ELECTRICAL

The purpose of the Massachusetts Electrical Code is the practical safeguarding of persons and property from hazards arising from the use of electricity. The Electrical Inspector is responsible for receiving and granting permits and scheduling inspections on a daily basis, inspecting all residential,

commercial and industrial jobs, approving electrical plans for new buildings, assisting the Fire Department in inspections of fires due to faulty electrical devices and seeing that permits are issued for repairs due to fire damage.

Enforcement of fire alarm regulations for new homes, conducting and certifying inspections of schools, public buildings, day care centers and nursing homes in conjunction with the building officials are part of the duties of the Electrical Inspector. Numerous electrical violations were investigated with the cooperation of Massachusetts Electric Company and corrected without incident.

	<u>1996</u>	<u>1997</u>
ELECTRICAL PERMITS	1,118	1,137
ELECTRICAL PERMIT FEES	\$76,975.25	\$ 78,285.06

PLUMBING AND GAS FITTING

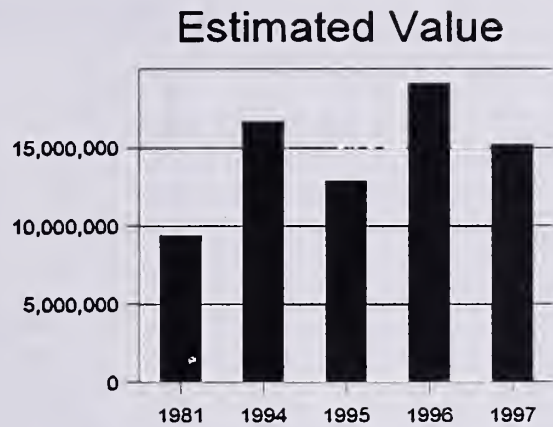
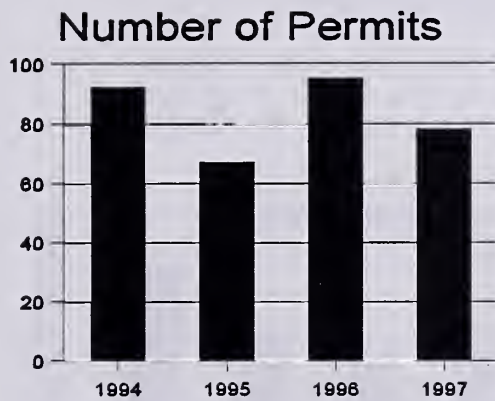
All plumbing and gas fitting installations are controlled through enforcement of the Commonwealth of Massachusetts State Uniform Plumbing and Gas Code, formulated by the Board of State Examiners of Plumbers and Gas Fitters under Massachusetts General Laws, Chapter 142.

The Plumbing and Gas Inspector issues permits for installation of gas piping, plumbing and sewer installations and repairs. Inspections are conducted as necessary to ensure compliance with State Codes. A Final Inspection is conducted for the purpose of issuance of Certificate of Occupancy. Complaints and violations are also investigated and corrected or reported to the proper authorities.

	<u>1996</u>	<u>1997</u>
PLUMBING PERMITS	648	767
PLUMBING PERMIT FEES	\$32,181	\$38,707
GAS FITTING PERMITS	544	510
GAS FITTING PERMIT FEES	\$13,810	\$14,706

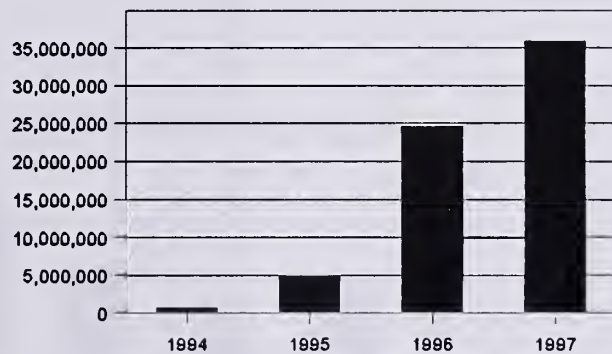
BUILDING DIVISION

Single Family Dwellings

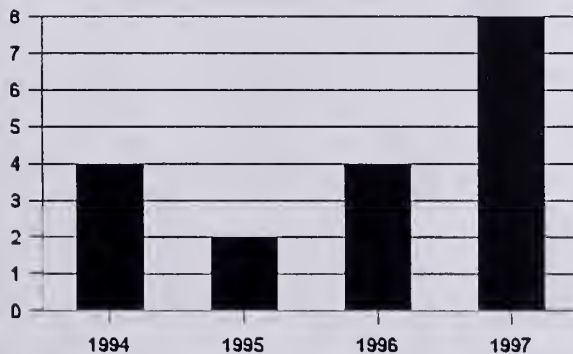


New Commercial Construction

Estimated Value



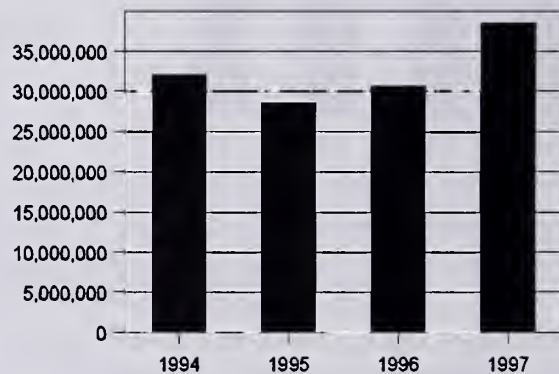
Number of Permits



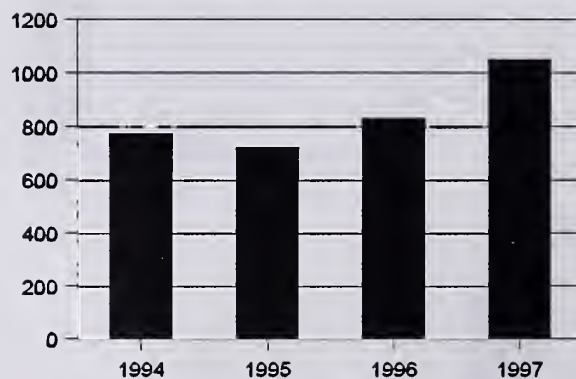
BUILDING DIVISION

Additions and Alterations

Estimated Value



Number of Permits



SUMMARY

BUILDING DIVISION PERMITS, FEES AND INSPECTIONS

ACTIVITY	NUMBER OF PERMITS	FEES COLLECTED *	INSPECTIONS PERFORMED
BUILDING	1178	658,594.00	2301
ELECTRICIAL	1137	78,285.00	1726
PLUMBING, GAS, SEWER	1277	53,413.00	1521
ZONING BOARD OF APPEALS	NA	15,494.00	NA
TOTALS	3592	805,786.00	5548

*Fees include Building, Electrical, Plumbing and Gas Permits, Zoning Board of Appeals and Water Connection Fees.

BUILDING ACTIVITY REPORT (1990-1997)

YEAR	NUMBER OF PERMITS	CHANGE %	ESTIMATED VALUE	CHANGE %	FEES	CHANGE %
1990	2644	-	40,299,627.	-	346,867.	-
1991	2772	+4.8%	37,974,355.	-5.8%	355,939.	+2.6%
1992	3024	+9.1%	72,749,256.	+91.6%	548,686.	+54.2%
1993	3326	+10.0%	65,665,930.	-9.7%	498,314.	-9.2%
1994	3160	-5.0%	58,730,475	-10.6%	546,240.	+10.8%
1995	3208	+1.5%	78,653,974.	+34%*	498,188.	-8.8%
1996	3528	+10.0%	75,121,942	-4.5%	575,692	+15.6%
1997	3592	+1.8%	89,706,007	+19.41%	805,786	+39.9%*

*The increase in estimated value of construction is caused by the public school construction projects, for which no permit fees have been collected.

* Please note that the 1997 fees collected by the Building Division now also include fees collected for electrical, plumbing and gas fitting permits.

BUILDING DIVISION ACTIVITY REPORT (1987-1997)

	1987	1988	1989	1990	1991	1992	1993	1994	1995	1996	1997
NEW DWELLINGS	101	72	74	73	120	141	97	92	67	95	78
ADDITIONS AND ALTERATIONS TO SINGLE FAMILY DWELLINGS	579	600	488	466	493	509	497	667	576	681	722
NEW MULTI FAMILY DWELLINGS	1	11	13	0	0	0	0	4	0	0	0
ADDITIONS AND ALTERATIONS TO MULTI FAMILY DWELLINGS	1	3	13	16	17	13	17	6	34	21	12
NEW COMMERCIAL AND INDUSTRIAL BUILDINGS	21	9	11	1	2	2	2	4	1	4	8
ADDITIONS AND ALTERATIONS TO COMMERCIAL AND INDUSTRIAL BUILDINGS	98	111	100	117	91	102	105	96	113	105	132
SCHOOLS, PUBLIC BUILDINGS	24	31	21	26	19	18	40	12	23	24	42
SWIMMING POOLS	56	53	40	20	20	35	26	29	20	33	29
SIGNS, CHIMNEYS, WOODBURNING STOVES, RAZE PERMITS	392	318	276	293	348	390	384	242	265	156	134
CERTIFICATES OF INSPECTION	21	42	43	24	28	24	26	20	34	109	21
<u>TOTAL NUMBER OF PERMITS</u>	1367	1315	1182	1100	1149	1210	1194	1208	1134	1228	1178
<u>TOTAL ESTIMATED VALUE</u>	83,734,000	65,124,000	53,133,000	40,300,000	37,974,500	72,749,000	65,666,000	58,730,500	78,654,000	75,121,942	89,706,000
<u>TOTAL FEES COLLECTED</u>	529,615	411,875	368,001	276,142	280,484	464,468	411,790	433,944	420,807	575,692	658,594

CONSERVATION DIVISION

The mission of the Conservation Commission is to protect Andover's natural resources and to act as trustees in perpetuity of the Town's conservation land.

During 1997 the Conservation Commission issued 25% more permits under the Massachusetts Wetlands Act than the preceding year. An advertised Public Hearing is conducted for each permit issued as required by State law. These projects include commercial, industrial, residential subdivisions, single lot development, municipal and State projects. While virtually all new Orders of Conditions and Amended Orders of Conditions were issued on time, an estimated twenty percent of all new Determinations of Applicability failed to meet the time periods set forth in the Massachusetts Wetlands Protection Act.

The Conservation Commission added 60 acres of conservation land (totaling approximately 1,660 acres) and accepted one Conservation Restriction. In December the Conservation Commission purchased a 28.242 acre parcel at Ballard Vale and Arcadia Roads with the concurrent gift of 19.682 acres at Sunset Rock Road from Noel Realty Trust. Noel Realty Trust donated a further 12.31 acre parcel at 254 Beacon Street. A Conservation Restriction over a portion of 56 Central Street was donated by Ms. Ila S. Cox.

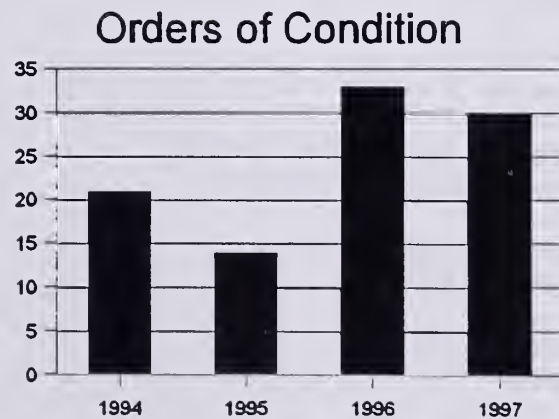
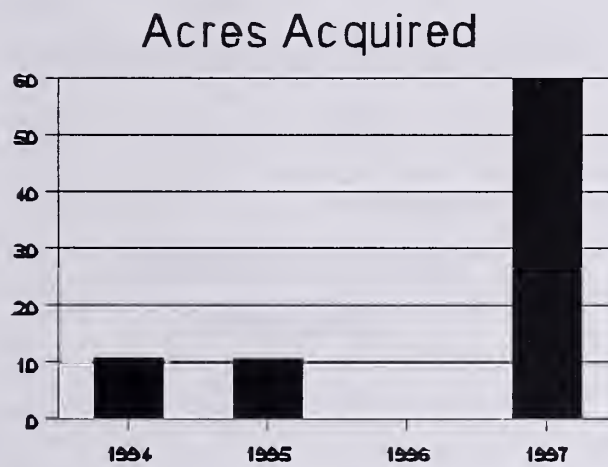
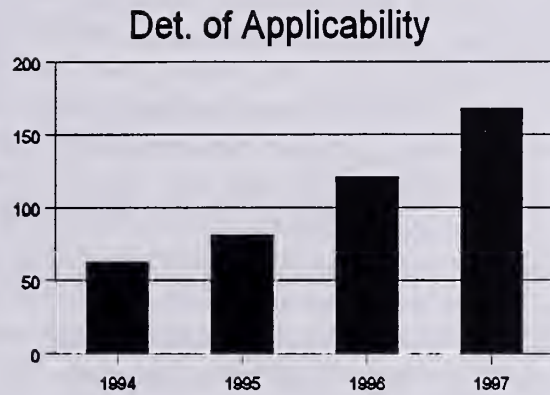
Open Space and Recreation Plan. The Open Space and Recreation Plan and an Open Space Map were completed. The plan will be submitted in 1998 to the Executive Office of Environmental Affairs for review and approval.

Wetland Bylaw. Legal and technical consultants were retained to develop a draft Bylaw and Regulations. The Andover Wetland Bylaw has been submitted as a Warrant Article for the 1998 Annual Town Meeting.

Rivers Protection Act Amendments to the Wetlands Protection Act. This new legislation took effect August 7, 1996. These changes were incorporated into the Massachusetts Wetlands Protection Regulations in October 1997.

	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>
Conservation Commission Meetings	22	23	23	24
Public Hearings & Public Meetings	164	182	270	339
Orders of Conditions Issued	21	14	33	30
Amended Orders of Conditions Issued	9	9	11	6
Certificates of Compliance Issued	50	36	40	36
Determinations of Applicability Issued	62	81	123	168
Notification of Satisfactory Completion of Work			11	21
Findings of Significance Issued	23	30	28	34
Enforcement Orders Issued	14	11	7	8
Emergency Certifications	3	7	2	4
Acres of Conservation Land Acquired	10.65	10.62	3.0	60
Conservation Restrictions Established	0	1	0	1
Wetland Filing Fees Collected	\$6,922	\$8,800	\$11,090	\$13,217
Expenditures from Conservation Fund (by Fiscal Year)	\$264,701	\$92,005	\$86,000	\$1,360,000

CONSERVATION DIVISION



HEALTH DIVISION

The mission of the Andover Board of Health is to promote and protect the public health including the physical, mental, emotional and social wellness of all the people.

The Health Division encompasses all phases of health administration, including planning, evaluation, budgeting, enforcement, inspection and pseudo adjudicatory proceedings. The Sanitarians supervise the inspection and public health education programs in matters dealing with the State Sanitary Code and the State Environmental Code. The Public Health Nurse is primarily responsible for all medical clinical administrative matters. The Director of Public Health assumes primary responsibility for coordination among the various boards in permit granting and proper land use, specifically in the area of environmental protection issues (i.e. septic system design, wetland pollution, water quality protection). The Director designs programs and implements policies as proposed by the Andover Board of Health to meet the health needs of the community. The Board of Health consists of three volunteer members appointed by the Town Manager for staggered three-year terms.

ACTIVITY REPORT

	<u>1995</u>	<u>1996</u>	<u>1997</u>
Board of Health Meetings	14	12	12
Plan Reviews	152	267	312
Restaurant Inspections	211	160	290
Complaints & Investigations	208	193	283
Administrative Hearings	3	2	2
Court Actions	5	3	2
Fees Collected	\$53,765	\$64,017	\$71,907

CLINIC REPORT

Outreach Clinics	35	34	33
Attendance	471	390	351
Senior Center Clinics	49	48	47
Attendance	814	720	699
Office Visits	169	70	243
Home Visits	2	5	5
Influenza Immunization Clinic Attendance	1312	1312	1269
Pneumonia Immunization Attendance	32	41	32
Cholesterol Screening Clinics	10	9	9
Attendance	164	125	131
Glucose Screening Clinics	2	1	1
Attendance	9	9	6
Mantoux Tuberculin Testing Attendance	265	129	117
Positive Reactor Follow-up	45	46	41
T.B. Clinic Case History, Appointments & Follow-up	31	20	16

CLINIC REPORT (Cont.)

Hepatitis B Immunization Clinics-Hepatitis B Vaccine

	<u>Doherty Middle School</u>	<u>West Middle School</u>
January	1-101	1-100
February	2-94	
March		2-95
May	3-99	
June		3-95
October	1-100	1-36
November	2-105	2-86
HEPATITIS B IMMUNIZATION TOTAL	1161	

Measles Immunization Clinics were held in all of the Andover Public Schools following an outbreak of measles at the West Elementary School. Students, staff, teachers, and volunteers without proper proof of immunity were immunized. One thousand four hundred and seventeen (1417) were immunized with MMR.

NON-COMMUNICABLE REPORTABLE DISEASES

	<u>1995</u>	<u>1996</u>	<u>1997</u>
Other Mycobacteria	1*	2	0
	* Saprophytic Mycobacteria		

COMMUNICABLE DISEASES

Animal Bites	31	32	38
Bacteremia	1	0	0
Chicken Pox	60	23	142
Campylobacter	12	8	3
Cyclospora	0	0	1
E. coli 0157.H7	1	4	0
Giardia	6	5	0
Hepatitis B	0	6	4
Hepatitis C	0	1	0
Listeriosis	1	0	0
Lyme Disease	11	0	2
Pertussis	1	1	1
Hepatitis B	0	0	6
Hepatitis C	0	1	0
Measles (Rubeola)	0	0	7
Meningitis (Viral)	0	0	4
Pertussis (Whooping Cough)	0	1	1
Salmonella	6	3	7
Shigella	1	2	0
Tuberculosis	0	2	1
Legionella	0	1	0
Yersinia Enterocolitica	0	1	0

HEALTHY COMMUNITIES TOBACCO AWARENESS PROGRAM

The mission of Healthy Communities Tobacco Awareness Program is to reduce tobacco use in Massachusetts by 50% by 1999.

The Tobacco Awareness Program offers free technical assistance for worksite programs limiting smoking. It assists smokers who want to quit and sponsors public education to keep non smokers from starting. The staff consists of a Program Director, Health Educator, and part time Secretary. It assists in drafting tobacco regulations and conducts compliance check surveys of vendors selling tobacco to minors, since 60% of smokers start smoking before the age of 14. The following are some of the highlights of Healthy Communities Tobacco Awareness Program Activities:

COMPLIANCE CHECK SUMMARY:

	<u>Sept.</u> <u>1994</u>	<u>April</u> <u>1995</u>	<u>Dec.</u> <u>1995</u>	<u>April</u> <u>1996</u>	<u>Jan.</u> <u>1997</u>
Vendors Inspected	84	102	130	107	128
Illegal Sales	53	20	2	6	5
Meeting State Compliance	37%	80%	98%	94%	96%

FREE CESSATION PROGRAM

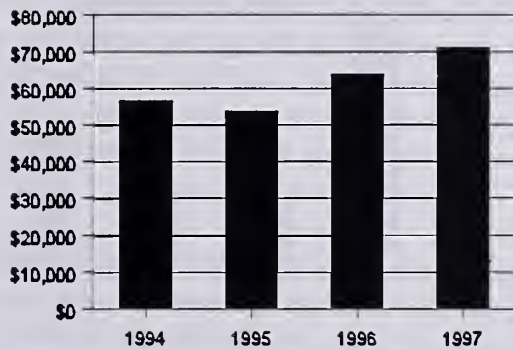
Currently Healthy Communities Tobacco Awareness Program offers free cessation classes to all community members. Classes start the first Monday and Wednesday evenings of every month, 6:30 p.m. to 8:30 p.m., at Holy Family Hospital. Each class is held in four consecutive weeks.

HOT SHOTS PROGRAM

As part of the health curriculum, the Tobacco Program conducts a basketball tournament in conjunction with tobacco education surrounding the health risks associated with tobacco use and how it affects athletic abilities. Community youth in grades 5, 6, and 7 participate in the competition within the schools and then move on to compete in the Merrimack Valley Area. Final competitions were held at the Fleet Center in June as part of celebrating "World No Tobacco Day".

HEALTH DIVISION

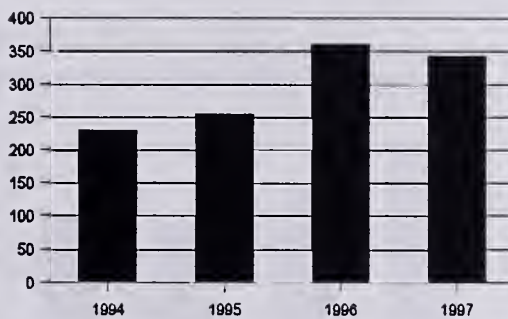
Total Revenue



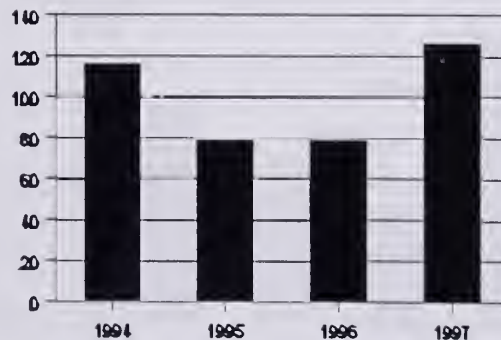
Complaints/Investigations



Septic System Permits



Restaurant Licensing



PLANNING DIVISION

The mission of the Planning Division is to ensure the orderly growth and development of the Town through sound planning practices and through the implementation of the recommendations of the Master Plan.

1997 saw a continuation of a trend observed in the previous year where development activity in Town shifted from residential to industrial and commercial. Although ten definitive, or final, residential subdivision plans were submitted to the Board in 1997, only four of those plans were approved creating forty-one new building lots. Compare this is the special permits issues by the Planning Board during the same period which approved more than 1.5 million square feet of new industrial space in the River Road area alone.

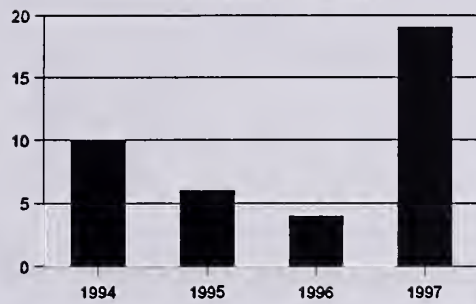
Andover's downtown retail district likewise saw increased activity with work beginning on the re-development of the former bowling alley on Park Street and the approval of a new commercial office building on the site of the former Krinsky junk yard. The new Wild Harvest Market opened on Railroad Street and, in the Shawsheen area, the Courtyard Retail Center was completed and businesses began setting up shop. By year's end, the Marriott Corporation was nearing approval of a new 123-unit Assisted Living Facility on Haverhill Street. At the 1997 Spring Town Meeting, the Planning Board was successful in obtaining approval for several new zoning bylaws which will add protection to environmentally challenged land areas such as slopes and wetlands and which will, hopefully, create more liveable neighborhoods on the remaining land in Town. Additional new bylaws are proposed for the 1998 Annual Town Meeting.

As indicated in last year's report, the Planning Board had anticipated additional revenues to be generated by new fee schedules adopted in the latter part of 1996. The Board's prediction was borne out as evidenced by the following statistics:

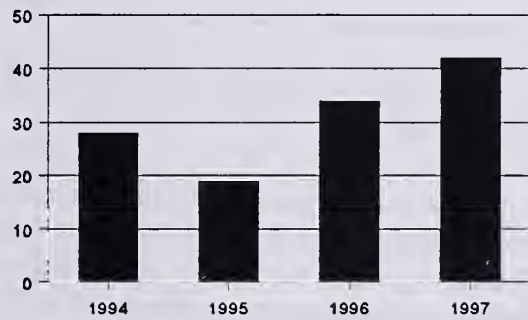
	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>
Planning Board Meetings	23	23	23	25
Public Hearings Held	102	75	57	131
ZBL Task Force Meetings	1	6	3	10
Definitive Subdivision Plans	10	6	4	10
Preliminary Subdivision Plans	8	4	19	9
ANR Plans	28	19	34	42
Site Plan Reviews	4	3	1	7
Special Permits Issued	25	23	23	36
Lot Releases and Clearance Certificates Issued	62	76	78	103
Warrant Articles Reported	25	35	40	32
Subdivision Guarantees	\$459,349	\$479,529	\$596,882	\$493,420
Street Acceptances	5	12	7	9
Revenues Generated	\$41,149	\$52,079	\$65,867	\$273,554

PLANNING DIVISION

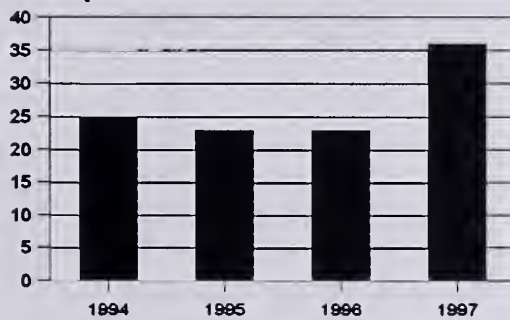
Subdivision Plans



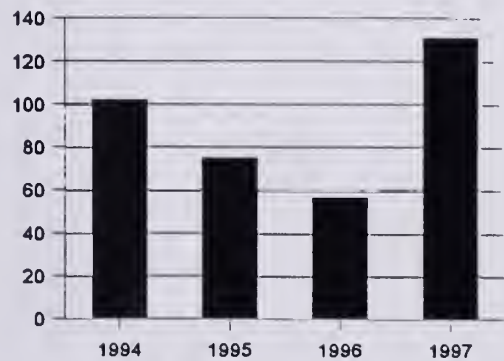
ANR Plans



Special Permits Issued



Public Hearings Held



ZONING BOARD OF APPEALS

The Andover Zoning Board of Appeals is authorized to function under the General Laws of the Commonwealth of Massachusetts, Chapter 40A and 40B and the Town By-Laws. The Board meets on the first Thursday of each month in Memorial Hall Library, Memorial Hall, Elm Square. Five regular members and four associate members are appointed by the Board of Selectmen and serve without pay. The public hearings by the Board are the result of applications in the following areas:

- A variance from the requirements of the By-Laws
- A special permit under the By-Laws
- A person aggrieved by the decision of the Building Inspector or other Administrative Official
- Permission to construct low or moderate income housing within the Town (Comprehensive Permit)

Prior to hearings, applications are reviewed and pertinent plans and sketches requested, legal advertisements are published and abutters are notified as required by law. The public hearings are conducted by the Chairman in conformity with the Board of Appeals Rules and Regulations. Following the hearings, the members of the Board, when deemed necessary, view each property in question and hold a deliberation meeting thereafter, open to the public, at which time the Board discusses the petitions which have been heard. Based on their views and the evidence presented at the hearing, a decision is rendered, signed and filed with the Town Clerk.

	<u>1996</u>	<u>1997</u>
HEARINGS HELD	12	13
DELIBERATION MEETINGS	12	13
PETITIONS FILED	63	122
FEES COLLECTED	\$7,975	\$15,494

ZONING BOARD OF APPEALS ACTIVITY REPORT (1987-1997)

YEAR	TOTAL NO OF HEARINGS	% +/-	DECISIONS GRANTED	% OF TOTAL	DENIED	% OF TOTAL	HEARINGS WITHDRAWN OR DISMISSED	% OF TOTAL
1987	93	- 13.9%	66	71%	20	22%	7	7%
1988	67	-27.9%	40	60%	13	19%	14	21%
1989	61	-8.9%	45	74%	7	11%	9	15%
1990	55	-9.8%	40	73%	7	13%	8	14%
1991	52	- 5.5%	39	75%	6	12%	7	13%
1992	86	+65.4%	70	81%	7	8%	9	11%
1993	87	+1.2%	72	83%	8	8%	8	9%
1994	78	-10.3%	58	74%	10	13%	10	13%
1995	73	- 6.4%	47	64%	11	15%	15	21%
1996	63	-13.7%	55	87%	6	10%	2	3%
1997	122 (128*)	+103.2%	101	78.9%	17	13.3%	10	7.8%

* Please note that some individual petitions contain requests for both variances and special permits.

DEPARTMENT OF PUBLIC WORKS

The mission of the Department of Public Works is to continuously improve our quality of life by providing the finest potable water, state of the art disposal of our wastes (water and solids), and provide safe travel on our road network.

ENGINEERING

The Engineering Division prepared construction plans, cost estimates, specifications and bids, performed field layouts, inspections and construction supervision on projects such as: Pilgrim Drive and Pioneer Circle Sewer Construction; the reconstruction of the Frontage Road and Osgood Street intersection; the installation of new water mains on Center Street, Tewksbury Street, Marland Street and Oak Street; and the installation and repair of storm drains on Summer Street, Woburn Street and thirteen other various locations. The division also provided preliminary designs and field surveys to prepare for the upcoming construction projects such as: Center Street sidewalk and roadway reconstruction and sewer construction on Mayflower Road, Standish Circle, Reservation Road and Miles Circle.

Staff members also assisted and coordinated with consultants on the planning and/or construction of such projects as the water distribution improvements on School Street, Haggetts Pond Road, High Plain Road, High Street, Flint Circle and North Main Street and improvements to the Fish Brook Pumping Station. Massachusetts Highway Department engineers were assisted on State Highway projects such as the Route 28 Reconstruction through Phillips Academy and the design of the River Road Bridge and Roadway Reconstruction.

Planning and estimating for the reconstruction/resurfacing of sixty (60) Town streets was prepared this year, while assistance was given to the Highway Division during the actual work performed on thirty-nine (39) of these streets. Preliminary plans and estimates were also prepared for the proposed sewer extension to the Ballardvale Road and Sunset Rock Road area.

Preliminary and Definitive Subdivision Plans and Site Plans were reviewed for the Planning Board and checked for design conformance, traffic safety, layout and adequacy of proposed roads and utilities. The construction of all roads and utilities in new subdivisions such as Somerset Village, Andover Country Club, Deering Estates, Minuteman Park and numerous other sites including the traffic improvements at North Main Street and Railroad Avenue were inspected and tested to insure compliance with Town standard requirements. Performance bond amounts were also calculated as requested by the Planning Board.

Street opening permits for the installation and repair of various underground utilities, including many such excavations by Bay State Gas Company, Bell Atlantic, Massachusetts Electric and MediaOne contractors were issued through this division and the necessary utility markouts and inspections were carried out.

The Engineering Division updated the Town Assessor's maps and printed the necessary copies for other Town Departments. The staff also provided and maintained records of various utilities, street excavations, residential, commercial and industrial site developments, street layouts and road maintenance.

	<u>1995</u>	<u>1996</u>	<u>1997</u>
Storm Drain Construction (ft.)	4,112	4,774	2,232
Sewer Main Design & Construction (ft.)	0	0	1,990
Water Main Construction (ft.)	7,053	681	20,550
Streets Reconstructed/Resurfaced (miles)	19.6	18.2	12.3
Street Opening Permits - Issued/Inspected	195	483	278
Sewer Connections reviewed for Board of Health	44	74	67
Assessor's Maps Updated	102	57	63
Subdivision Plans reviewed - (# plans/#lots)	13/168	20/183	26/97
Performance Bonds figured for Planning Board	17	14	12
Subdivision Construction Inspections -			
Water Mains (ft.)	10,520	14,309	18,211
Sewer Mains (ft.)	6,535	5,414	7,000
Drain Lines (ft.)	5,870	2,589	3,421
Sidewalks (ft.)	4,010	3,935	5,301
Roads Paved:			
Binder Course (ft.)	6,251	4,103	5,208
Top Course (ft.)	15,187	8,256	9,270
Streets Reviewed for Town Acceptance	13	11	15

HIGHWAY

The Highway Division is responsible for the road maintenance, including rebuilding and resurfacing, of two hundred and fifty plus miles of existing roads. During the spring and summer, two sweepers are kept busy in continuous cleaning of all streets after winter sanding. Both sweepers start each morning at 5:00 A.M. The Highway Division assists the Engineering Division in its inspection of the conditions of new streets before they are accepted as public ways. The Highway Division also provides men and equipment for all other divisions when needed and is responsible for the maintenance and replacement of all Town drainage systems, including catch basins, storm drains and Town brooks. The Highway Division, with the help and cooperation of all other divisions of the Public Works Department and Department of Plant and Facilities, is also responsible for snow removal, ice control and flood control for all Town roads.

	<u>FY/95</u>	<u>FY/96</u>	<u>FY/97</u>
Streets resurfaced	60	57	37
Miles of road resurfaced	19.6	18.2	12.3
Feet of berms constructed	3,780	4,370	1,335
Catch basins cleaned	1,477	2,500	528
Storm drains cleaned	13	10	12
Catch basins repaired	71	27	46
Storm drains repaired	1	2	2

WATER

The Water Division is responsible for the water supply, treatment, meter reading, billing and distribution of safe drinking water to the community. The water system consists of a 24 million gallon per day treatment facility, pumping stations and six distribution storage tanks.

In 1997 the Water Division worked to ensure the quality of drinking water and its compliance with all State and Federal regulations. The standards for organic contaminants, inorganic chemicals and radioactivity are very stringent. We are pleased to report that Andover's supply complies with all standards specified by the Safe Drinking Water Act and the Department of Environmental Protection at the State and Federal levels.

The Water Treatment Plant staff operates and maintains water treatment and the ozonation facility on an average of ten hours per day off peak and twenty-four hours a day during high demand. Other responsibilities include monitoring of the fifteen million gallon per day Fishbrook Pumping Station, Bancroft Station and the Shawsheen waste water collection/pumping system.

Our certified laboratory staff ensures testing and monitoring techniques to maintain system compliance. The treatment facilities operate 365 days per year.

	<u>FY/95</u>	<u>FY/96</u>	<u>FY-97</u>
Hydrants Repaired	43	58	34
Hydrants Replaced	3	8	1
Hydrants Flushed	14	9	7
Water Main Breaks Repaired	18	26	16
House Service Leaks Repaired	17	14	30
House Services Renewed	0	10	12
Water Main Taps	17	4	10
New Water Meters Installed	89	118	160
Old Water Meters Replaced	144	114	138
Water Meters Repaired	9	3	3
Water Shut Offs/Turn On	247	181	224
Gate Boxes Adjusted	61	58	55
Gallons of water treated (in millions)	2,095	1,952	2,074
Average daily gallons pumped (in millions)	5.741	4.941	5.093
Maximum day (in million gallons)	13.403	11.232	10.430

SEWER

The Sewer Division is responsible for the operation and maintenance of the wastewater pumping stations on Dale Street in Ballardvale, Bridle Path, Osgood Street, West Elementary School, Shawsheen Village, and the entire system of sanitary sewers. The sewerage system includes 70 miles of sanitary sewers and 5,062 connections. The raw sewage discharge from Shawsheen Village

Pumping Station is collected and transported by means of a force main through the City of Lawrence and treated by the Greater Lawrence Sanitary District's regional wastewater treatment plant.

	<u>FY/95</u>	<u>FY/96</u>	<u>FY/97</u>
Sewer Main Blocks Cleared	37	43	39
Sewer Main Rodded - Maintenance	11	10	12
Sewer Mains Repaired	0	2	5
Sewer Services Cleared	20	16	15

SOLID WASTE

Andover, being a member of the North East Solid Waste Committee (NESWC), has its refuse transported and processed at the Regional Waste-to-Energy Plant in North Andover where the refuse is incinerated to generate electricity. The Solid Waste Division oversees the mandatory curbside recycling program for newspapers/magazines, metal containers and glass, and the voluntary drop-off program collecting #1, #2 plastics and aluminum materials. The Town also maintains a leaf and grass clippings compost site on High Plain Road, near Bald Hill, with the compost material being available to Town residents.

	<u>FY/95</u>	<u>FY/96</u>	<u>FY/97</u>
Tons of residential refuse collected	10,507	10,720	11,586
Tons of newspapers/magazines recycled	2,325	2,157	2,300
Tons of glass recycled	372	458	484
Tons of steel/tin containers recycled	12	7	8
Tons of leaves & grass clippings composted	1,645	1,337	2,000
Tons of #1 & #2 plastics	32	37	40
Tons of aluminum materials	6	5	4

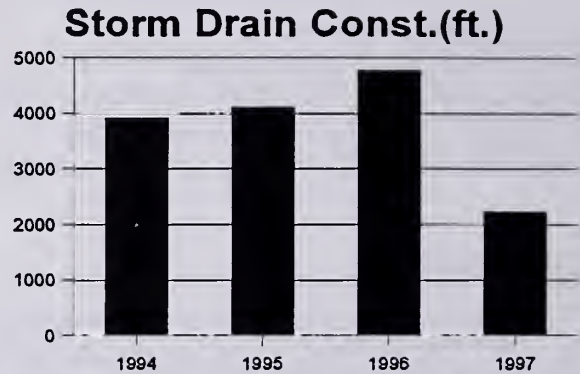
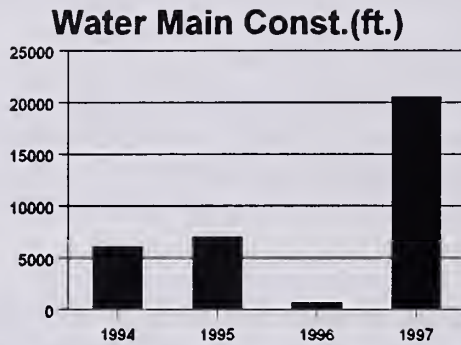
GREATER LAWRENCE SANITARY DISTRICT

The Greater Lawrence Sanitary District Wastewater Treatment Facility continued to provide service to residential, commercial and industrial users in 1997. Since its initial operation in April 1977, the facility has treated 236 billion gallons of wastewater that was previously discharged, untreated, into the Merrimack River. The plant is staffed by 44 people. The operation is continuous 24 hours per day, 365 days per year. The District Commission meets monthly to address policy matters.

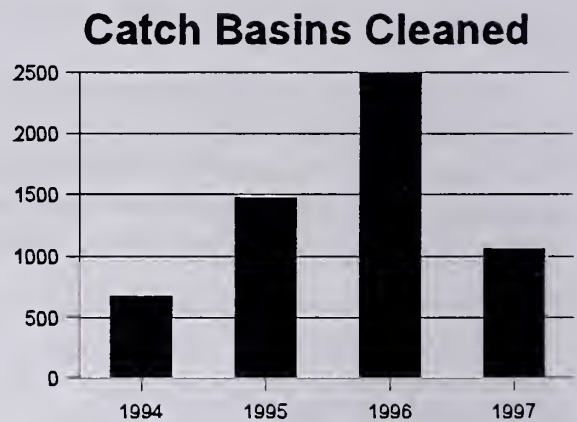
	<u>FY/95</u>	<u>FY/96</u>	<u>FY/97</u>
Andover's daily average flow to the Sanitary District (in millions gallons)	3.232	3.565	3.660

PUBLIC WORKS

Engineering Division

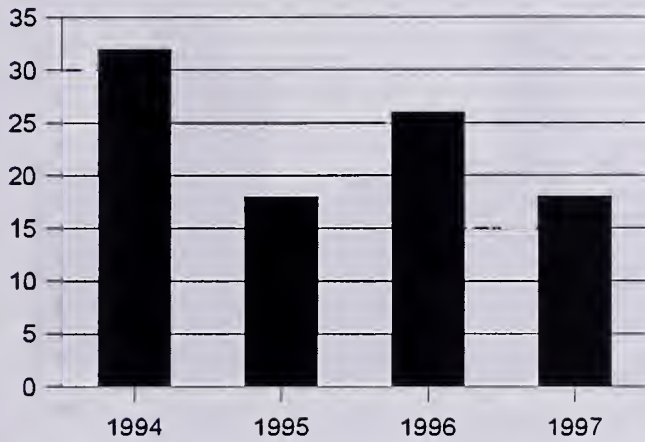


Highway Division

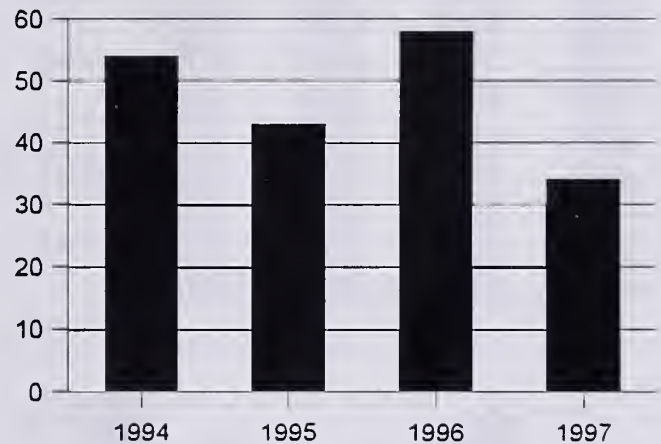


Water Division

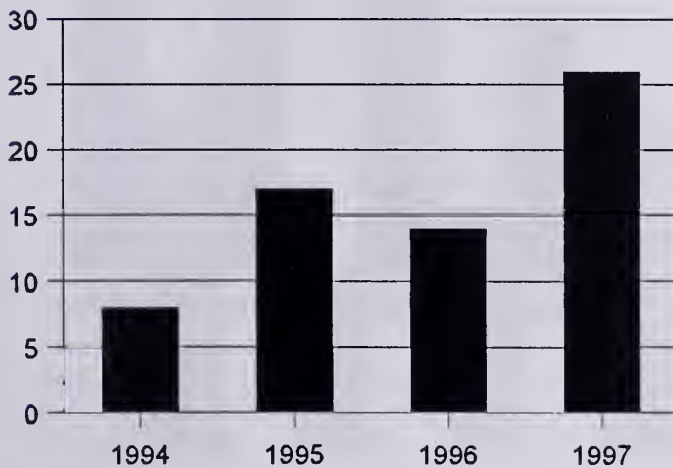
Water Mains Repaired



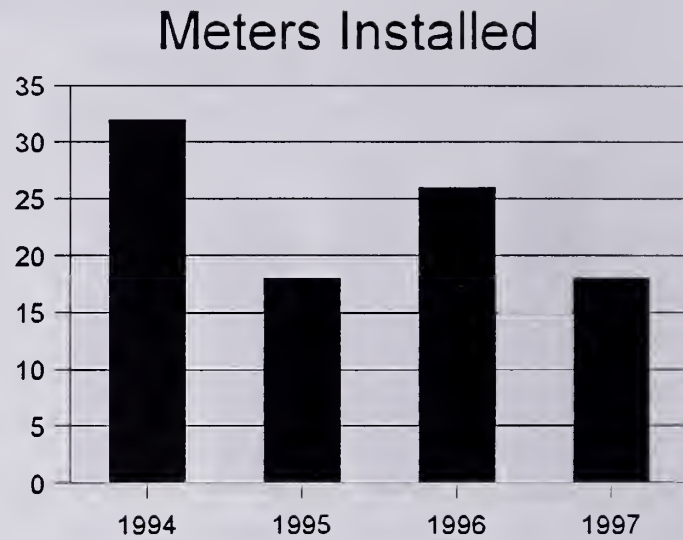
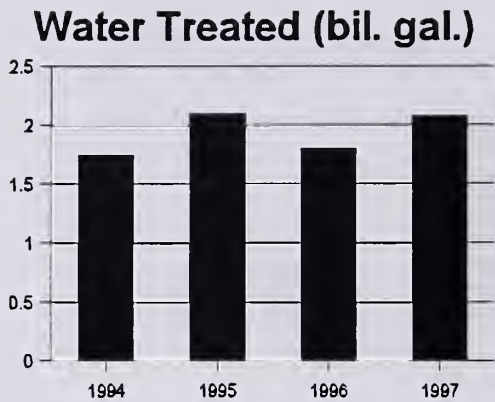
Hydrants Repaired



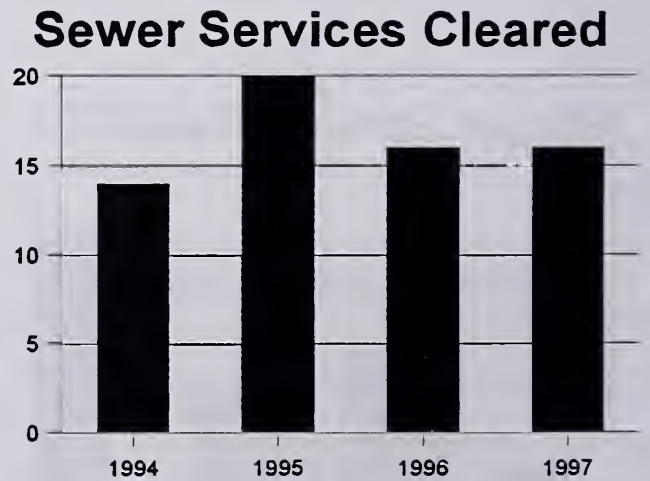
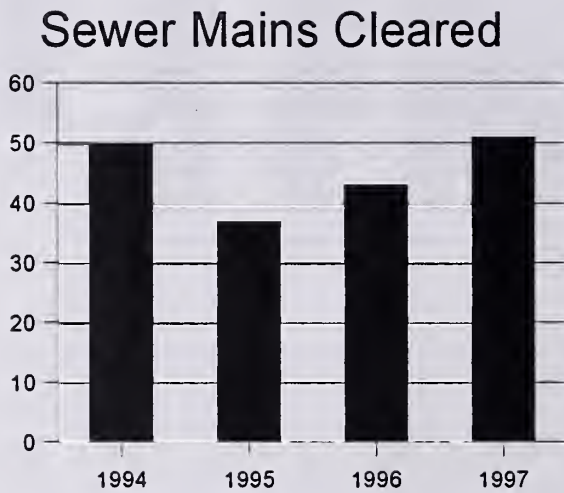
House Service Repairs



Water Division

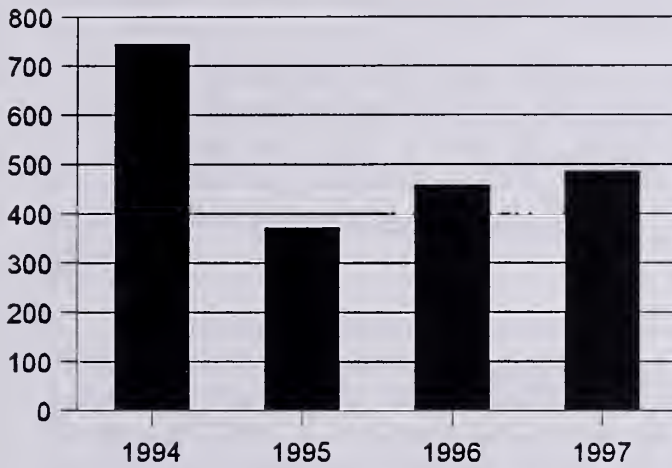


Sewer Division



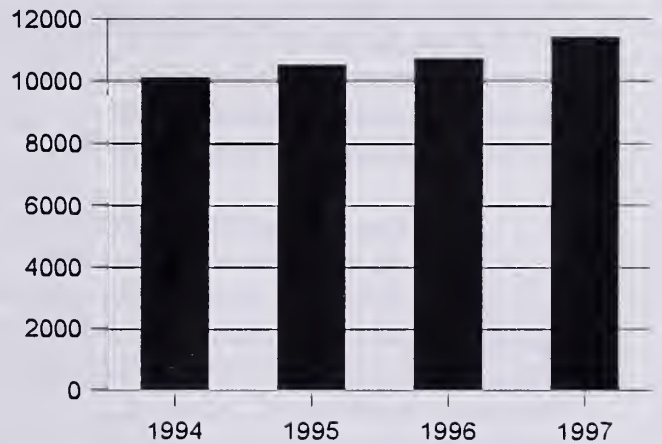
Solid Waste Division

Glass Recycled



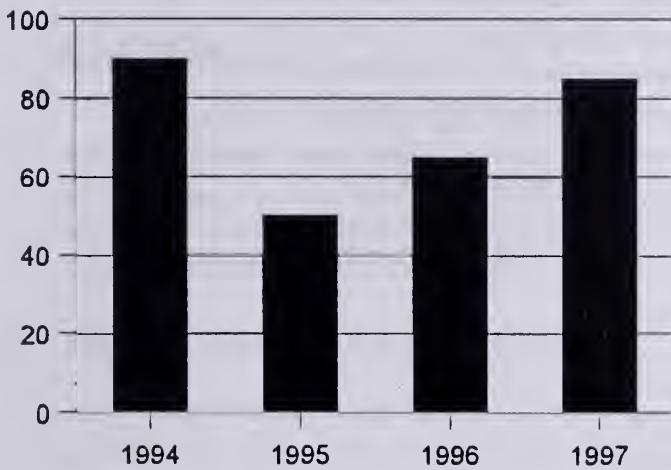
(Tons)

Refuse Recycled



((Tons)

Paper Recycled



(Tons)

PLANT AND FACILITIES DEPARTMENT

The mission of the Plant and Facilities Department is to provide responsive and cost effective maintenance services to all Town and School buildings, parks and grounds, vehicle maintenance, cemetery, forestry and other areas within their responsibility.

The Plant and Facilities Department provides scheduled and routine maintenance services to all Town and School buildings, parks and grounds, cemetery, forestry and vehicle operations. Additionally, the Department is responsible for the following:

- Implementation of all major buildings and grounds capital projects including new building construction projects.
- Managing the Town's fuel depot.
- Spring Grove Cemetery operations.
- Compliance with environmental, health and safety regulations.
- Custodial services in all Town buildings.
- Traffic lights.
- Trash pickup at Town and School buildings.
- Town-owned street lighting.
- Town switchboard operations.
- Bald Hill leaf composting facility.

The Plant and Facilities Department is managed by a Director who is supported by three superintendents, an administrative assistant, a temporary construction project manager, a vehicle maintenance foreman, a work control center coordinator, a purchasing/inventory coordinator, an accounts payable clerk, part-time telephone operators and a diverse group of maintenance workers, grounds and trees workers, custodians and vehicle mechanics.

BUILDING MAINTENANCE AND MECHANICAL/ELECTRICAL DIVISIONS

The Building Maintenance and Mechanical/Electrical Divisions are supervised by two superintendents and provide all maintenance services including electrical, mechanical, plumbing, carpentry, painting and security to all Town and School buildings, which total in excess of a million square feet. Additionally, they provide custodial services to Town buildings, maintain traffic signals and exterior Town-owned light poles and manage all building-related capital projects.

During 1997 these two divisions completed 3,951 work orders.

	<u>1996</u>	<u>1997</u>
Town	1,108	1,325
School	1,813	2,626

PARKS AND GROUNDS DIVISION

The three Parks and Grounds Divisions (Parks and Grounds, Cemetery and Forestry) are independent and interdependent. They all operate under the supervision of one superintendent. They share certain pieces of equipment and work together on special projects. As with any public agency with manpower, special equipment and vehicles in its inventory, the three divisions perform many tasks seemingly unrelated to their principal horticultural maintenance duties such as delivering surplus government food to the Senior Center, litter control, trash removal, recycling, flagpole maintenance, fence/gate/backstop repairs, drainage connections, ice control, snow removal, and moving extraordinarily heavy objects such as the whiskey barrels used as planters in the downtown area.

PARKS

This division maintains 2.75 million square feet of ballfields and 1.4 million square feet of lawn areas. Ballfields are located on all school grounds and other areas such as Recreation Park, Ballardvale Playground, upper Shawsheen, lower Shawsheen, the Bowling Green, and the Deyermund Field. Lawn areas include the grounds of all Town and School buildings, parks, playgrounds and designated islands, triangles and other parcels throughout the Town. Ballfields are prepared (groomed and lined) for all secondary school athletic events. Turf maintenance consists of mowing, aerating, watering, overseeding, liming, fertilizing and controlling weeds and insects. Pesticide operations are conducted by trained and licensed personnel using approval pesticides and methods. This division also maintains small trees, shrubs and shrub beds on Town property and cuts back brush encroaching upon ballfields and recreation areas.

CEMETERY

Spring Grove Cemetery on Abbot Street is owned and operated by the Town of Andover. The cemetery contains approximately sixty acres and is approximately 75% developed. During 1997, there were 92 burials and 105 grave sites were sold. Cemetery operations and maintenance includes burials, mowing, trimming, turf care, pruning of shrubs and small trees, leaf pickup, snow removal, care of its own facilities and equipment, and other tasks such as trash in Recreation Park and drainage and construction work at other Town facilities.

FORESTRY

Forestry is responsible for the maintenance of trees along the roadside, on school property and other Town-owned land. Approximately 25% of the personnel's time is spent on pruning trees, storm repairs, flatclearing areas of undesirable vegetation and removing obstructions at intersections and curves for improved visibility. The Forestry Division also mows tall weeds along the Town-wide roadsides throughout the Town.

VEHICLE MAINTENANCE DIVISION

The Vehicle Maintenance Division is supervised by a working foreman and provides maintenance to all Town vehicles and major pieces of equipment including fire apparatus, police cruisers, DPW trucks and equipment, Plant and Facilities trucks and equipment and other support vehicles. This division processed 1,531 work orders in 1997.

MUNICIPAL BUILDINGS

This division of the Department of Plant and Facilities is responsible for scheduling and renting school facilities during after school hours as well as scheduling and renting School and Town athletic fields, Recreation Park and the Town House function facility on Main Street.

SCHOOLS

The overall number of school rentals and uses during 1997 was 4,190 which is consistent with the number of uses during 1996. Overall, gymnasium spaces continued to comprise the majority of the rental and scheduling contracts with use of the auditoriums, cafeterias and other spaces making up the remainder of the scheduled uses. Figures below do not include rentals or uses of the Andover High School athletic fields, gymnasium, field house or Collins Center which are all scheduled through the School Administration Offices.

1997 Permits Issued:	4,190
Department of Community Services:	36.3%
Private Rentals:	39.7%
School Events:	24%

FIELDS

School and Town playing fields continued to be rented to capacity in 1997 due to the growing number of participants in youth and adult sports leagues.

Overall use was up 9% from 2,121 uses in 1995 to 2,315 uses in 1997. Youth athletic leagues such as Little League and Youth Soccer continued to comprise the majority of field rentals with scheduling for Youth Football, Girls Softball, adult sports leagues and Town-sponsored recreation programs and very few private rentals making up the remainder of uses.

New programs such as boys and girls lacrosse and sports clinics sponsored by the Andover's Youth Services and Department of Community Services continue to draw more participants each year and will add to existing scheduling constraints on Town and School fields which are booked to maximum capacity seven days each week during each sports season.

1997 Permits Issued:	2,323
Youth Leagues	81.2%
Department of Community Services/ Andover Youth Services	12.5%
Private Rentals/Adult Leagues	6.3%

REC PARK

Recreation Park is available for private rentals on weekends from May to October. During weekday events the Park's softball field and tennis courts are scheduled for Department of

Community Services tennis classes, recreational programs and a co-ed softball league. The total number of scheduled uses remains almost exactly the same from the previous year with the number of youth league rentals decreasing from 47 uses during the 1996 season to 17 this past year when several of the school ballfields that were off line in 1996 were once again available in 1997. Private rentals increased in 1997 by 13 rentals when the field was freed up from youth sports scheduling.

1997 Rentals/Uses:	191
Department of Community Services	134
Youth Leagues	17
Private Renters	40

OLD TOWN HALL

The function hall at the Andover Town House has been available to rent by municipal/school groups, residents and non-residents for special events since February, 1990. The total number of rentals in 1997 was up 12% from 1996. Increases were in the number of rentals by residents and non-residents for private functions and uses by School and Town organizations remained the same.

1997 Rentals:	92
Residents	47
School/Municipal	35
Non-Residents	10

1997 DEPARTMENT ACCOMPLISHMENTS

The following are the 1997 Plant and Facilities Department Accomplishments:

BUILDING MAINTENANCE

Bancroft Elementary School (Response to air quality issues)

- Sealed exterior walls
- Exterior roof repairs
- Extensive interior dust removal
- Refinished sink counters in nine classrooms
- Roof repairs and window caulking

Bancroft Elementary School Modular Classrooms

- Provided support to design & installation of four new modular classrooms (completed 12/97)

Andover High School (support to construction project)

- Constructed a 27' classroom wall
- Installed snowguards on the main entrance roof
- Structural improvements to cafeteria stairwell

1997 DEPARTMENT ACCOMPLISHMENTS (Cont.)

- Re-keyed 225 door locks
- Roof evaluation and roof repairs
- Carpet removal Collins Center
- Installed parking lot signs
- Refinished wardrobes and blackboards in 50 classrooms
- Patched 50 holes in flooring
- Structural improvements to field press boxes and bleachers at Lovely Field
- Numerous miscellaneous support items

West Elementary School

- Constructed walls in pods A and B resulting in 20 enclosed classrooms

Environmental

- Completed site assessments and filings to DEP for Sanborn & Shawsheen elementary schools for underground fuel tank removal projects in prior years
- Completed site assessment and remediation work at the Town yard

Doherty Middle School

- Installed new sound system
- Installed new stage curtain and fire curtain
- Installed carpeting

Town Buildings

- Installed new exterior signs at Town Offices
- Installed new carpeting in portions of the Town Offices and Senior Center
- Phase I of the Town's ADA compliance program was completed including:
 - ~ Marked location for handicapped parking spaces and school/town parking lots
 - ~ West Middle School - fifty doors were retrofitted with ADA approved hardware
 - ~ Library - automatic door operator installed
 - ~ Senior Center - automatic door operator installed
 - ~ Bancroft School - handrails installed at lower ramp
 - ~ High School Auditorium - masonry stairway repairs completed.

MECHANICAL/ELECTRICAL DIVISION

Expanded and improved the Preventive Maintenance Program - new second shift mechanic added.

An agreement was signed with Mass Electric for a Town wide energy management system study. All Town and School buildings are being surveyed to develop a master plan to expand the existing energy management system to allow remote monitoring and troubleshooting of all HVAC equipment. Mass Electric is paying 75% of the cost of the study. Plant & Facilities has continued to aggressively pursue energy funds in the Mass Electric Design 2000 Program. Extensive on the job technical training for staff members has been ongoing.

1997 DEPARTMENT ACCOMPLISHMENTS (Cont.)

The following capital projects were completed:

Bancroft School (Response to air quality issues)

- Boilers converted to dual fuel capability (oil & gas)
- Replaced (12) unit ventilators. Installed isolation valves for heating system piping
- Installed Direct Digital Controls for four media center air handlers
- Installed and rebuilt pneumatic controls for upper-level unit ventilators and gym and cafeteria air handlers
- Air balanced building
- Replaced piping and pipe insulation in media center, gym, and cafeteria
- Replaced deteriorated main heating/cooling piping system from boiler room to main building

Town Offices

- Installed variable frequency drive to correct heating problems

Sanborn School

- Replaced thermostats and 50% of the control valves

Doherty School

- Replaced all smoke detectors.

Shawsheen School & West Middle School

- Major asbestos removal projects were completed in the boiler rooms during the summer

ADMINISTRATION

New purchasing/inventory coordinator hired - new inventory system being implemented

Improved controls and accountability for all department purchases

All office staff trained on PC use - implemented Auto-CAD (computer-aided design) capabilities

Improved maintenance work order report format

Restructured key office positions

Hired construction project manager - initiated and supported RFPs for Senior Center, Middle School and Safety Center design projects

Provided extensive support to Andover High School construction project including a Safety Observer and Senior Citizen Monitors

Provided planning, engineering and administrative support to modular classrooms at Bancroft School

Initiated air quality investigation and corrective action plan for Bancroft School

1997 DEPARTMENT ACCOMPLISHMENTS (Cont.)

TOWN HOUSE

Increased the number of school/town and private rentals at the Town House

Maintained a balance of youth league and private rentals of School and Town athletic facilities

Expanded Town/School use and private rentals of Recreation Park

Worked with Town officials to implement modest fee increases for rental of Town and School facilities - the first such increases in more than ten years

PARKS & GROUNDS

All goals achieved which included maintaining and improving turf on Town-wide ballfields and parks and grooming and striping athletic fields

Support also given to the High School baseball field including seeding, aeration, and soil treatment

CEMETERY

All goals achieved at Spring Grove Cemetery which included maintaining the grounds and roads, providing timely interment services, and maintaining all records

FORESTRY

Achieved all goals which included the continued maintenance and removal of roadside trees, controlling roadside litigation and timely response to all emergency situations.

VEHICLE MAINTENANCE

The Town-wide preventative maintenance program on all vehicles and major equipment was expanded and improved

The spare parts inventory system will expand and improve with the assistance of the recently hired Purchasing/Inventory Coordinator

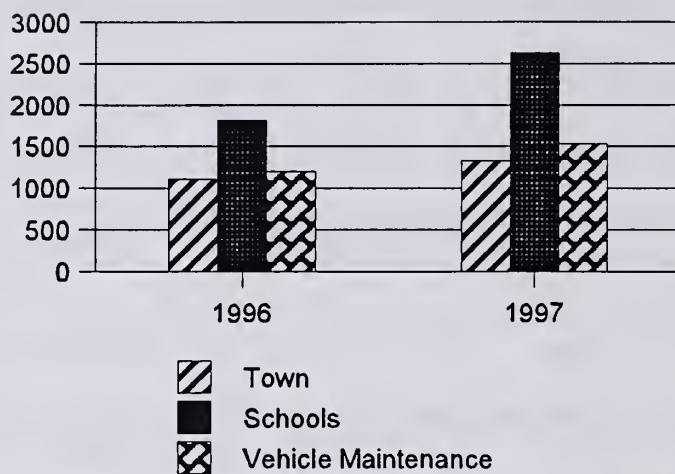
All replacement vehicles listed in the Capital Improvement Program were purchased

Fuel consumption statistics; Town owned Fuel Depot (U.S. Gallons).

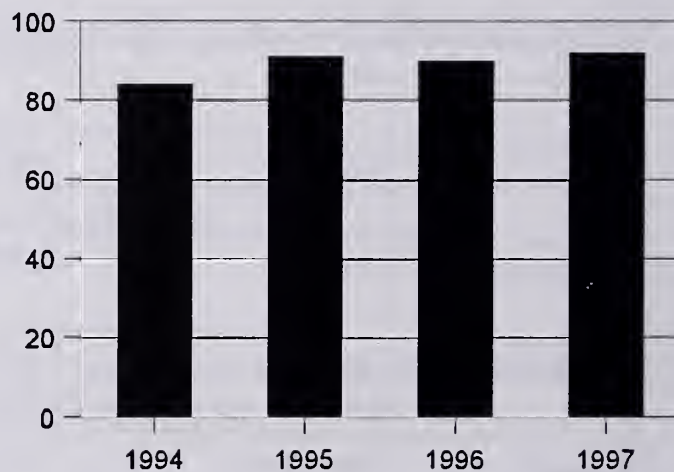
		<u>1995</u>	<u>1996</u>	<u>1997</u>
Police Dept	Gasoline	34,360	34,134	37,866
Fire Dept	Gasoline	4,249	3,985	4,344
	Diesel	7,529	8,631	9,846
DPW	Gasoline	11,468	13,140	14,344
	Diesel	13,450	20,500	15,912
DMM	Gasoline	18,773	18,690	18,163
	Diesel	3,675	5,156	4,817
Collaborative	Diesel	7,436	6,709	6,873
Council Aging	Gasoline	614	658	537
Library	Gasoline	2,243	2,264	3,176
Town Admin.	Gasoline	437	426	474

Plant & Facilities

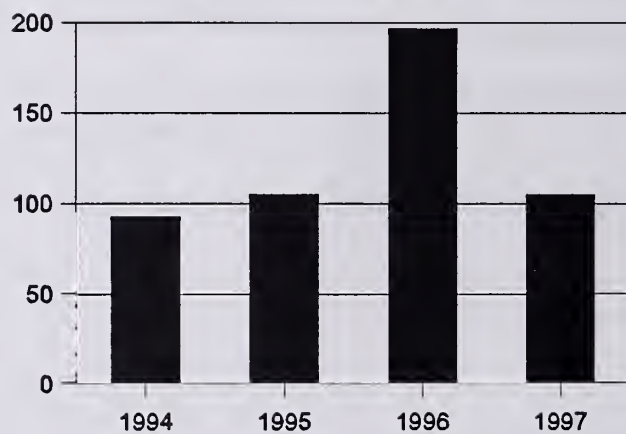
Work Orders Processed



Burials

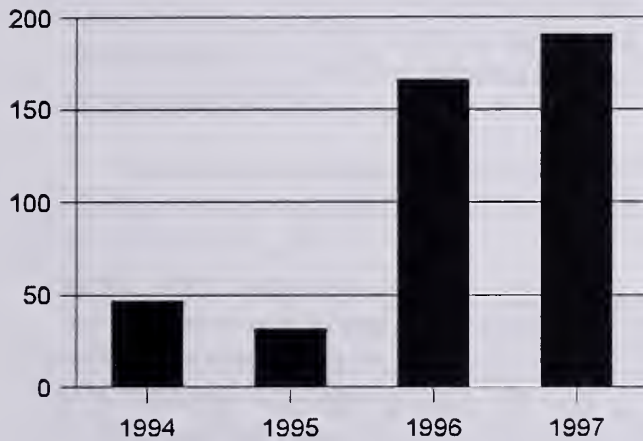


Grave Sites Sold

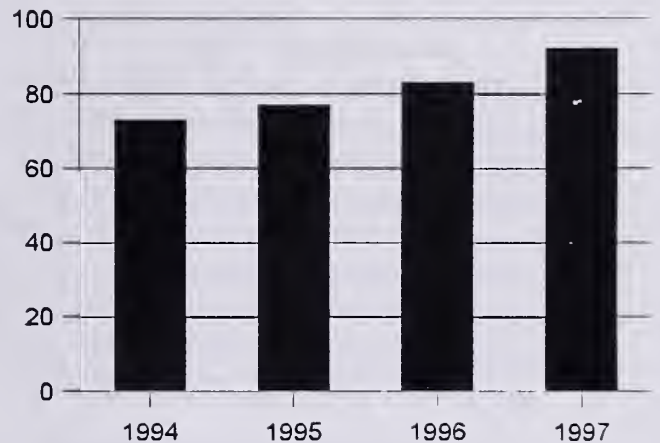


Plant & Facilities

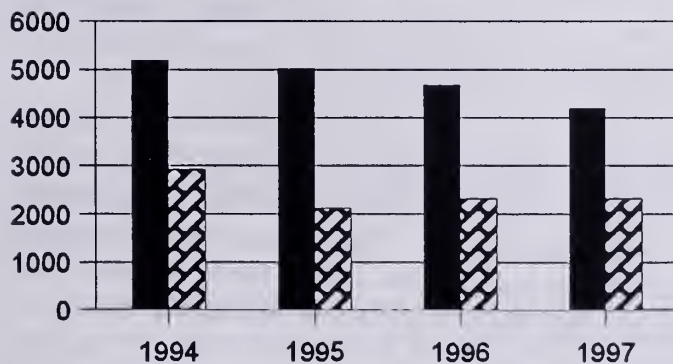
Rec Park Rentals



Town House Rentals



Permits Issued*



■ School Buildings
▨ Field Rentals

*decrease due to school construction

POLICE DEPARTMENT

The mission of the Andover Police Department is to protect our future and the quality of life in Andover. We are empowered to protect life and property, but, with the changing times of increasing social problems, our agency has become more service-oriented to the community. To continue our mission, we will maintain an open door policy to the community, working with their suggestions, needs and thoughts so that we may preserve the way of life that we all enjoy in Andover.

OPERATIONS DIVISION

The Operations Division experienced a great deal of activity throughout 1997. While the total number of incidents rose 21 % last year, reported crimes were down. Breaking and Entering is at a five year low with a decrease of 24% from last year and reported thefts are down 29%. Motor vehicle accidents are down by 7% and vandalism decreased by 6%. Reported assaults increased by 32 % over last year, but are still lower than they were in 1994 and 1995.

Electronic parking meters were installed in the Park Street lot replacing the decaying mechanical meters. A major traffic calming effort was instituted that created many changes to some of the heavier traveled roadways. By working with both the Town and State's Highway Departments, the following intersections were redesigned: Frontage Road @ Osgood Street, Reservation Road @ Culter Road, Chandler Road @ River Road, and Route 28 @ Phillips Academy. Many posted speed limit signs were erected also with the help of the State Highway Department. The purchase of the "Smart Unit", a speed detection indicator, further helped with the traffic calming strategy. The installation of the Opticom system on numerous traffic lights in Town increased drivers' awareness of approaching emergency vehicles and provided emergency vehicles with the right of way.

Through local community groups, the Andover Police Department has been involved in several safety fairs, such as the League of Women Voters' "Know Your Town", the Andover Center Association's Sidewalk Bazaar Days as well as safety days at businesses such as NYNEX and PictureTel. Funded by the Governor's Highway Safety Bureau, the car safety seat loaner program was expanded. Also, many neighborhood and youth organizations have been targeted for safety awareness programs.

The Department saw the retirement of three officers this year: Sgt. George Miller with thirty years of service; Officer Calvin Metcalf with twenty-nine years of service and Officer Joseph Ouellette with twenty-seven years of service. The Department welcomed one new officer who is not only a Town resident but also has several family members with dedicated Town service. Officer David Milne completed his recruit training and is now assigned to patrol.

Two members of the Operations Division were recognized for their outstanding service to the community and received the Department's Life Saving Awards for their actions. Dispatcher Patricia Ward, with fourteen years of service, provided instructions on the Heimlich Maneuver over the telephone that saved the life of a choking child. Sgt. Brian Pattullo, with sixteen years of service, dislodged an obstruction from an infant's airway.

RECORDS DIVISION

The Records Division provides support services to the entire Police Department. This support service enables information to flow efficiently throughout the department as well as to the entire community.

This division addressed 922 requests for information and issued sixty-eight firearms identification cards. Changes in State laws necessitated the development and implementation of a Sex Offender Registry database. The development of a new off-duty detail program was instituted by a Continuous Quality Improvement (CQI) Team and many changes were made in the process. Five computer terminals were replaced with personal computers and Windows 95 training was provided. A software program called C.R.I.M.E.S. was purchased and implemented that allows composite sketches to be generated by computer.

Through the use of the FY97 Community Policing Grant, a citizen survey was sent to 2,000 residents in an effort to identify the needs of the residents. This survey is now being evaluated and results will be available by the end of the first quarter of next year. The FY98 Community Policing Grant of \$22,000 was awarded which will provide the department with a website and Internet access. A \$17,300 DARE Grant was awarded in order to continue with the DARE program and expand the program to off hours. An additional officer will be trained in DARE to provide coverage as needed. By working closely with the School Department and various other organizations, the DARE program has been extremely successful in providing the youths of Andover a closer relationship with the Police Department.

DETECTIVE DIVISION

During the year, members of the Detective Division investigated 425 reported incidents. Although breaks were down from last year, breaks into construction trailers were up. Other police agencies in the area report similar construction area breaks and thefts. After conducting investigations into these breaks, ten incidents were cleared and seven suspects charged.

Reported robberies were the same as 1996 with 4 reported incidents. A Phillips Academy student was assaulted and robbed by three males while walking on Main Street. After investigating the incident, a search warrant was served on their apartment and two individuals were arrested. A third suspect has been arrested on a warrant and all are pending.

trial. A young male was assaulted and robbed while riding a bicycle in West Andover. Two suspects have been charged in that robbery.

Thefts by fraudulent checks and credit card use stayed the same with forty five incidents reported. The total amount of all fraud cases total \$32,200.00. Most of the incidents have been cleared by arrest, summons or civil settlement. Several of these cases are still under investigation. Two local youths were charged with ordering items to be delivered to their homes that were charged to stolen credit card numbers. They had obtained the card numbers from slips stolen by a friend working in a restaurant.

Larceny reports were the same as the 1996 level with 41 incidents reported. Many of the reports were from businesses reporting what appears to be internal thefts. Office equipment and laptop computers were the main items stolen. During the year numerous thefts from rooms at a local motel were reported. After investigation, an employee at the motel was charged with six thefts from guests.

The Juvenile Officer was involved in thirty three juvenile cases and made contact with fifty three youths. The most serious case involved arson fires. During August and the Fall months there were several dumpster fires in the central business area. At the end of November there was a noted increase in the frequency of the fires. The fires escalated to building fires with four serious attempts to burn buildings. Two local youths were charged with thirteen arsons. Another juvenile has been charged with two breaks into dwellings and the vandalism of a painting at the Memorial Hall Library. The painting was valued at \$6,000. Most of the other cases involved truancy, stubborn child or runaway type incidents.

During 1997 the division attempted to locate latent fingerprint evidence at sixty nine crime scenes. As a result, successful matches with suspects were made in eighteen cases. Detectives processed 489 booking photographs into the ImageServer program and issued 162 handgun permits. Detectives also photographed 108 crime and accident scenes. Due to a change in immigration laws, the division experienced a large increase in the number of residents requesting inked fingerprints. This was also combined with addition requests for job security checks at State and Federal levels. As a result approximately 200 residents requested this service.

As in the past, the Detective Division continued to be involved in community activity. We assisted at an elderly fair where one of the main topics discussed was the various scams that effect senior citizens. On three separate occasions we participated in mystery programs conducted by schools and summer youth programs. Students were educated in crime scene evidence recovery and latent print examination. In each case students assisted at mock crime scenes.

ANIMAL CONTROL

In 1997, the Animal Control Division saw a slight decrease in the number of calls answered as well as the number of dog complaints. There was also a decrease in the number of citations issued and the amount of fines associated with those citations.

The Animal Control Officer continued with an ongoing program of posting notification signs of the Canine Waste Law in public areas. He also spoke to various groups on animal safety and rabies awareness including several local schools, neighborhood groups, and other interested residents. Rabies continues to be a major concern and focus for the Animal Control Officer.

	<u>1995</u>	<u>1996</u>	<u>1997</u>
Number of citations Issued	41	39	34
Fines/Fees collected	\$2,072	\$2,403	\$1,875
Dog Complaints	523	545	458
Impounded Dogs	95	100	93
Impounded Cats	25	27	12
Number of Calls Answered	1,472	1,372	1,155

EMERGENCY MANAGEMENT DEPARTMENT

The Emergency Management Section serves as the local link to the Federal and State Emergency Management Agencies (FEMA/EMMA). Included in this section is a network of HAM radio operators that are on standby should the need arise for auxiliary radio services.

The Auxiliary Police assisted the regular officers of the Police Department many times throughout the year. They are particularly active during the holidays and on Halloween. These are very dedicated groups of volunteers and the Town is fortunate to have their services as a resource.

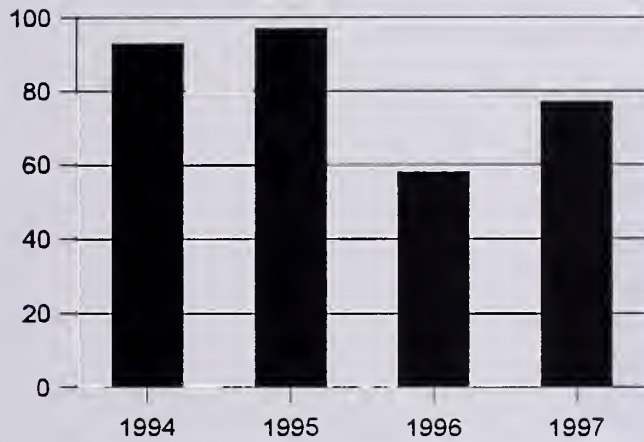
Andover Police Department

Annual Summary

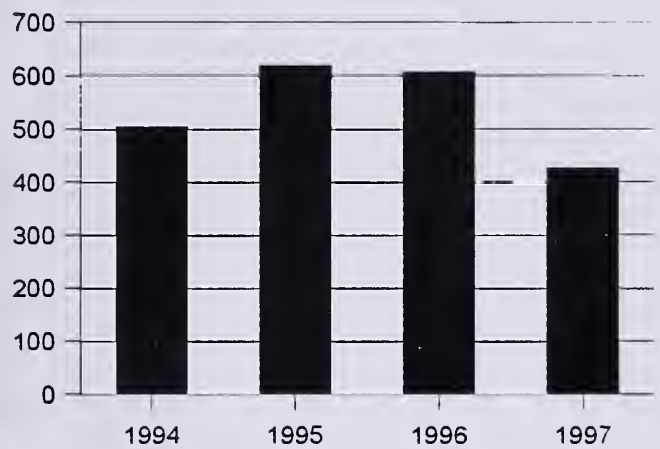
	1993	1994	1995	1996	1997
Total Incidents	24,337	23,807	22,378	25,501	30,873
Adult Arrest	529	469	454	365	377
Juvenile Arrests	47	40	17	27	27
Total Arrests	576	509	471	392	404
Rape	8	3	1	1	4
B & E	172	156	134	121	91
Assault	72	93	97	58	77
Larceny	386	506	619	607	427
Stolen MV	145	115	104	93	64
Stolen Bicycles	40	55	70	62	37
Domestic Abuse	33	30	29	36	29
MV Fatalities	2	3	3	2	3
MV Accidents	1,224	1,240	1,219	1,318	1,225
Vandalism	304	337	223	227	213
Parking Violations	11,123	12,049	10,349	10,074	8,099
MV Citations	3,179	4,105	3,760	3,578	4,194
Mileage	381,758	393,893	393,901	400,263	395,546
Gasoline	36,281	35,339	34,573	36,020	37,207

Police Department

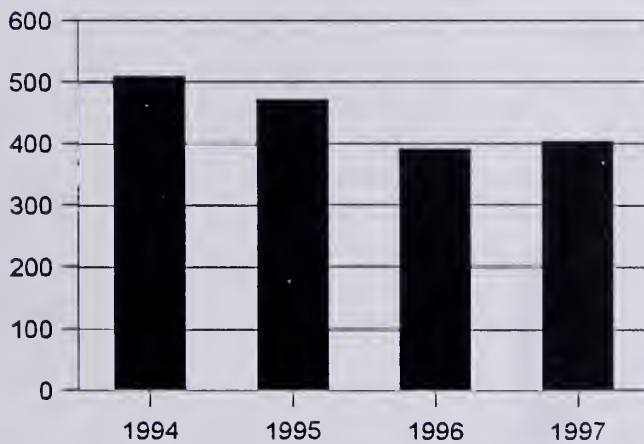
Assaults



Larceny

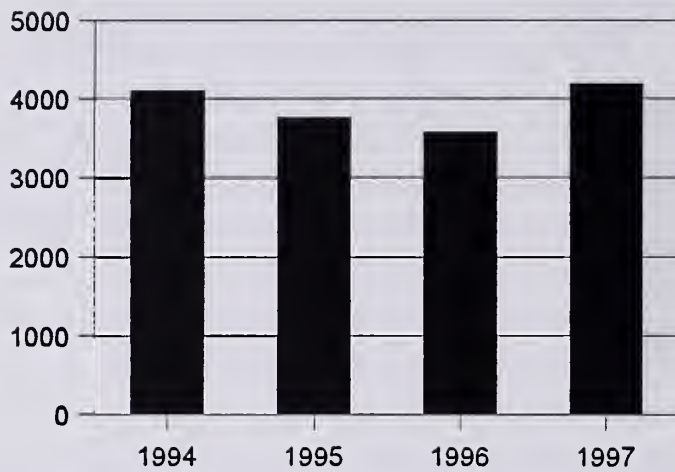


Total Arrests

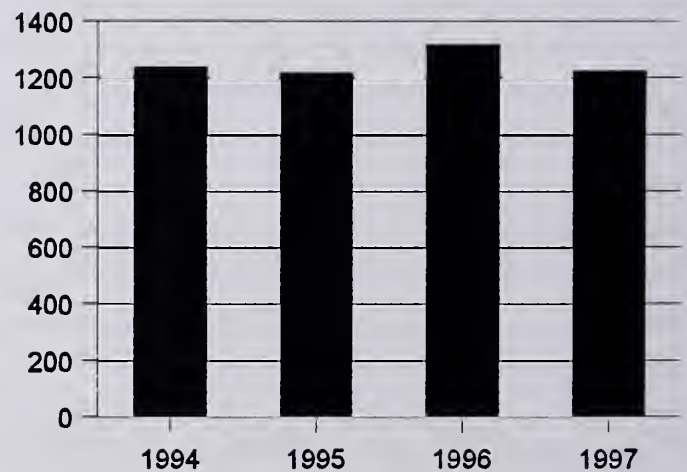


Police Department

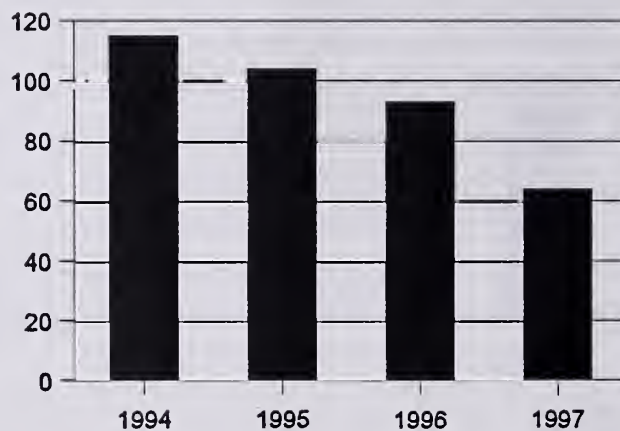
Motor Vehicle Citations



Motor Vehicle Accidents

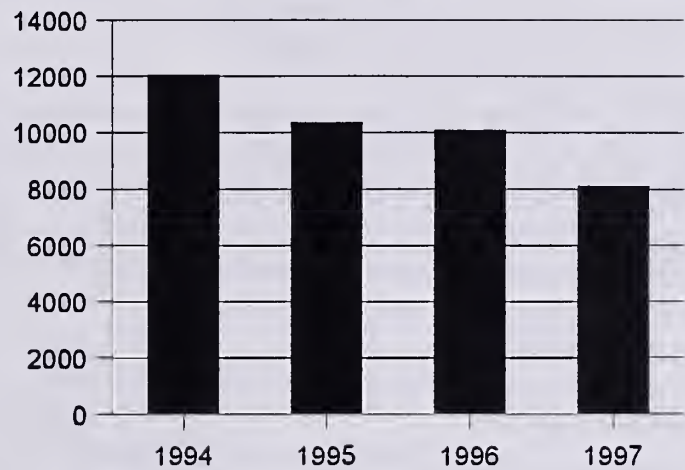


Stolen Motor Vehicles

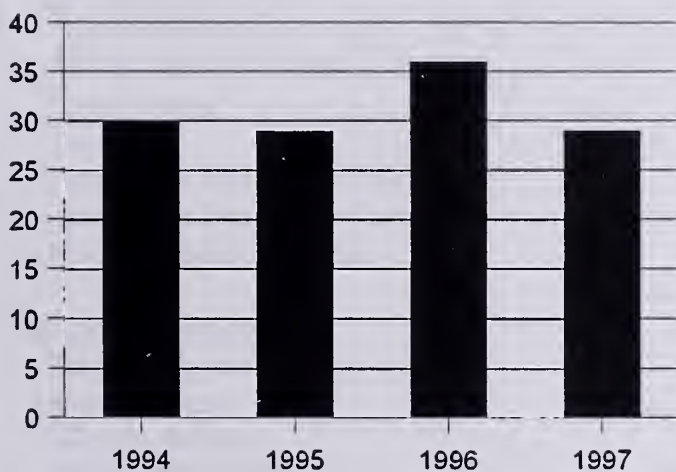


Police Department

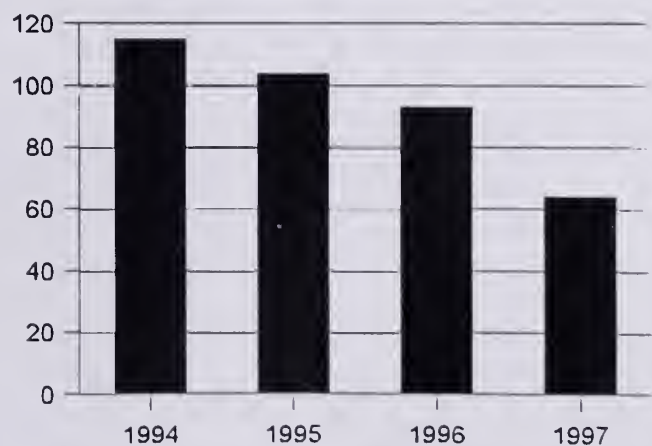
Parking Violations



Domestic Abuse



Breaking & Entering



ANIMAL INSPECTION

	<u>1995</u>	<u>1996</u>	<u>1997</u>
Number of dogs quarantined for biting	23	24	37
Number of animals tested for Rabies	15	68	17
Number of barns inspected	20	21	20
Number of beef calves under one year	15	0	0
Number of beef cows over two years	50	0	0
Number of beef heifers one to two years	11	0	0
Number of beef bulls	10	0	0
Number of beef cattle over two years		72	54
Number of beef cattle under two years		0	10
Number of beef steers	26	11	3
Number of beef herds (one animal constitutes a herd)	2	2	2
Number of donkeys	0	0	2
Number of horses (includes work & saddle horses)	60	52	55
Number of ponies	19	19	19
Number of goats	11	24	1
Number of sheep	7	2	4
Number of swine	155	102	92
Number of swine herds (one animal constitutes a herd)	2	2	2

FIRE DEPARTMENT

The mission of the Andover Fire Department is to proudly protect lives and property by providing prompt, skillful, cost-effective fire protection and life safety services to the residents of Andover.

To achieve its mission, the Fire Department strives to prevent loss to property from fire or fire-related activities through inspections, training and maintaining its fire alarm system; loss of life through prompt professional delivery of emergency medical services using both fire and ambulance vehicles. The Department provides programs to increase fire safety awareness among area citizens annually in all schools and whenever requested by private organizations, industries and businesses.

	<u>1995</u>	<u>1996</u>	<u>1997</u>
<u>Total Incidents:</u>	5408	5410	5491
Fires	233	239	293
Rescues	23	13	12
Miscellaneous Alarms	53	174	140
Accidental Alarms	535	860	907
Mutual Aid (Fire Calls)	30	17	25
False Alarms	130	161	180
Violations	6	8	2
Ambulance Emergency Calls	2008	2105	2009
Ambulance Mutual Aid Calls	224	313	227
Fire Prevention Activities	2062	1767	1757
<u>Permits/Licenses Issued:</u>	1646	1745	2152
Smoke Detectors	599	665	666
Report Copies	38	67	68
Blasting Permits	8	8	14
Cutting/Welding Permits	39	17	28
Dumpster Permits	59	111	117
Fireworks Display Permits	1	1	2
Gunpowder Storage Permits	0	0	0
Liquid Gas Storage Permits	34	39	53
Flamm. Liquid Storage Permits	0	3	2
Miscellaneous Permits	8	3	2
Open Air Burning Permits	549	523	791
Oil Burner Install Permits	147	117	154
Reinspection Fees	25	14	0
Commercial Fire Alarm Systems	14	9	1
Special Suppression System Permits	1	1	0
Sprinkler Install Permits	41	39	64
Tentage Permits	10	19	1

	<u>1995</u>	<u>1996</u>	<u>1997</u>
<u>Permits/Licenses Issued (Cont.):</u>			
Underground Tank Recertification	4	3	4
Underground Tank Removals	75	107	72
Underground Tank Install Permits	0	0	2
Master Fire Alarm Boxes	125	129	132

Facilities:

Central Station
32 North Main Street

West Station
Greenwood & Chandler Roads

Ballardvale Station
Clark & Andover Streets

Apparatus/Equipment:

3 ambulances, 1 ladder truck,
1 pumper, 1 boat, 4 sedans,
1 brush truck

2 pumpers, 1 fire alarm truck,
1 boat, 1 brush truck

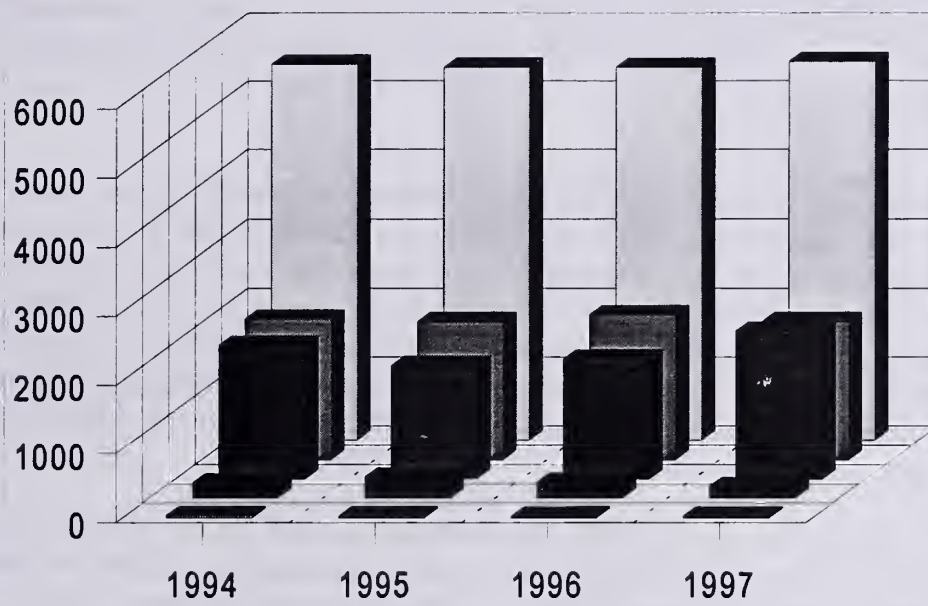
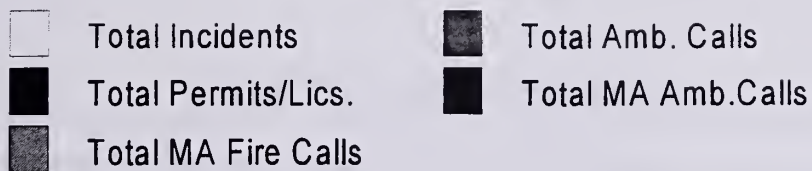
1 pumper, 1 boat

<u>Personnel:</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>
	68.5	68.7	68.7

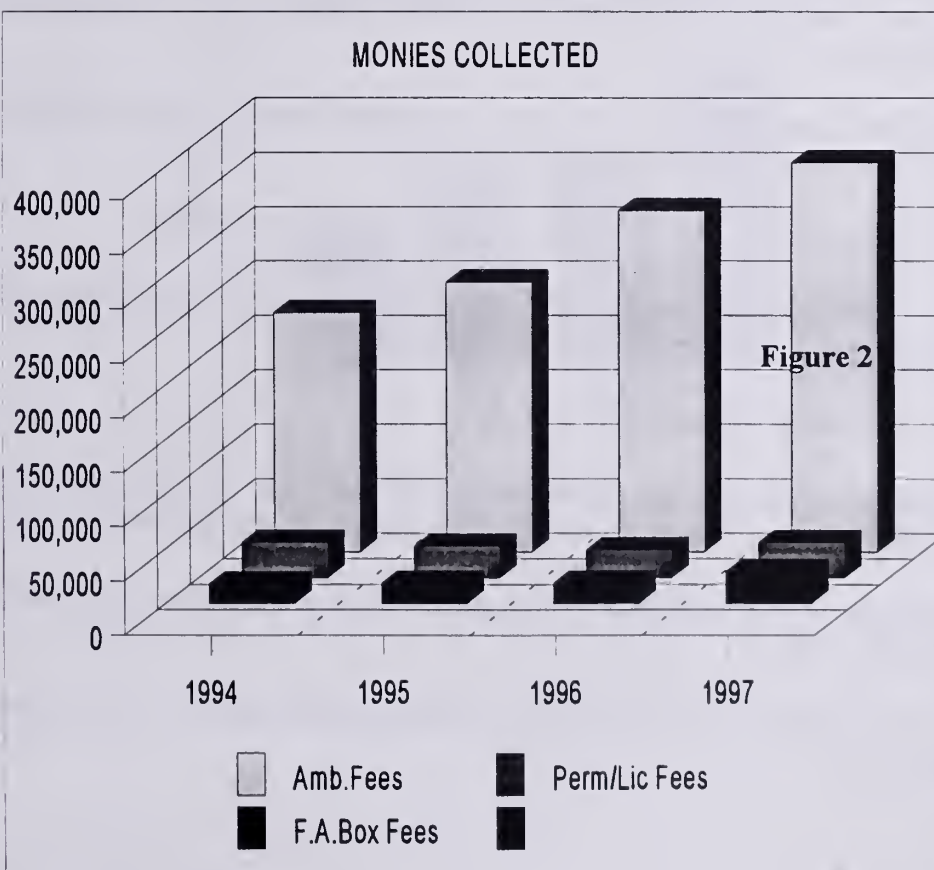
Income:

Ambulance Fees	\$248,018	\$314,069	\$358,186
Permits/Licenses	28,947	25,500	32,210
Fire Alarm Box Fees	18,750	18,750	20,250

STATISTICAL DATA



MONIES COLLECTED



MEMORIAL HALL LIBRARY

The mission of the Memorial Hall Library is to make available a broad range of library materials, to provide up-to-date and accurate information, to offer services and programs desired by the community of Andover, to act as the most convenient point of access for the needed materials and information and to actively seek to make community members and organizations aware of library resources and services.

Our vision for the Town's library is a place where the community's past is connected to the present in a way that prepares us for the future. The library building is itself a memorial to the Civil War and the people who fought in it. The collections of the library record where we are at this time and, when read, prepare us for the choices we make now and in the future. As the preferred medium for learning changes from the printed word to electronic messages, the library re-organizes itself by making new connections to the outside world and helping our community navigate the information highway. The library continues to adjust and reinvent itself to address the changed information environment. Among the achievements of 1997 were the following:

- A federal grant in the amount of \$22,000 awarded to establish library services for the Chinese and Russian community of Merrimack Valley. Approximately 1,000 items were added to the collection and they circulated 5,000 times. Six programs of educational and cultural programs were presented.
- An increased program of regional reference services to school, academic and special libraries as well as 17 additional public libraries, all now in the newly formed Northeast Massachusetts Regional Library System.
- An increase in inter-library loan services to the school, academic and special libraries now in Northeast Massachusetts Regional Library System.
- Approximately 150 CD-ROMS were added to the library's collection.
- The circulation of more than 510,000 items which included an 8% increase in children's circulation and a 9.3% increase in non-print circulation.
- A 12% increase in reference transactions.
- An increase in Children's Room use including 66 class visits for story hours and orientation, 58 "LITKITS" (literature kits) circulated to schools with each kit containing 20 books.
- A monthly series of speakers on Wednesday mornings on subjects ranging from local history to holiday traditions.
- The Asian Indians in Andover presented a program celebrating the 50th anniversary of India's independence.

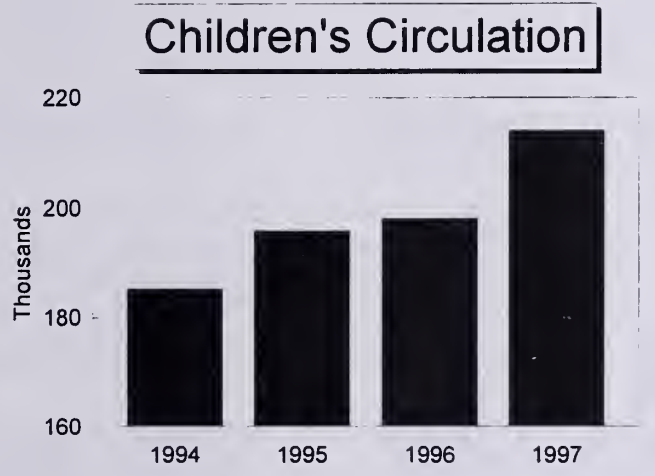
- The selection and acquisition of “Gargoyle”, a sculpture by Andover resident and artist Pat Keck, by the Art Committee of the Board of Library Trustees.

The success of the library depends upon the support of the community, the interest and dedication of the Library Trustees, and the hard work of the library staff and volunteers. We are most fortunate to have all of these qualities in abundance.

STATISTICAL SUMMARY OF LIBRARY USAGE IN 1997

Children's Circulation

1994	185,198
1995	195,782
1996	197,950
1997	213,904

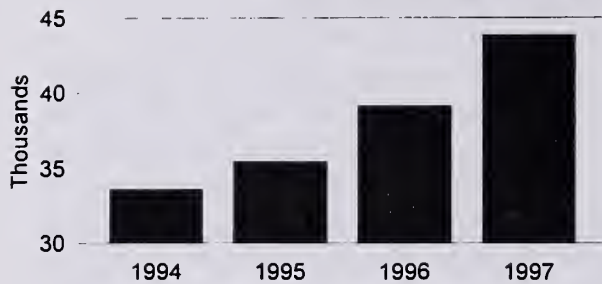


Statistics

Reference Questions

1994	33,598
1995	35,448
1996	39,122
1997	43,834

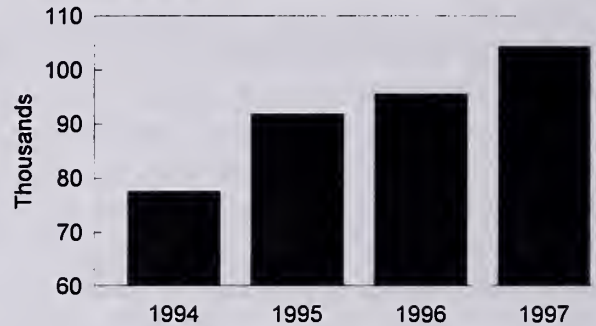
Reference Questions



Total Non-Print Circulations

1994	77,507
1995	91,833
1996	95,486
1997	104,361

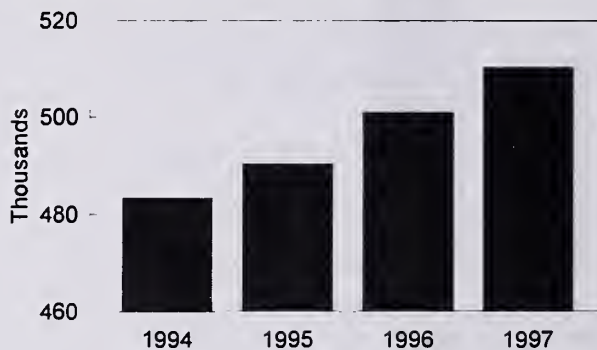
Total Non-Print Circulations



Total Circulation of Materials

1994	483,428
1995	490,293
1996	500,908
1997	510,226

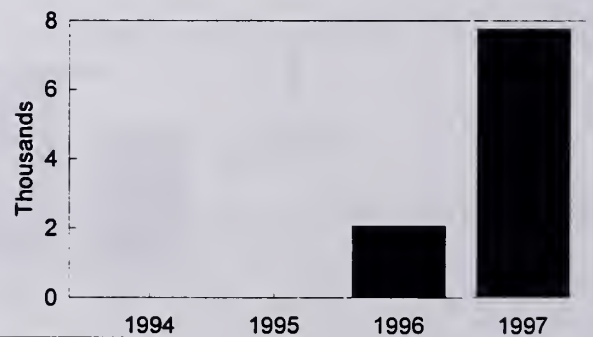
Total Circulation of Materials



PC & Internet Use

1994	0
1995	0
1996	2,079
1997	7,742

PC & Internet Use



DIVISION OF ELDER SERVICES

The mission of the Division of Elder Services is to identify, develop, implement and advocate for programs and services designed to enhance the quality of life and independence of elders in the community, and to provide a focal point in the community where these programs and services can be easily accessed by elders and their families.

THE VERONICA B. SMITH AWARD FOR EXCELLENCE

Our crowning achievement in 1997 was the receipt of the Veronica B. Smith Award for Excellence. This award, presented by the Massachusetts Association of Councils on Aging and Senior Centers, honors a Senior Center which exemplifies creativity and ingenuity in successful program and service design and delivery. This award, a once in a lifetime achievement, is presented only when a suitable candidate emerges. The Andover Senior Center is proud to receive this award, named in memory of a truly creative and hardworking advocate for elders. The staff is grateful to the citizens of Andover, particularly its elders, for their support in personal time, energy and generosity of heart--all of which make awards such as this possible.

CUSTOMERS

There are nearly 5,000 elder residents of Andover, approximately 15% of the total population. The number is growing and closely tracking the national rate of growth. At the same time, more Andover elders are participating in programs and seeking services at the Senior Center. Statistical charts and graphs below report and demonstrate these increases in programs and services.

STAFF, VOLUNTEERS AND SERVICES

Staff of the Elder Services Division continues to plan and provide a wide range of core services and programs. Additionally, they create new and unique programs and services to meet the demands of the growing population and the specific needs of this community. Growth in productivity is measured in the increasing numbers of elders seeking assistance, offering their time in volunteer activities and in the growing number of participants in programs and activities.

One of the new programs and services provided by volunteers is the FIX-IT-SHOP, conceived and operated by older men who saw a need not available in the community. Elders bring small items such as lamps and chairs and volunteers repair them for the cost of the parts. It is literally, an "overnight" success.

The Computer group, comprised of volunteer older men and women, plan and teach introductory and intermediate computer classes, geared specifically to the older learner, at the Drop in Center at Old Town Hall. Donated equipment and fees are the basis for the operation of this very popular program.

The Medical Equipment Loan program offers the loan of a variety of donated, used, durable medical equipment to help elders post-hospitalization or injury. The program works in cooperation and coordination with other agencies in the area.

Volunteerism increased dramatically from 15,519 hours in FY1996 to 19,079 in FY1997. Other areas of significant increase are the number of elders receiving Meals on Wheels and those requesting Outreach Services. The Friendly Visitor Program continues to attract and train volunteer visitors of all ages to match the increase in those needing this important service. The number of recreational, cultural and educational programs also continues to grow. A new volunteer group, ALLSO (Andover Lifetime Learners Society), was created to offer stimulating educational courses.

A cooperative program with Jewish Family Services received funding for English-as-a-Second Language (ESL) classes which has a unique, hands-on approach to helping older new citizens improve their English and incorporate into the community. The Center continues to serve as a clinical field placement to Greater Lawrence Vocational School and is actively seeking other connections with area colleges and universities. The Tax Voucher Program placed 91 elder taxpayers in various jobs throughout Town Government and the Schools. Cultural and Intergenerational programs expanded and created new opportunities.

GOALS

The annual planning and self-evaluation process was conducted and new goals and objectives set for the new year as follows:

1. Social Services Coordination: to increase and strengthen social, outreach and day care services; to improve coordination efforts with other service providers by improving internal systems, program design and delivery; creating an executive level community providers network; to work in cooperation with Police, Fire and other agencies to implement TRIAD, a community crime prevention program.
2. Advocacy: to develop a comprehensive plan which will identify issues and provide opportunities for elders to advocate for positive change.
3. Programs & Education: to provide increased opportunities for seniors and other members of the community, who are not currently using the Center or services provided by the Center, to actively participate in programs of a cultural, educational and inter-generational nature.
4. Nutrition: to conduct a complete evaluation of the nutritional services of the Senior Center, both on and off-site, and to set goals and guidelines for future nutritional services to combat malnutrition.
5. Transportation: to study the medical and general transportation needs of elders and develop recommendations to the Town Meeting of 1999.

6. Volunteer Opportunities: to continue to develop the number and quality of volunteer opportunities at the Senior Center and to increase awareness in the community regarding the need for volunteers of all ages.

7. Evaluation: to conduct a self-assessment study using the National Council on Aging Senior Center Standards.

THE NEW SENIOR CENTER

Following the 1997 Annual Town Meeting, the Board of Selectmen appointed the Senior Center Designer Selection Team. The role of this group of citizens and key staff is to assist the Town Manager in hiring an architectural firm which will conduct a feasibility study, including site evaluation and building design. The Team will recommend an architect early in 1998.

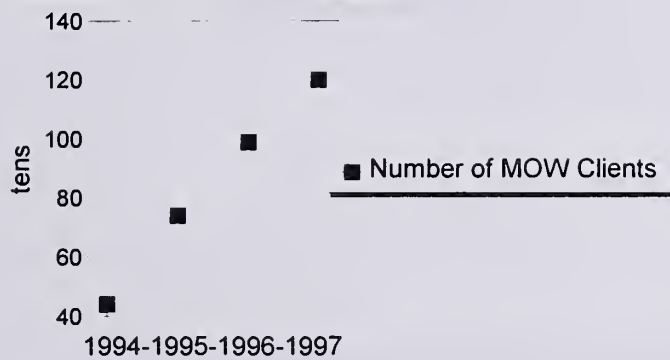


PHOTOGRAPH TAKEN AT THE VERONICA B. SMITH AWARD FOR EXCELLENCE CEREMONY

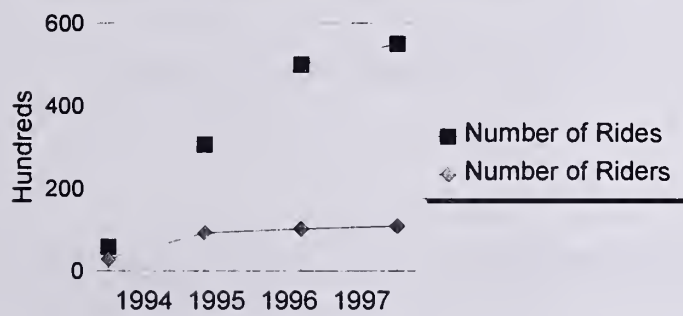
ANNUAL REPORT 1997

DESCRIPTION	F.Y.1994	F.Y. 1995	FY1996	FY1997
ELDERLY SOCIAL DAY CARE				
Number of Individual Clients	39	51	40	47
Total Days Used	3,007	2,952	3,434	3,067
INSTRUCTIONAL CLASSES				
Number of Unduplicated Elders	100	150	212	480
LECTURES & SEMINARS				
Number of Lectures & Seminars	25	30	36	36
Number of Attendees	630	900	810	969
NUTRITION				
Meals-on-Wheels Served	11,120	14,680	13,072	13,092
Number of MOW Clients	44	74	99	120
On-site Lunches Served	6,140	9,123	6,009	10,400
Number of Lunch Site Attendees				1,034
SOCIAL & RECREATION				
Supper Club Attendees	25	25	30	90
Number of Special Events	14	13	15	10
Total Number Bingo Games	46	45	47	47
Total bingo Attendees	4,140	3,669	3,272	3,024
MEDICAL TRANSPORTATION				
Number of Miles Driven	4,900	6,851	7,917	8,000
Number of Rides	58	307	500	550
Number of Riders	28	92	102	109
Number of Drivers	18	18	18	18
FRIENDLY VISITOR PROGRAM				
Number of Clients	0	0	27	42
Number of Visitors	0	0	20	42
VOLUNTEER SERVICES				
Number of Hours	18,624	14,974	15,519	19,079
Number of Sr. Center Volunteers	191	146	124	241
Value to Senior Center	\$186,200	\$179,740	\$217,266	267,106
TAX VOUCHER PROGRAM				
# Tax Voucher Volunteers	0	30	88	91
# Hours Served	0	3,000	8,800	9,100
Value to Town Offices	0	25,000	123,200	119,320
Value to Senior Center	0	5,000	14,000	23,550
Total Value Tax Vouch. Service	0	\$30,000	\$137,200	142,870
Value All Volunteer Service	\$186,240	\$209,740	\$354,466	409,976
ELDERLY HEALTH CLINICS				
Blood Pressure (wkly.)	897	814	801	739
Flu Shots (2/yr.)	1,088	1,312	731	136
Pneumonia Shots	61	32	41	n/a
OUTREACH SERVICES				
Number Clients	124	280	353	469
Number of Cases	149	425	409	507
Home Visits	90	87	92	99
Hospital Visits	67	60	4	5
Office Visits	93	116	125	120
S.H.I.N.E.	100	147	62	80
Other	178	444	272	300
Services Provided by Other Agencies				
<u>Elder Services of Merrimack Valley</u>				
Unduplicated Clients	282	245	452	318
Proportionate Cost of Services	307,169	384,792	356,124	306,061
<u>Family Services of Greater Lawrence</u>				
Number of Cases	144	97	93	159
Number Clients	54	28	40	73
Total Contacts	446	450	417	448
<u>Visiting Nurses Association</u>				
Total # Clients			525	536

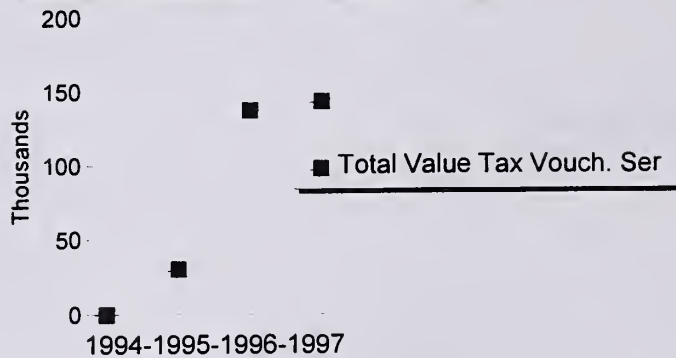
Meals on Wheels



Medical Transportation

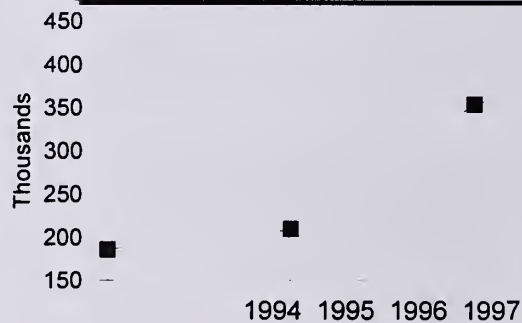


Tax Voucher Program

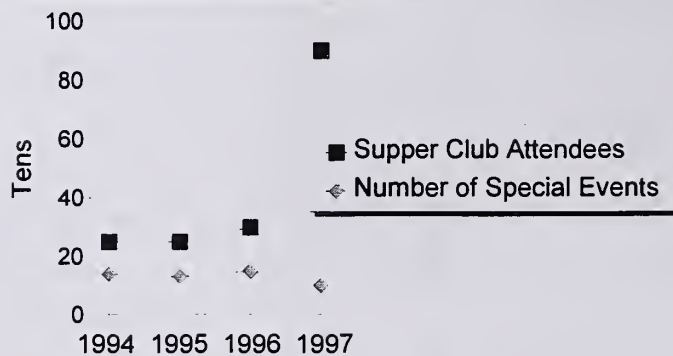


Value of Volunteer Services

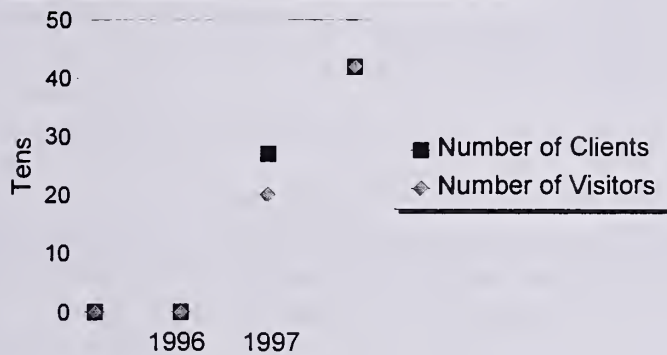
To the Town of Andover



Social & Recreation

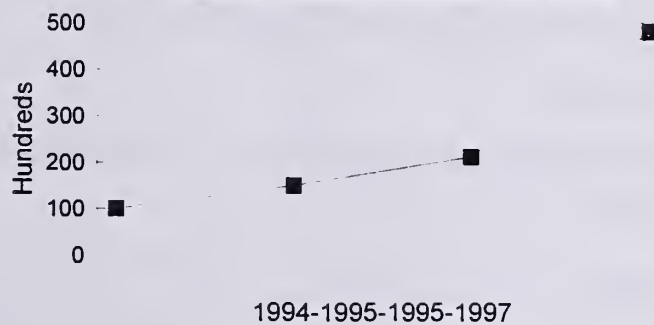


Friendly Visitor Program

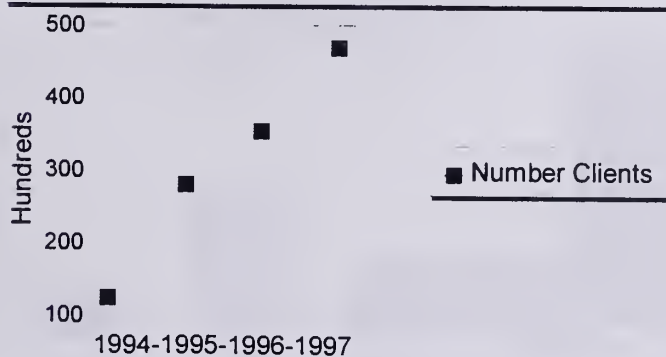


Instructional Classes

Number of Unduplicated Elders



Outreach Social Work Services



TOWN CLERK

The mission of the Town Clerk's Office is to uphold the integrity of the Town's democratic process, to maintain and preserve public records, and to act in the best interest of the community and the State by providing innovative, efficient, quality service.

DEPARTMENT CHANGES:

During 1997 the Town Clerk's office completed its computer transition to the State's Voter Registration Information System (VRIS) as its main resource for tracking voter registration and census information. The office is continuing its training programs on the new systems and in-house reporting.

The office has also reorganized the licensing of dogs in the Town by placing the licenses on-line at the counter for easier registration and making the process for renewing the licenses by mail convenient for residents.

This past year the office cataloged records in the vault and reorganized the records for easy access. They are working with other departments to reorganize and catalog their records in order to develop a Town-wide record index and preservation program.

DEPARTMENT STATISTICS:

In January, the Town Census was mailed to 11,080 households. The population of the Town at the completion of the census was 29,074.

The year ended with 19,029 registered voters in the Town's precincts as follows:

Precinct 1 - 2,180	Precinct 3 - 2,221	Precinct 5 - 2,595	Precinct 7 - 2,258
Precinct 2 - 2,425	Precinct 4 - 2,419	Precinct 6 - 2,454	Precinct 8 - 2,477



	<u>1995</u>	<u>1996</u>	<u>1997</u>
Births Recorded	340	365	312
Marriages Recorded	156	187	189
Deaths Recorded	241	260	251
Dog Licenses Sold	2,037	2,022	2,204
Fishing and Hunting Licenses Sold	630	566	630
Business Certificates	145	106	126
Uniform Commercial Code Filings	455	452	462
Registered Voters	2,033	3,428	991

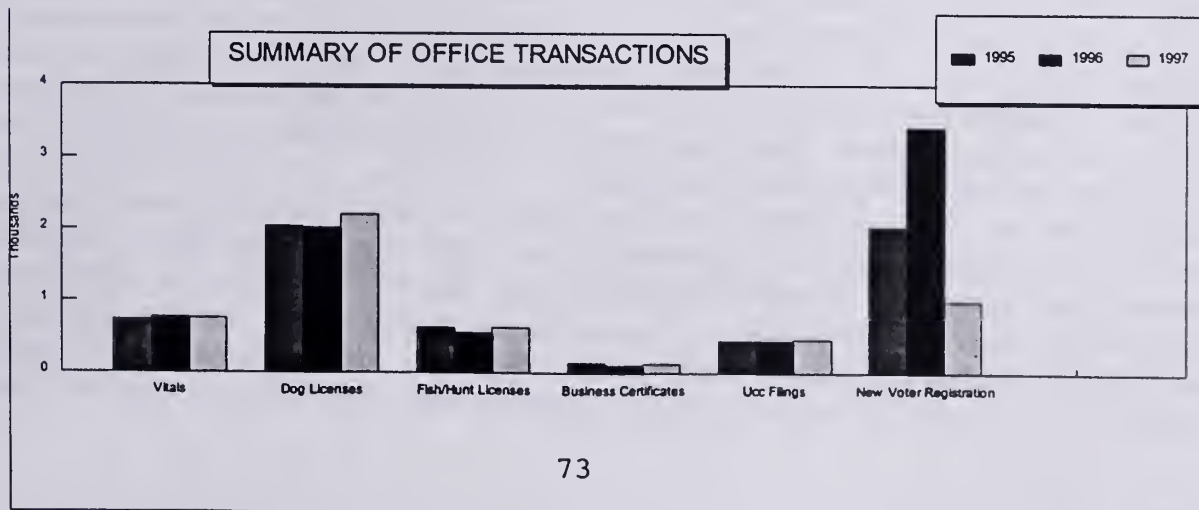
FEES COLLECTED

Marriage Licenses	\$ 2,400.00	\$ 2,850.00	\$ 2,850.00
Certified Copies	9,948.00	10,265.00	10,851.00
Uniform Commercial Code Filings	5,678.00	6,258.00	6,249.32
Miscellaneous Licenses Income	11,645.00	12,365.00	11,250.00
Liquor License Income	98,450.00	99,930.00	97,905.00
Business Certificate Filings	3,615.00	2,795.00	3,045.00
Miscellaneous Income	5,403.00	4,654.81	5,829.05
Dog Licenses	19,099.00	16,062.00	17,954.00
Non-Criminal Violations	1,100.00	1,025.00	1,925.00
Copy of Public Records	N/A	N/A	105.80
Fishing and Hunting Licenses	<u>11,454.00*</u>	<u>16,013.20**</u>	<u>13,479.55***</u>
TOTAL	\$168,792.00	\$172,218.01	\$171,443.72

* \$11,152 in fees were sent to the State Division of Fisheries and Game - \$302.45 was retained by the Town of Andover.

** \$15,751.40 in fees were sent to the State Division of Fisheries and Game - \$261.80 was retained by the Town of Andover.

*** \$13,247.75 in fees were sent to the State Division of Fisheries and Game - \$231.80 was retained by the Town of Andover.



COMMUNITY SERVICES

The mission of Community Services is to provide the residents of Andover a myriad of social, educational, cultural and recreational opportunities embracing diversity and accessibility for all. Community Services strives to rate the pulse of the community and incorporate ideas into valued programs for its citizens now and in the future.

Community Services offers year round recreational, enrichment and cultural programs for residents of all ages. The majority of the programs are held at the public schools, Recreation Park, Pumps Pond, The Park, Senior Center, Greater Lawrence Regional, Vocational, Technical High School and other in-town facilities. Community Services continues to transfuse residents' ideas into valued programs. A vigorous departmental effort continually improves service to our community. Healthy enrollment is attributed to a repertoire of community-based instructors, streamlined registration including fax, VISA/MasterCard, overnight mailbox and increased identification with the DCS booklet publication. Enrollments have increased this year in the children's and youth programming categories.

A new Recreation Coordinator, Kim Stamas, came onboard this year and brought new programs into the department's offerings including rope skipping, junior weight training, children's summer golf, basketball clinic and vacation programs as well as all new soccer and adventure camps. Pumps Pond hours were also increased to allow early evening swimming for residents.

Golf, basketball, fencing, ballet & tap, baseball and soccer were the most popular children's programs. Summer programs were well attended with most of the sessions being filled to capacity in the All Day Discovery, Shee-Hee & Shaw-Knee and Club For All specialty programs. Top adult picks are yoga, golf, cooking, eco-tracking, family science and Internet classes.

Andover Youth Services has continued to create and implement new programs. A clothing drive netted over 6,000 lbs of clothing to benefit neighboring cities and an Indian Reservation in South Dakota. The snowboard club trips were filled to capacity and the summer program involved 1,000 young people in a variety of outings, services, and groups. Exclusive trips for middle school girls were offered after a survey indicated a request for a broader scope of activities geared towards their specific interests. Andover's first lacrosse teams, an under-12 team and under-14 team, were entered in the competitive Mass Bay Youth Lacrosse League. The U-12 team finished the season with a 4-4 record and the U-14 finished perfectly 0-9 in the season and 2-0 in the post season tournament. Students filmed, edited and submitted their own amateur films for the 1st ever Homegrown Film Festival. A community service component to the summer program concentrated on the beautification of Andover's community paths. With the help of AYS, a storm damaged trail in the Ballardvale area was cleared and a new trail was blazed near Route 133. After-school programs for middle school students consisted of Ultimate Frisbee, rock climbing and a shopping madness trip; while during in-school hours AYS was involved with a leadership class at West Middle and the physical education element of the High Schools' alternative education program. The Friends of Andover, an organization of adults dedicated to connecting youth to one another was formed in 1996. Working with and as advocates for the Andover Youth Council and Andover Youth Services they have raised funds exclusively for the AYS through a dance and a donation drive. The Friends of Andover Youth

acquired a fifteen-passenger van for program transportation at the Fall 1996 Special Town Meeting. Throughout 1997, the van proved invaluable for every program and aspect of AYS programming.

A new look to the program booklet was developed including new cover design and page set up making the document much easier for residents to read. The efforts by the Department were rewarded when the LERN organization who tracks trends in lifelong learning nationwide recognized the Fall program booklet as among five of the country's top programs. The Fall booklet received 47 gold stars out of a possible 50. Improvements continue into the next year.

The revolving account continues to assist the Department in the ability to sponsor a variety of activities. School vacation, Children's Studio for the Arts, children's golf and literacy programs are examples of programs that were funded through this account. The account has also allowed the DCS to run trips to Ireland, Atlantic City, and all Andover Youth Services programs.

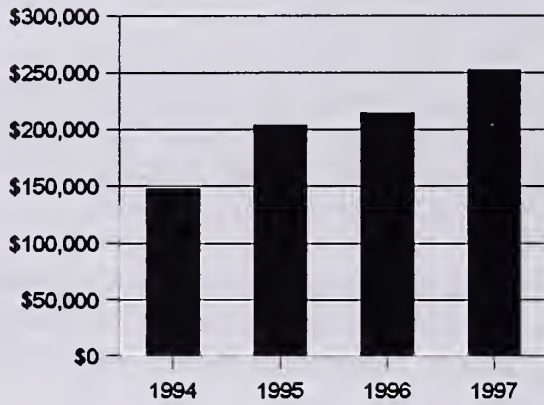
Programs developed in conjunction with other agencies included Memorial Hall Library, Kaplan, The French and Spanish Saturday School, and the Fleet Center. Seven Tax Voucher volunteers worked in the DCS office to assist with registration, general office duties and after school and evening programming.

Improvements to the Shawsheen Upper and Lower Fields and Recreation Park were underway with funds acquired from Annual Town Meeting. Improvements to the Shawsheen Fields included upgrading the track and soccer field, while improvements to the Recreation Park included upgrading the tennis courts, work to the multipurpose pad, and road repaving and lining for parking at both the park and at Poms Pond.

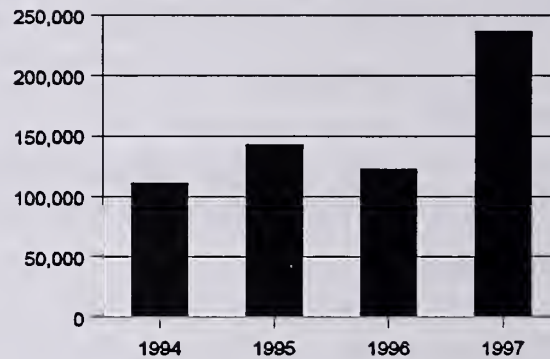
The Department of Community Services and Andover Youth Services looks forward to continuing to provide citizens of all ages with quality social, cultural, educational and recreational opportunities in the new year ahead.

COMMUNITY SERVICES

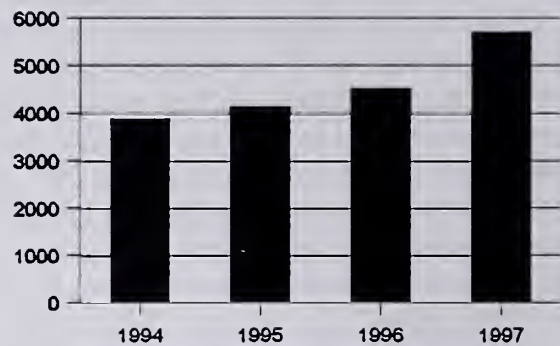
Class Revenues



Program Revenues



Class Participants





ANDOVER PUBLIC SCHOOLS

36 Bartlet Street
Andover, Massachusetts 01810
(978) 623-8501
FAX (978) 623-8505

SCHOOL COMMITTEE:

Tina B. Girdwood, Chairman
Eric J. Nadworny, Secretary
David A. Birnbach
Frank M. Eccles
Timothy M. McCarron

RICHARD E. NEAL
Superintendent of Schools

ANNUAL REPORT

1997

Andover School Department

During 1997, student population in the Andover Public Schools continued to rise with the total student count on October 1st standing at 5628, some 127 higher than reported on the previous October 1st. The populations at the middle and high schools showed the most significant gains with the high school increasing from 1319 to 1404 and the middle schools growing to 1408 from the previous 1364. These students, along with the more than 600 professional and support personnel, continued to be housed in one 9-12 high school, two middle schools of grades 6-8, four K-5 elementary schools, and one K-2 Primary Controlled Magnet School. The five elected School Committee members who establish the policy of the school system meet at least twice monthly. The FY '98 appropriation of \$ 31,189,216 allowed the school department to continue to maintain its basic educational program while continuing to move the school system forward in several areas as described below. The professional staff continued to provide a very high quality educational experience to all of the students of the Andover Public Schools.

The comprehensive construction project at Andover High School continued to move slowly toward completion. With all of the new construction on line, renovations of the existing space moved forward. With several "phases" of this reconstruction now completed and in use, only the final phase remains. It is anticipated that this will be completed in March, 1998. The eagerly awaited reopening of the Collins Center is also scheduled for late winter of 1998.

Meanwhile, plans for the expansion of the school facilities to accommodate not only the current expanded populations at the elementary and middle school levels but the growth anticipated over the next fifteen years continue to be developed. In February a Space Needs Advisory Committee consisting of parents, teachers, administrators, and community representatives, following two public forums, presented their final report to the School Committee. Their report indicated that every

elementary school and both middle schools currently have populations which exceed the intended capacities of their buildings. The School Committee, after considering the input of the Space Needs Advisory Committee, voted to move forward with the construction of a new middle school and to change the grade configuration of the elementary and middle schools to K-4, and 5-8 respectively. This done, funding for the development of preliminary plans for this new school were sought and approved at the 1997 Annual Town Meeting. These preliminary plans are due to be completed in February, 1998.

School Committee and Central Administration

Following the annual election in March, the Andover School Committee welcomed Mr. Frank Eccles and Mr. Timothy McCarron as new members. This was the first election to the Committee for each. At its first meeting following the election, Mrs. Tina Girdwood was re-elected as Chairperson and Mr. Eric Nadworny was elected as Secretary of the Committee. As usual, one of the Committee's first tasks, along with the Administration, was to develop objectives for the 1997-98 school year and to articulate goals to address the four main objectives. These are as follows:

Objective 1: Provide a K-12 curriculum that is responsive to varying student needs at all levels of instruction and which maximizes intellectual development in the areas of basic skill mastery, technology, and growth of fundamental knowledge.

- Goal 1: Continue the strategic planning process at Andover High School to develop Action Plans for restructuring the High School in the areas of school organization, curriculum, and teaching.
- Goal 2: Strengthen the teacher evaluation process by implementing the "Principles of Effective Teaching"
- Goal 3: Develop an assessment model K-8 to monitor and measure the implementation of the benchmarks in each subject area.
- Goal 4: Develop the High School course standards and benchmarks in the major disciplines.
- Goal 5: Review primary math and middle school algebra programs with respect to grade level benchmarks.
- Goal 6: Review K-12 social studies curriculum in accordance with Massachusetts Frameworks.

Objective 2: Provide all students the opportunity to maximize their potential in an atmosphere conducive to their social, emotional, and physical development. All students shall be challenged at their level of accomplishment and will be provided opportunities for individual progress, achievement, and recognition.

- Goal 1: Implement an alternative high school program for students unable to succeed in the traditional high school setting.
- Goal 2: Explore possible local alternatives to special education outside placements.
- Goal 3: Implement and evaluate the new elementary school report card system.

Objective 3: Provide an educational service delivery system which establishes priorities, identifies the resources needed to meet these priorities in a cost effective manner, and considers the impact on the educational environment (e.g., class size, space, noise and disruption factors, etc.)

- Goal 1: In conjunction with the Town and School Building Committee, work to bring the High School project to completion, dealing with the effects of construction in an optimum way.
- Goal 2: Update the 5-year financial plan and the 5-year CIP with priorities clearly defined.
- Goal 3: Complete the preliminary design phase for a new 5-8 middle school.

- Goal 4: Develop plans to provide short-term solutions to address elementary school overcrowding.
- Goal 5: Establish technology networks at each of the schools.

Objective 4: Enhance community confidence in the School System and its objectives.

- Goal 1: Develop an informational TV series to inform community of system initiatives.
- Goal 2: Develop K-8 grade level curriculum overviews and benchmark documents.
- Goal 3: Develop a printed system profile brochure.

During this past year, several initiatives were started or continued which are worthy of note. Included in these are the expansion of a new language arts and reading program at the elementary level to grades 4 & 5; the development of benchmarks or performance standards for each subject at each grade and the start of the development of an assessment system to measure each student against these standards; the implementation of the "Principles of Effective Teaching" in the teacher evaluation system; a new "block schedule" at Andover High School which provides for teaching and learning in extended periods; the development of an "Alternative High School Program" in conjunction and collaboration with the North Andover School Department; the development of a local special education alternative placement program; the automation of all school media centers; and the introduction of a revised elementary school report card system.

With concerns raised over the air quality at the Bancroft School and with the student population exceeding the capacity of the building, plans were developed to add four "portable" classrooms to the school. These stand alone classrooms were delivered to the site in the late fall and were ready for occupancy by four fourth grade classes at the end of December. Plans were also developed to add two "portable classrooms" to the Sanborn School next year.

Several residents of Andover developed plans for a Charter School for the Town. This school, if approved by the Department of Education and the State Board of Education, would ultimately serve 400 students in grades 5-8. The decision by the state agencies is due in late February, 1998.

In September, Mr. Richard Neal, Superintendent of Schools, notified the School Committee of his intent to retire from public education on June 30, 1998, following 40 years of public education service. With this notice, the School Committee began to develop a timeline for the search for and appointment of a successor. The timeline outlined a process which included citizens, staff, parents, and administrators in evaluating applications and interviewing candidates. The School Committee intends to appoint a new superintendent in late February, 1998, with this person beginning work on July 1, 1998.

DEPARTMENTAL HIGHLIGHTS

Business Office

The primary responsibilities of the Business Office are preparation and oversight of the Annual School Budget. This includes such things as monitoring expenditures, administering the financial provisions of labor contracts, purchasing, preparation of a five year financial forecast and tracking grant awards and disbursements. In addition to financial oversight, the Business Office is responsible for facilities management, data processing, student transportation and food services.

The Business Office is also engaged in several projects of note:

1. Upgrading the technological capabilities of the Business Office. New computers and printers were purchased in preparation for installing new financial management software and network connectivity. The selection and installation of new software is expected in the spring of 1998.
2. Elementary and Middle School Facilities Expansion. An architectural firm was hired in July to assist the School Department in the site selection for a new 5-8 middle school and to prepare a preliminary design of the new school. The Business Office provided valuable data to the architect and worked closely with the School Committee, the Superintendent of Schools and town personnel on this project.
3. Building Maintenance. A five year capital and extraordinary maintenance plan is updated, annually. In conjunction with the Department of Municipal Maintenance, priorities are set and cost estimates established. Major items are included annually as part of the town's Capital Improvement Plan.
4. Upgrading Student Management Software. The data processing adjunct of the Business Office coordinated the review and evaluation of new student management software. All building principals and guidance personnel were involved. New software was installed at the high school in February.

Andover High School

1. Construction

- The cafeteria was completed for the opening of school. This allowed for students to have a more appropriate arrangement of tables and chairs due to the stairs being removed.
- The administration and guidance areas were opened. Each guidance counselor now has their own office. The counseling department also received their own departmental conference room.

- The new computer lab and language lab became available to faculty and students. The labs are being used very effectively to support work being done in these disciplines.
 - The work continues and it is expected that the final phase will be completed in the Spring of 1998.
2. School/Business Partnership
 - This program continues to grow. There are 50 students presently in the program being mentored by area business people.
 - Two \$1000 scholarships were given to deserving students.
 3. Schedule Design
 - This September we moved to an alternative schedule design. The configuration provides for longer class periods and fewer transitions in a day. The schedule continues to be refined and modified to best meet the needs of students.
 4. Alternative Program
 - This year we entered into a collaborative effort with North Andover High School to provide a regular education alternative high school. The program has provided an opportunity for those students who have not been able to achieve success in the traditional high school setting.
 5. Curriculum
 - The staff, under the direction of the newly created positions of Program Advisors, is continuing to address the State curriculum frameworks and the APS benchmarks as they work on defining and re-aligning our curriculum
 - A Strategic Plan, addressing the areas of Curricula, Teaching and Organization will be completed in early 1998.
 - A number of new technology courses were initiated utilizing our Mac and PC labs.

Doherty Middle School

- During the past year the Doherty Middle School sought to enhance parental involvement in the school by involving parents in the life of the school in the following ways:
 - Parent Advisory Council
 - PAC Events
 - Doherty's School Council
 - Homework Hangout
 - Interviewing Committees

- Field Trips
 - Guest Classroom Speakers
 - Homework Support
 - Book Fairs
 - Fundraising
 - Extra-Curricular Clubs
 - Enrichment Classes
 - Teacher Appreciation Events
 - Media Center Assistants
 - Career Fair
 - School-Wide Committees
- In keeping with the middle school emphasis on teams, a special education teacher has been assigned to each of our large teacher teams. Under this model, the special education teacher works with the other teachers on the team during the students' academic block. Also, the special education teacher has a homeroom and attends the daily team meetings.
 - A new course called *Creative Expression* was introduced for all students which focuses on performance-based oral language skills such as public speaking and drama.

West Middle School

- Two teams of students representing Andover West Middle School won highest honors in the WordMasters Challenge - a national language arts competition entered by over 200,000 students annually.
- A West Middle School Grade 6 Team received two grants totaling over \$2000 to support their school-to-career Greenhouse Project.
- Through support and fund raising efforts of the Andover Special Needs PAC, West Middle School students were trained in disability awareness and puppeteering. The "Kids on the Block" puppets will be used to conduct drama presentations at local elementary schools on topics related to disability awareness.
- PictureTel, Inc., an Andover technology company, donated equipment to WMS in order to conduct an interactive distance learning project.
- The grade 7 & 8 chorus participated in the Faneuil Hall Holiday Festival.

- West Middle School students created picture books and mailed supplies to children in Vietnam.
- Fifteen staff members engaged in a reflective study group focusing on "Teaching for Understanding".

Bancroft Elementary School

- Bancroft received a \$17,085 Lighthouse Technology Award. They will use Alpha-Smart Pros in the area of writing, specifically composition.
- Air quality and over-crowding were major priorities for the year. The following have been accomplished:
 - New HVAC systems have been installed on the first floor
 - Extensive cleaning was completed
- Four new modular classrooms were set up and are now populated with one hundred fourth grade students.
- New science lab opened for grade five students.

Henry C. Sanborn School

- Due to population growth, art and music rooms used as regular classrooms
- New technology lab opened with thirty MAC computers.
- School-wide curriculum stressed the school values of respect, responsibility, resourcefulness and reflection through the theme *Growing Gardens...Growing Minds*.
- State testing program results showed third graders at the 79th percentile nationally with 43% of the students at the advanced reader level, 51% at the proficient reader level, and 6% (4) at the basic reading level.
- Parents continued to play a significant role at the school. Volunteerism continued to be extensive with parents sharing in the governance of the school through participation on an active school council, through clerical and instructional support, and through a myriad of ad hoc committees.

Shawsheen School

- Publishing Center established at the school. A team of parents and teachers wrote guidelines for publishing student hardbound and spiral bound books. Discs containing instructions and templates were distributed to volunteer parents who published hundreds of books written by the children.
- New playground constructed. The outdated wooden equipment was removed from the playground and new steel structures were installed. Parents raised \$16,045 toward the new equipment and provided the labor to install it.
- School-wide theme is Space Exploration. Children at all levels are learning about the planets and will be visited by astronaut Charlie Precourt after he returns from the Spaceship Mir.

South Elementary School

- School Theme of "We Can Make A World of Difference" incorporated in all aspects of school life. School beliefs of respect, responsibility, diversity, and lifelong learning were guiding values.
- Teachers worked together in study groups to research best practices in the teaching profession. Study groups focused on gender bias, multi-age looping, multiple intelligences, and assessment.
- 100% of South teachers literate with ClarisWorks. Also, teachers attended staff development programs in the following technologies: scanner, Digital camera, Apple presentation, HyperStudio, and the One Computer Classroom.
- Odyssey of the Mind team achieved first place in the World Competition.
- Fourth & fifth grade Math Olympiad Team recognized for meritorious effort.
- Business partnerships continued with Genetics Institute, Eisai Research Institute, and Digital Corporation.

West Elementary School

- Active Student Council focused its energy on school and community service projects. Activities such as People's Pantry, Walk For Hunger, and Earth Day were undertaken.

- Over 50 fourth and fifth graders participated in the Math Olympiad. The fifth grade team finished in the top 10% in the world.
- Over 200 children participated in 11 different before school enrichment classes run by parents.
- All parents of grade 1, 2, and 3 students invited to have lunch and recess with their child at the school. Over 460 parents attended.
- Twenty-one high school students provide community service to students and teachers at West Elementary School.
- The two open spaces in West Elementary School were made into 20 closed classrooms with the installation of walls.

Physical Education Department

- High School program reorganized to provide students more options. Project Challenge and at least one Individualized Personal Fitness/Wellness course required.
- Approximately eighty-five percent of students scored above the national average on the "Presidents Challenge" physical fitness test.
- Renovations to the Dunn Gymnasium and construction of the new fitness/wellness room completed.
- Andover Physical Education Department invited to present at the annual MAHPERD conference.

Health Education

- Curriculum benchmarks concurrent with the State Curriculum Framework Learning Standards were defined for Grades K-9 and 11/12 Health Education Programs.
- Center for Disease Control Youth Risk Behavior Survey administered to all Middle and High School Students with parental permission.
- Thirty high school peer leaders trained to conduct one hour workshops for all Middle School Students on harassment prevention.

- Parent-to-Parent offered S.T.E.P. (Systematic Training for Effective Parenting) to over two hundred Andover parents.
- In response to student and parent concerns, the problem of eating disorders was given special focus.

Fine Arts

- Three after school art clubs formed - two at Andover High School and one at Doherty Middle School.
- K-8 Music, 1-8 Art and 4-12 Choral Curricula have been updated using the National Standards and the State Frameworks Guidelines. This includes Grades 4 and 8 assessments.
- Each school created their own individual Fine Arts Festival format.
- The first Andover High School Shakespeare Drama, "Much Ado About Nothing" with original student composed and arranged music was produced with rave reviews.
- Student art work submitted to the Globe met with the following success:
3 Gold Keys; 2 Silver Keys; 3 Honorable Mentions; one Blue Ribbon;
One Portfolio Nomination.

Technology

- One MAC 5500 computer and 1 LaserWriter printer installed in every classroom K-8.
- Over 3100 cat 5 computer cables and 95% of the electronic of the 3209 cables installed and tested.
- Media One in process of completing the installation of the Institutional CATV system (I-loop).
- Technology Department took control of the Andover Education Channel.
- Technology curriculum scope and sequence developed, printed, and distributed to teachers.
- Television Studio at AHS reopened.

- Computerized Music Composition Pilot at Doherty Middle School expanded to West Middle School

Pupil Personnel

- Programs and Services provided to 656 special needs students. This represents 11.6% of Andover's student population compared to the state average of 17%.
- New model introduced at middle schools with a SPED teacher as integral member of teaching teams.
- In conjunction with Center for Applied Special Technology (CAST) began intensive program designed to build our capability to provide state of the art technology assistance to special needs students.
- Revised health staffing to provide a licensed nurse (R.N. or L.P.N.) in each building on a full time basis.
- Continued to provide English as a Second Language (ESL) instruction at all levels. Forty-five students received services.

Athletics

- New Field House at AHS in full operation. First indoor track meet held in January.
- Senior Citizen Voucher program supplies twelve volunteers to work in program.
- Girls' Gymnastics team records third undefeated season in succession.
- Girls' Basketball team recorded 24-1 record and a trip to the Fleet Center.
- Boys' Golf team recorded undefeated season and finished 2nd in the state.
- Director of Athletics received M.S.S.A.D.A. President's Award of Merit.
- Varsity teams recorded an overall 240-109-16 record (.687%).

SCHOOL BUILDING COMMITTEE

ANDOVER HIGH SCHOOL

Construction continued throughout the year with renovations to the classroom wings. New administration and guidance offices and career center were ready at the opening of the 1997/98 school year. The Dunn Gymnasium was available for volleyball and basketball later in the fall.

The volume of work performed during 1997 was \$3.7 million. The contract sum at year end was \$24.2 million of which \$4 million is approved changes. At the close of 1997 the project was 98.8% complete.

SOUTH ELEMENTARY SCHOOL

The construction contingency balance was transferred to the Sanborn School construction contingency. Unencumbered Technology funds were transferred to the High School construction contingency.

SANBORN ELEMENTARY SCHOOL

Punchlist work was completed during 1997.

At year end, the contract price was \$2,984,728 of which \$95,904 (3%) is changes.

GREATER LAWRENCE TECHNICAL SCHOOL

The Annual Report for fiscal year 1997, covering the period from July 1, 1996 through June 30, 1997, was accepted and approved at a regularly scheduled meeting of the Greater Lawrence Regional Vocational Technical High School District Committee held on November 4, 1997. The report is prepared each year in conformity with the terms of the Agreement to Establish a Regional School District. Participating communities in the district are the City of Lawrence and the Towns of Andover, North Andover and Methuen.

	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>
Enrollment	1,501	1,384	1,380
Andover students	14	12	12
Placement of graduates/employment	82%	80%	81%
Business Firms with Coop. Work Agreements	1,960	2,023	2,075

The following courses were offered during the 1996-97 school year:

Allied Health Technician	Autobody
Automotive	Carpentry
Clothing	Cosmetology
Construction & Building/Painting	Culinary Arts
Data Processing	Distributive Education
Drafting	Electrical
Electronics	Food Tech. Management/Clothing
Graphic Communications Technology	Heavy Equipment
Industrial Electronics	Machine Technology
Major Appliance/Air Conditioning/ Refrigeration	Metal Fabrication
Small Engine Repair	Plumbing and Pipefitting

ANDOVER HOUSING AUTHORITY

The Andover Housing Authority was organized in June, 1948. The regular meetings of the Board of Commissioners are held on the second Thursday of every month at the Stowe Court Community Room. Board Members are as follows:

Ronald Hajj	-	Chairperson
Norma Villarrel	-	Vice Chairman
Hartley Burnham	-	Governor's Appointee
James Cuticchia	-	Treasurer
Jason Fox	-	Asst. Treasurer

The Andover Housing Authority manages 218 units of state-aided elder/disabled housing, 56 units of state-aided family housing, 7 leased housing units under the Massachusetts Rental Voucher Program, 10 units under the state-aided Alternative Housing Voucher Program and 8 units of housing under the Chapter 689 program. In addition, the Authority administers 59 Section 8 Certificates and 68 Section 8 Vouchers which are federally funded through the Department of Housing and Urban Development.

STATE FUNDED PROGRAMS: Income Limits

1 person	\$29,700	4 people	\$41,600	7 people	\$51,600
2 people	\$33,300	5 people	\$44,950	8 people	\$54,900
3 people	\$37,450	6 people	\$48,250		

Apartment turnover 1997: 42 Elder/Disabled units 10 Family units
Average rent: \$234 Elder/Disabled Program \$371 Family Program

FEDERALLY FUNDED PROGRAMS: Section 8 Rent Assistance Income Limits

1 person	\$19,550	4 people	\$27,900	7 people	\$34,600
2 people	\$22,300	5 people	\$30,150	8 people	\$36,850
3 people	\$25,100	6 people	\$32,350		

STATE-FUNDED CAPITAL IMPROVEMENTS GRANTS: Implemented 1997

October, 1997	Underground tank in Memorial Circle	\$9,000
November, 1997	Flat roof replacement at Frye Circle	\$42,000
November, 1997	Replacement of heating system Memorial Circle	\$746,300

JOINT VENTURES:

Playground installed at Memorial Circle Family property through resident fundraising efforts matched by Housing Authority funds.

FEDERALLY FUNDED GRANTS RECEIVED:

Section 8 Family Self Sufficiency Program - \$42,000

ANDOVER PRESERVATION COMMISSION

The Andover Preservation Commission endeavors to fulfill its mission to advise the Town concerning the preservation of its historic and archeological resources.

During 1997 the Commission was active in the following areas:

Demolition Delay Bylaw

The Commission heard requests for demolition for twenty-four properties, twenty of which were located within the Academy Hill National Register Historic District. Phillips Academy has undergone an intensive long range planning effort with respect to its physical plan. Their plan called for the removal of structures underutilized, in poor repair or outside the campus perimeter. Seven structures were determined by the APC to be historically significant and preferably preserved. A six-month delay period was mandated. Demolition of four structures was placed on hold at the time the six-month delay was passed because proposals were made to save the structures through alternative uses or by moving them.

Local Historic Districts

The Ballard Vale Local Historic District Commission continues its work in hearing proposals and advising residents about the design of historically sensitive changes to buildings in the district. The Commission seeks to place appropriate signage to mark the district's boundaries. Dennis Ingram, Chairman, is the Preservation Commission's representative to this Board.

At the request of the Preservation Commission, the Board of Selectmen voted in July to appoint a local historic district study committee for Shawsheen Village. Ray Flynn, a member of the APC, is serving as Chairman. The study committee will endeavor to bring a local district bylaw to the 1999 Town Meeting if community support warrants it.

Heritage Education

The Andover Preservation Awards were held in February at Memorial Hall Library in cooperation with the Andover Historical Society. Ten property owners were recognized for their outstanding preservation efforts.

Design Review

APC and Design Advisory Review member Ann Constantine worked with Inspector of Buildings Kaija Gilmore and other DAG members to insure that new signage in downtown Andover is appropriate. The Commission appreciates Ann's effort to work constructively with business owners on design issues, particularly with regard to historic structures.

Other Projects

- 66 Poor Street, 1830 Joseph Poor House: The Zoning Board of Appeals approved a new proposal for property. The APC worked with the owner on a design to preserve the original house while allowing construction of detached condominiums on the site. A preservation restriction is being negotiated.
- West Parish Cemetery Chapel: Massachusetts Historical Commission awarded the West Parish Garden Cemetery Committee a matching grant of \$90,000 for restoration of the chapel. James Batchelder is this commission's representative to the WPGC Committee.
- Stonewalls: The Commission will work with the Planning Board to ensure historic stonewalls are preserved when threatened by development.
- Stevens Street/North Main Street: This area continues to be threatened by business development. The APC has voiced strong concerns about the possible loss of 19th century structures in the Andover Village Industrial National Register Historic District along North Main Street which will impact the remaining residential character of the street.
- Cochran Chapel: The Commission voted to support Phillips Academy's proposal to renovate the chapel and make it handicapped accessible.
- 339-345 North Main Street: Plans in progress to restore masonry.
- 4-6 Haverhill Street: Plans in progress to restore windows and doorway of former Shawsheen Laundry Building.
- 350th Committee: Norma Gammon reported that some of the remaining funds from the celebration would be used to provide signage marking the Town's entrances.

Steven W. Kearn

The Commission was greatly saddened by the untimely death of member Steven Kearn in March of 1997. Steven had served on this board since 1992. He was an associate member of the West Parish Garden Cemetery Commission and served as project manager for the successful restoration of the Monumental Arch that leads into the cemetery. He gave many hours working on local preservation awards given each year to citizens of Andover by this commission and the Andover Historical Society. Steven also served on the 350th Committee. We valued his commitment as a member, his knowledge of the Town, its history and architectural heritage.

Karen M. Herman, Chairwoman
Andover Preservation Commission

BALLARD VALE HISTORIC DISTRICT COMMISSION

The purpose of the Commission is to ensure that changes and additions are harmonious to the District and to prevent changes that might detract from the aesthetic and historic values of the District.

The Ballard Vale Historic Commission completed its second year conducting twelve regular meetings and seven public hearings as well as several "on-site" meetings for a variety of applications.

There were fifteen applications (two commercial/thirteen residential) submitted to the Commission during the year. The applications ranged from new building construction/additions to repair and renovation of existing buildings.

The Commission is staffed by seven residents of the District and an architect who also serves on the Andover Preservation Commission. We would like to thank Richard Bowen and Helene Roberts, whose terms expired during the last year, and Charles Murnane, Jr., who resigned due to additional educational commitments, for their many hours of service to the Commission over the last several years. In August of this year, Bruce Taylor and Chris Huntress were appointed by the Board of Selectmen to serve as alternate members on the Commission.

Looking toward the coming year, the Commission is working on an informational brochure which explains the role and responsibilities of the Commission and the purpose of the Historic District. We are also working with the Andover Preservation Commission and the Andover Patriotic Committee to make several improvements to the Ballard Vale Commons as well as the development of a street signage program for the District.

Respectfully submitted,

Dennis Ingram, Chairperson
Diane Derby, Vice Chairperson
Kevin Byrne, Secretary
Sherron Heller
Perry Raffi
Ron Abraham
Chris Huntress
Bruce Taylor

MARGARET G. TOWLE FUND

Under the terms of her will, the late Margaret G. Towle, long-time resident of Andover, bequeathed the residue of her estate to the Town of Andover, to be held and administered by it as a permanent trust fund. This trust is now known as the Margaret G. Towle Fund. Mrs. Towle stipulated in her will that the income from this fund "be devoted to the assistance of the procurement of assistance for worthy persons residing in the Town of Andover who may be in need of aid, comfort or support on account of old age, disability or unemployment."

The Fund is administered by a group of three Trustees, chosen by the Town Manager with the approval of the Board of Selectmen, which has disbursed the income from the Fund in accordance with the terms of Mrs. Towle's will. The cases are referred to the Trustees by private charitable groups and organizations, the Clergy and interested individuals.

During the twelve month period, the Trustees acted on twenty-six (26) cases, disbursing \$32,270.71 on approved cases. Only the income of the Fund is available. The principal of \$345,825.50 and a substantial portion of the current income is invested under the direction of the Trustees. All disbursements are made by the Town Treasurer upon vouchers approved by the Trustees.

Balance of Income as of Dec. 31, 1996	\$151,521.07
Receipts - 1997	<u>27,115.24</u>
	\$178,636.31
Disbursements - 1997	<u>32,270.71</u>
Balance of Income as of Dec. 31, 1997	\$146,365.60

JOHN CORNELL FUEL ASSISTANCE FUND

The John Cornell Fuel Assistance Fund was established by Article 17 of the 1893 Annual Town Meeting. Five thousand dollars was left to the Town to be used for the needy and poor to purchase wood or coal. In 1995 the trust documents were modified by the Probate Court of Massachusetts to permit the use of all types of fuel for heating, cooking or electrical purposes. Three Trustees, chosen on a staggered basis, by vote at the Annual Town Meeting, administer the funds. The Trustees approved two applications in the amount of \$500.05 during the year.

Balance on hand 6/30/96	\$37,001.60
Income - FY-1997	2,464.82
Expenditures - FY-1997	<u>500.05</u>
Balance as of 6/30/97	\$38,966.37

TRUSTEES OF PUNCHARD FREE SCHOOL
ANDOVER, MASSACHUSETTS

STATEMENT FOR THE YEAR ENDING DECEMBER 31, 1997

CAPITAL ACCOUNT
SUMMARY OF TRANSACTIONS

	1/1/97	PRINCIPAL FUND	12/31/97
CASH/MONEY MARKET FUND	\$0.00	-GAIN/(LOSS) - SALE OF SECURITIES	\$77,697.99
SECURITIES AT BOOK VALUE	169,388.62	-BROKERAGE FEES/TAX	(1,990.38)
		-INVESTMENT COUNSEL FEES	(1,798.27)
		-REINVEST MUTUAL FD. CAP.GAINS	8,162.06
		-TRANSFERS FROM RESERVE FUND	1,862.09
	<u>\$169,388.62</u>	INCREASE	<u>\$83,933.49</u>
			<u>\$253,322.11</u>

OPERATING ACCOUNTS

(RESERVE FUND & CASH ACCOUNT)

		INCOME			
CASH IN BANK-SAVINGS	\$5,333.98	DIVIDENDS RECEIVED	\$3,084.23	CASH IN BANK-SAVINGS	\$5,654.18
CASH IN BANK-CHECKING	3,002.72	INTEREST RECEIVED-BONDS/NOTES	6,788.78	CASH IN BANK-CHECKING	2,712.98
CASH/MONEY MARKET FUND	2,542.75	INTEREST RECEIVED-OTHER	566.33	CASH/MONEY MARKET FUND	181.36
	<u>\$10,879.45</u>	INCOME TOTAL	<u>\$10,419.34</u>		<u>\$8,548.52</u>
		EXPENSES			
		ANDOVER HIGH SCHOOL PROJECTS	\$10,099.11		
		MISC.OPERATING EXPENSES	789.07		
		EXPENSE TOTAL	<u>\$10,888.18</u>		
		NET INCOME	<u>(\$468.84)</u>		
		TRANSFERS TO PRINCIPAL:			
		-10% OF INCOME (1/1-12/31/97)	1,042.00		
		-UNEXPENDED SCHOOL PROJ. FUNDS	726.37	(7/1/96 - 6/30/97)	
		-ADD'L FUNDS INVESTED	93.72		
		DECREASE	<u>(\$2,330.93)</u>		
			<u>=====</u>		
	<u>\$180,268.07</u>	TOTAL PRINCIPAL AND OPERATING ACCOUNTS			<u>\$261,870.63</u>
	<u>=====</u>				<u>=====</u>

TRUSTEES OF PUNCHARD FREE SCHOOL
ANDOVER, MASSACHUSETTS

FUNDS ANALYSIS AS OF DECEMBER 31, 1997
CAPITAL ACCOUNT

	PRINCIPAL FUND	BOOK VALUE	MARKET VALUE	MARKET VALUE OVER/(UNDER) BOOK VALUE
CASH				
CASH/MONEY MARKET FUND		\$4,161.88	\$4,161.88	\$0.00
MUTUAL FUNDS				
2664.449 Shs. Delaware Decater Income Fund,CI B		57,077.00	53,448.85	(3,628.15)
4215.852 Shs. Federated High Income Bond Fund,CI B		50,000.00	50,295.11	295.11
4238.866 Shs. Franklin Utilities Fund,CI II		43,552.87	47,136.19	3,583.32
665.779 Shs. Seligman Comm. & Info Fund,CI B		15,000.00	14,607.19	(392.81)
TOTAL MUTAL FUNDS		\$165,629.87	\$165,487.34	(\$142.53)
SECURITIES - BONDS/NOTES				
\$15,000 U.S.TREASURY NOTE,8.125%,DUE 2/15/98		14,680.58	15,042.15	361.57
\$15,000 U.S.TREASURY NOTE,7.125%,DUE 10/15/98		14,878.13	15,168.75	290.62
\$15,000 U.S.TREASURY NOTE,6.375%,DUE 8/15/02		14,412.90	15,389.10	976.20
\$10,000 PEPSICO INC. NOTE,6.250%,DUE 9/1/99		9,740.00	10,053.10	313.10
\$10,000 IBM NOTE,7.250%,DUE 11/1/02		9,874.35	10,337.50	463.15
\$20,000 WACHOVIA CORP.NOTE,6.375%,DUE 4/15/03		19,944.40	20,176.00	231.60
TOTAL BONDS/NOTES		\$83,530.36	\$86,166.60	\$2,636.24
TOTAL SECURITIES		\$249,160.23	\$251,653.94	\$2,493.71
TOTAL PRINCIPAL FUND		\$253,322.11	\$255,815.82	\$2,493.71
RESERVE FUND				
ANDOVER BANK CD ACCOUNT		\$5,654.18		
MONEY MARKET CASH FUND		181.36		
TOTAL RESERVE FUND		\$5,835.54	\$5,835.54	\$0.00
CASH FUND				
CHECKING ACCOUNT - BAYBANK		\$2,712.98	\$2,712.98	\$0.00
TOTAL FUNDS		\$261,870.63	\$264,364.34	\$2,493.71
INCREASE IN MARKET VALUE FROM 1/1/97			\$33,185.59	

TRUSTEES OF PUNCHARD FREE SCHOOL
ANDOVER, MASSACHUSETTS

STATEMENT FOR THE YEAR ENDING: DECEMBER 31,1997

SCHOLARSHIPS AND SPECIAL FUNDS

	BALANCE 1/1/97	ADDITIONS TO PRINCIPAL	CURRENT YEAR NET INCOME	SUB TOTAL	LESS AWARDS	BALANCE 12/31/97
H.W. & M.P.BARNARD	\$2,088.69		\$363.67	\$2,452.36	\$0.00	\$2,452.36
J.W.BARNARD	7,248.41		1,294.77	8,543.18	200.00	8,343.18
ALICE M.BELL	1,117.35		200.15	1,317.50	45.00	1,272.50
THOMAS BLACK	15,586.70		1,996.25	17,582.95	800.00	16,782.95
EDNA G.CHAPIN	2,552.89		457.21	3,010.10	100.00	2,910.10
FRED W.DOYLE	11,092.26		1,969.42	13,061.68	500.00	12,561.68
WARREN F.DRAPER	1,656.55		296.45	1,953.00	70.00	1,883.00
WILLIAM G.GOLDSMITH	2,202.88		395.20	2,598.08	0.00	2,598.08
ELIZABETH T.GUTTERSON	1,121.00		206.65	1,327.65	45.00	1,282.65
MYRON E.GUTTERSON	1,212.53		217.31	1,429.84	0.00	1,429.84
ANDOVER GRANGE	2,753.45		493.84	3,247.29	100.00	3,147.29
NATHAN C. HAMBLIN	20,320.84		1,144.32	21,465.16	1,000.00	20,465.16
MARGARET F. HINCHCLIFFE	33,086.85		5,929.70	39,016.55	1,500.00	37,516.55
PUNCHARD TRUSTEES	10,543.33		1,877.55	12,420.88	440.00	11,980.88
ANDOVER SERVICEMEN	28,620.64		5,128.19	33,748.83	1,500.00	32,248.83
HENRY WYATT	5,070.98	1,987.40 -A)	983.25	8,041.63	500.00	7,541.63
A.F.B. & W.A. TROW	77,641.51	21.20 -B)	7,827.35	85,490.06	0.00	85,490.06
	<u>\$223,916.86</u>	<u>\$2,008.60</u>	<u>\$30,781.28</u>	<u>\$256,706.74</u>	<u>\$6,800.00</u>	<u>\$249,906.74</u>

SUMMARY-INCOME/(EXPENSE)

INTEREST INCOME	\$7,511.68
DIVIDEND INCOME	12,508.08
GAIN (LOSS) ON SALE OF SECURITES	12,487.70
BROKERAGE FEES/TAXES	(683.72)
INVESTMENT COUNSEL FEES	(1,042.46)
<u>NET INCOME</u>	<u>\$30,781.28</u>

(A- Add'l funds contributed by Town Employees- 8/97
(B- Final adj.after taxes of funds from Boston Safe-5/97.

FUNDS HELD	MARKET VALUE	BOOK VALUE
CASH - CHECKING ACCT./TROW FUND	\$1,196.81	\$1,196.81
ANDOVER BANK CD'S (2)	28,223.22	28,223.22
BROKER CASH/ MONEY MARKET FUNDS	18,806.47	18,806.47
DELAWARE DECATUR INCOME FUND	24,055.49	25,960.85
TEMPLETON GROWTH FUND	18,086.11	18,244.26
PIONEER CASH RESERVES/TROW FUND	4,393.81	4,393.81
PIONEER MUTUAL FUNDS/TROW FUND	79,350.42	79,899.44
\$25,000 U.S.TREASURY NOTE,6.25%, 4/30/01	25,390.75	24,969.25
\$5,000 U.S.TREASURY NOTE,5.125%,3/31/98	4,996.90	4,985.85
\$10,000 U.S.TREASURY NOTE,6.125%,7/31/00	10,100.00	9,990.63
\$5,000 U.S.TREASURY NOTE,6.375%,8/15/02	5,129.70	4,804.30
\$20,000 U.S.TREASURY NOTE,6.25%,2/15/03	20,456.20	18,600.00
\$5,000 IBM NOTE,7.250%,11/1/02	5,168.75	4,981.85
\$5,000 PEPSICO INC. NOTE,6.250%,9/1/99	5,026.55	4,870.00
<u>TOTAL</u>	<u>\$250,381.18</u>	<u>\$249,906.74</u>

Town of Andover
Combined Balance Sheet
All Fund Types and Account Groups
June 30, 1997

	Governmental Fund Types			Proprietary Fund Type			Fiduciary	Account	Total
	General	Capital	Special	Water	Enterprise	Sewer	Fund Type	Group	(MEMORANDUM)
	Fund	Project	Revenue	Enterprise	Enterprise	Enterprise	Trust and Agency	General Long Term Debt	Only
ASSETS									
Cash and Equivalent's	7,879,490.52	6,622,744.58	1,131,068.53	580,047.00	122,754.18		7,098,243.51		23,434,348.32
Other Investments									
Accounts Receivable:									
Property Taxes	1,336,733.73								1,336,733.73
Excise Taxes	833,074.33								833,074.33
Water & Sewer Charges				1,280,257.97	619,019.61				1,899,277.58
Tax Liens	2,395,339.87								2,395,339.87
Deferred Tax	81,715.02								81,715.02
Departmental Revenue	172,396.78		1,486,432.81						1,658,829.59
Special Assessments	9,986.64			32,264.66	355,346.56				397,597.86
Due from other Governments	1,870.26						82,105.37		83,975.63
Tax Possessions	158,236.41								158,236.41
Total Cash & Receivable	12,868,843.56	6,622,744.58	2,617,501.34	1,892,569.63	1,097,120.35		7,180,348.88	0.00	32,279,128.34
Other Assets									
Deposits									
Amounts to be Provided for:									
Long Term Obligations							368,416.00		368,416.00
Total Assets	12,868,843.56	6,622,744.58	2,617,501.34	1,892,569.63	1,097,120.35		7,548,764.88	63,899,250.00	96,546,794.34
LIABILITIES AND RESERVES									
Trust Funds									
Accrued Payroll Withholdings	82,105.37						98,494.55		180,599.92
Reserve for Abatements	64,852.89								64,852.89
Deferred Revenue	301,331.20								301,331.20
Due to Other Governments	4,060,021.84		1,486,432.81	1,312,522.63	974,366.17				7,833,343.45
Unclassified Items	(1.25)		457.71						456.46
Excess on Sales of Low Value Land	15,748.68								15,748.68
Guarantee Deposits	4,305.74								4,305.74
Bond Anticipation Notes	27,502.74								27,502.74
Bonds Payable-Inside Debt Limit								46,316,000.00	46,316,000.00
Bonds Payable-Outside Debt Limit								13,039,000.00	13,039,000.00
Lease Obligations								4,339,250.00	4,339,250.00
Bonds Payable-Special Legislation								205,000.00	205,000.00
Total Liabilities	4,555,867.21	0.00	1,486,890.52	1,312,522.63	974,366.17		98,494.55	63,899,250.00	72,327,391.08
Fund Balances									
Unreserved									
Reserved for:									
Continued Appropriations	5,746,458.11	1,652,707.63	989,954.08	446,088.67	59,354.18		7,450,270.33		16,344,833.00
Encumbrances	701,669.87	2,435,727.58							3,137,397.45
Reserve for Expenditures	1,884,105.01	3,022,052.29	140,656.74	133,958.33	63,400.00				5,244,172.37
Designated for:									
Over/Under Assessments	300,000.00								300,000.00
Appropriation Deficits	(11,243.00)								(11,243.00)
Unprovided for Abatees & Exempts	(104,749.90)								(592,492.82)
Court Judgments	(203,263.74)	(487,742.92)							(203,263.74)
Total Fund Balances	8,312,976.35	6,622,744.58	1,130,610.82	580,047.00	122,754.18		7,450,270.33	0.00	24,219,403.26
Total Liab. & Fund Balance	12,868,843.56	6,622,744.58	2,617,501.34	1,892,569.63	1,097,120.35		7,548,764.88	63,899,250.00	96,546,794.34

Town of Andover, Massachusetts
Combined Statement of Revenues, Expenditures
and Changes in Fund Balances
All Governmental Fund Types and Expendable Trust Funds
June 30, 1997

	Governmental Fund Type			Proprietary Fund Type		Fiduciary Fund Type	Total (Memorandum Only)
	General	Capital Projects	Special Revenue	Water Enterprise	Sewer Enterprise	Expendable Trust	
Revenues:							
Real Estate	49,582,920.56						49,582,920.56
Personal Property	1,329,773.10						1,329,773.10
Motor Vehicle Excise	3,173,023.71						3,173,023.71
Intergovernmental	5,965,867.80						5,965,867.80
Other Excise	671,184.00						671,184.00
Penalties and Interest	331,764.56						331,764.56
Payments in Lieu of Taxes	2,016.00						2,016.00
Charges for Services - Water				5,232,891.98			5,232,891.98
Charges for Services - Sewer					2,045,913.41		2,045,913.41
Fees	266,884.57						266,884.57
DMM Facilities Rental	68,231.50						68,231.50
Departmental Revenue - Schools	49,073.78		1,678,792.98				1,727,866.76
Departmental Revenue - Libraries	134,910.48						134,910.48
Departmental Revenue - Cemeteries	27,025.00						27,025.00
Departmental Revenue- Recreation	348,812.26						348,812.26
Departmental Revenue- Ambulance	384,119.38						384,119.38
Other Departmental Revenue	202,944.88	13,636.15	2,788,945.04				3,005,526.07
Licenses and Permits	1,068,719.06						1,068,719.06
Special Assessments	1,627.35			3,128.55	87,025.72		91,781.62
Fines and Forfeits	266,027.50						266,027.50
Investment Income	1,429,491.49					344,074.24	1,773,565.73
Other	568,344.55					1,685,528.14	2,253,872.69
Total Revenues	65,872,761.53	13,636.15	4,467,738.02	5,236,020.53	2,132,939.13	2,029,602.38	79,752,697.74
Expenditures							
General Government	2,189,012.48	156,579.32	1,192,792.01				3,538,383.81
Municipal Maintenance	4,274,823.16		9,389.25				4,284,212.41
Public Safety	8,680,597.95	6,626.96	784,599.85				9,471,824.76
Public Works	3,920,293.46	1,804,725.36		2,219,663.39	1,323,113.92		9,267,796.13
Library	1,729,630.68	247,879.99	23,885.95				2,001,396.62
School	29,252,553.25	7,585,349.60	1,610,323.74				38,448,226.59
GLRVTHS							0.00
Fixed							
Insurance							0.00
Debt Service	5,938,522.68			2,129,314.32	498,209.90		8,566,046.90
Retirement	2,737,443.48						2,737,443.48
State & County Assessments	985,691.79						985,691.79
Unclassified						5,269,127.35	5,269,127.35
	1,991,335.46	82,973.50	12,000.00				2,086,308.96
Total Expenditures	61,699,904.39	9,884,134.73	3,632,990.80	4,348,977.71	1,821,323.82	5,269,127.35	86,656,458.80
Other Financing Sources (Uses)	(3,385,000.00)						(3,385,000.00)
Transfers	990,619.00		(84,806.00)	(921,083.73)	(196,158.68)	3,385,000.00	3,173,570.59
Debt Activity		9,500,000.00	540,000.00				10,040,000.00
Other	118,796.07	258,785.58	17,417.02			2,000.00	396,998.67
							0.00
Total Other Financing Sources (Uses)	(2,275,584.93)	9,758,785.58	472,611.02	(921,083.73)	(196,158.68)	3,387,000.00	10,225,569.26
Excess (Deficiency) of Revenues over (Under) expenditures and other Financing Sources (Uses)	1,897,272.21	(111,713.00)	1,307,358.24	(34,040.91)	115,456.63	147,475.03	3,321,808.20
Fund Balance July 1, 1996	6,415,704.14	6,734,457.58	(176,747.42)	614,087.91	7,297.55	7,302,796.00	20,897,595.76
Fund Balance June 30, 1997	8,312,976.35	6,622,744.58	1,130,610.82	580,047.00	122,754.18	7,450,271.03	24,219,403.96

TOWN OF ANDOVER, MASSACHUSETTS
 RECAP OF GENERAL FUND - BUDGET
 FISCAL YEAR ENDED 06/30/97

	CONTINUED APPROP	APPROP (ORIGINAL)	OFFSET RECEIPTS	RECEIPTS	RESERVE FUND	COMP FUND	OTHER ACCOUNTS	INTERNAL TRANSF	OTHER (STM)	TOTAL AVAILABLE	EXPENDED	TRANS TO UNRE FD BL	RES FOR ENCUM
GENERAL GOVERNMENT													
Personal Services		2,344,844.00	134,600.00	300.00			20,100.00	30,000.00		2,531,844.00	2,425,317.40		106,526.60
Other Expenses	187,839.06	1,030,538.00	172,400.00	2,997.33	94,535.00		500.00	(30,000.00)		1,464,359.39	1,248,750.07	701.17	214,908.15
	187,839.06	3,375,382.00	307,000.00	3,297.33	94,535.00	0.00	20,600.00	0.00	0.00	3,996,203.39	3,674,067.47	701.17	321,434.75
MUNICIPAL MAINTENANCE													
Personal Services		1,755,710.00	60,102.00	83.48	90,375.00	35,665.00	65,000.00	52,000.00		2,056,935.48	1,989,014.51		67,920.97
Other Expenses	539,354.80	2,195,961.00	11,898.00	80,209.15				(85,000.00)		2,736,872.95	2,285,808.65	812.02	450,252.28
	539,354.80	3,951,671.00	72,000.00	80,292.63	90,375.00	35,665.00	65,000.00	(33,000.00)	0.00	4,793,808.43	4,274,823.16	812.02	518,173.25
PUBLIC SAFETY													
Personal Services		6,957,104.00	210,000.00	2,202.43		645,670.07	69,606.00	122,326.00		8,006,908.50	8,003,690.49		3,218.01
Other Expenses	33,558.37	443,510.00	90,000.00	510.09			15,400.00	99,000.00		881,978.46	573,218.07	43,242.61	65,517.78
	33,558.37	7,400,614.00	300,000.00	2,712.52	0.00	645,670.07	85,006.00	221,326.00	0.00	8,688,886.96	8,576,908.56	43,242.61	68,735.79
DEPARTMENT OF PUBLIC WORKS													
Personal Services		2,244,320.00								2,244,320.00	2,149,161.13		95,158.87
Other Expenses	98,990.11	5,791,800.00		3,081.00	0.00	0.00		(120,000.00)		5,773,871.11	5,313,909.64	162,526.62	297,434.85
	98,990.11	8,036,120.00	0.00	3,081.00	0.00	0.00		(120,000.00)	0.00	8,018,191.11	7,463,070.77	162,526.62	392,593.72
LIBRARY													
Personal Services		1,171,607.00					66,422.00	98,000.00		1,336,029.00	1,227,337.72		108,691.28
Other Expenses	3,708.53	422,972.00		637.76			82,105.00			509,423.29	502,292.96		7,130.33
	3,708.53	1,594,579.00	0.00	637.76	0.00	0.00	148,527.00	98,000.00	0.00	1,845,452.29	1,729,630.68	0.00	115,821.61
SCHOOL													
Personal Services		28,916,000.00		3,362.50				(5,746,482.71)		23,450,645.85	23,450,645.85		
Other Expenses	337,411.50	(20,000.00)	20,000.00	38,060.15				5,746,482.71		6,121,954.36	5,612,749.40	(630.00)	509,204.96
GLRVTHS		188,528.00								188,528.00	189,158.00		
	615,177.56	29,084,528.00	20,000.00	41,422.65	0.00	0.00	0.00	0.00	0.00	29,761,128.21	29,252,553.25	(630.00)	509,204.96
UNCLASSIFIED													
Other Expenses	262,000.00	736,000.00			(184,910.00)	(681,335.07)				131,754.93		15,090.00	116,664.93
	262,000.00	736,000.00	0.00	0.00	(184,910.00)	(681,335.07)	0.00	0.00	0.00	131,754.93	0.00	15,090.00	116,664.93
FIXED EXPENSES													
Debt Service													
Interest		0.00											
Principal		8,411,927.00					50,000.00			8,461,927.00	8,566,046.90	(104,119.90)	
Stabilization		60,000.00								60,000.00	60,000.00		
Insurance	45,458.00	615,000.00		6,315.00				(166,326.00)		500,447.00	387,508.66	77,616.51	35,321.83
Health Insurance Fund		3,325,000.00								3,325,000.00	3,325,000.00		
Unemployment Comp													
Retirement													
Personal Services		40,415.00								40,415.00	40,415.00		
Other Expenses		51,385.00								51,385.00	51,385.00		
Contributory		2,568,879.00								2,568,879.00	2,568,879.00		
Non-Contributory		78,000.00		18,127.28						96,127.28	76,764.48	19,362.80	
Retirement Fund													
	45,458.00	15,150,606.00	0.00	24,442.28	0.00	0.00	50,000.00	(166,326.00)	0.00	15,104,180.28	15,075,999.04	(7,140.59)	35,321.83
	1,786,086.43	69,329,500.00	699,000.00	155,886.17	0.00	0.00	369,133.00	0.00	0.00	72,339,605.60	70,047,052.93	214,601.83	2,077,950.84

TOWN OF ANDOVER, MASSACHUSETTS
DETAIL OF SPECIAL ARTICLES
PERIOD ENDED June 30, 1997

ARTICLE NUMBER	ARTICLE TITLE	CONTINUED APPROP	APPROP	CASH RECEIPTS	BONDING	OTHER A/C	TRANS FROM OTHER	TOTAL AVAILABLE	EXPENDED	TRANSFER TO UNRESERVE	CONTINUED APPROP
PUBLIC SAFETY											
ART 24, 1989	PUBLIC SAFETY STUDY	20,000.00						20,000.00			20,000.00
ART 46, 1996	DISPATCH CENTER	120,000.00						120,000.00	102,962.00		17,038.00
		140,000.00	0.00	0.00	0.00	0.00	0.00	140,000.00	102,962.00	0.00	37,038.00
TOWN GENERAL											
ART 27, 1997	SCH FD VOL COL		2,500.00					2,500.00			2,500.00
ART 62, 1997	MVRT TRANSP		25,000.00					25,000.00			25,000.00
ART 40, 1997	RECORD SCH/PL		1,000.00					1,000.00			1,000.00
ART 45, 1997	FIREWORKS		5,000.00					5,000.00			5,000.00
ART 77, 1996	MVRTA TRANSPORTATION	38,510.00						38,510.00	15,904.00		22,606.00
ART 8A, 1996	GROWTH RATE STUDY		20,000.00					20,000.00	10,790.16		9,209.84
ART 10A, 1996	YOUTH SERVICES VAN		28,000.00	68.00				28,068.00	28,000.00		68.00
	UNPAID BILLS		727.39					727.39	727.39		0.00
		38,510.00	82,227.39	68.00	0.00	0.00	0.00	120,805.39	55,421.55	0.00	65,383.84
PUBLIC WORKS											
ART 48, 1997	RIVER ROAD LAND		5,000.00					5,000.00			5,000.00
ART 58, 1997	ACQUIRE COLONIAL		38,000.00					38,000.00			38,000.00
ART 59, 1997	ACQUIRE PATRIOT		17,000.00					17,000.00			17,000.00
ART 49, 1997	BURTT ROAD		100.00					100.00			100.00
ART 29, 1997	RECONSTR OSGOOD		70,000.00					70,000.00			70,000.00
ART 31, 1997	RECONSTR SIDEWALKS		250,000.00					250,000.00			250,000.00
ART 44, 1987	ELM SQ TRAFFIC SIGNAL	7,633.08						7,633.08			7,633.08
ART 45, 1992	WAR MEMORIAL	1,195.61		2,039.86				3,235.47	17.00		3,218.47
ART 21, 1995	TRAFFIC SIGNAL	78,240.00						78,240.00	2,400.00		75,840.00
ART 57, 1995	WETLAND BYLAW	20,000.00						20,000.00			20,000.00
		107,068.69	380,100.00	2,039.86	0.00	0.00	0.00	489,208.55	2,417.00	0.00	486,791.55
SPECIAL PROGRAMS											
ART 30, 1995	SENIOR TAX VOUCHER	19,500.00						19,500.00	10,000.00		9,500.00
ART 61, 1996	SENIOR TAX VOUCHER	50,000.00						50,000.00	33,500.00		16,500.00
ART 70, 1996	FRIENDLY VISITOR	5,000.00						5,000.00			5,000.00
ART 22, 1997	SENIOR TAX VOUCHER		50,000.00					50,000.00			50,000.00
		74,500.00	50,000.00	0.00	0.00	0.00	0.00	124,500.00	43,500.00	0.00	81,000.00
LIBRARY											
ART 60, 1993	350TH CELEBRATION	14,852.98						14,852.98			14,852.98
		14,852.98	0.00	0.00	0.00	0.00	0.00	14,852.98	0.00		14,852.98

TOWN OF ANDOVER, MASSACHUSETTS
DETAIL OF SPECIAL ARTICLES
PERIOD ENDED June 30, 1997

ARTICLE NUMBER	ARTICLE TITLE	CONTINUED APPROP	APPROP	TRANSFERS WITHIN GENERAL FUND			TRANS FROM OTHER	TOTAL AVAILABLE	EXPENDED	TRANSFER TO	
				CASH RECEIPTS	BONDING	OTHER A/C				UNRESERVE	APPROP
PUBLIC SERVICES											
ART 54, 1996	CONSERVATION LAND	25,000.00	0.00	0.00	0.00	0.00	0.00	25,000.00	4,884.00	0.00	20,116.00
		25,000.00	0.00	0.00	0.00	0.00	0.00	25,000.00	4,884.00	0.00	20,116.00
		399,931.67	512,327.39	2,107.86	0.00	0.00	0.00	914,366.92	209,184.55	0.00	705,182.37
TOTAL GENERAL FUND											
CAPITAL PROJECTS											
ROAD AND BRIDGE											
ART 35, 1995	STORM DRAINS	90,562.73						90,562.73	85,191.40		5,371.33
ART 17, 1986	RIVER ROAD	1,006.28						1,006.28			1,006.28
ART 46, 1990	SIGNAL DASCUMB RD	28,592.34						28,592.34			28,592.34
ART 52, 1992	SIDEWALK IMPROVE	11,568.35						11,568.35	1,700.00		9,868.35
ART 51, 1994	BRIDGE REPAIR	46,969.68						46,969.68			46,969.68
ART 36, 1995	ROAD CONSTRUCTION	787.08						787.08	787.08		0.00
ART 25, 1996	STORM DRAIN IMPROV				300,000.00			300,000.00	36,635.49		263,364.51
ART 26, 1996	ROAD IMPROVEMENT				500,000.00			500,000.00	500,000.00		0.00
ART 66, 1996	CENTER ST SIDEWALK				45,000.00			45,000.00			45,000.00
ART 43, 1991	STORM DRAINS	2,151.75						2,151.75			2,151.75
ART 30, 1997	ROAD IMPROVEMENTS							0.00	27,610.30		(27,610.30)
		181,638.21	0.00	0.00	845,000.00	0.00	0.00	1,026,638.21	651,924.27	0.00	374,713.94
PUBLIC SAFETY											
ART 37, 1995	FIRE VEHICLE	6,626.96						6,626.96	6,626.96		0.00
		6,626.96	0.00	0.00	0.00	0.00	0.00	6,626.96	6,626.96	0.00	0.00
CONSERVATION/LAND ACQUISITION											
ART 62, 1993	CONSERVATION	200,224.27						200,224.27	82,973.50		117,250.77
		200,224.27	0.00	0.00	0.00	0.00	0.00	200,224.27	82,973.50	0.00	117,250.77
CAPITAL PROJECTS-SCHOOL											
ART 55, 1992	SCHOOL PLANS	(447.21)						(447.21)			(447.21)
ART 1A, 1992	SCHOOL REMODEL	270,385.63						270,385.63	195,736.66		74,648.97
ART 20-1, 1994	SCHOOL OVERRIDE	3,804,144.21		13,636.15	5,202,000.00			9,019,780.36	7,016,411.12		2,003,369.24
ART 20-2, 1994	SCHOOL OVERRIDE	(642,158.21)			2,000,000.00			1,357,841.79	248,432.64		1,109,409.15
ART 44, 1996	MID SCH ROOF REPLACE				150,000.00			150,000.00	124,769.18		25,230.82
		3,431,924.42	0.00	13,636.15	7,352,000.00	0.00	0.00	10,797,560.57	7,585,349.60	0.00	3,212,210.97

TOWN OF ANDOVER, MASSACHUSETTS
 DETAIL OF SPECIAL ARTICLES
 PERIOD ENDED June 30, 1997

ARTICLE NUMBER	ARTICLE TITLE	CONTINUED APPROP	APPROP	TRANSFERS WITHIN GENERAL FUND			TRANS FROM OTHER	TOTAL AVAILABLE	EXPENDED	TRANSFER	
				CASH RECEIPTS	BONDING	OTHER A/C				UNRESERVE	TO APPROP
NOT OTHER WISE CLASSIFIED											
ART 25, 1996	REC PARK IMPROV							0.00	92,693.70		(92,693.70)
ART 45, 1996	MHL HVAC			250,000.00				250,000.00	247,879.99		2,120.01
ART 28, 1996	LAND FILL CLOSURE			125,000.00				125,000.00	64,466.05		60,533.95
ART 47, 1996	SHAWSHEEN FIELD IMP			185,000.00				185,000.00	63,885.62		121,114.38
		0.00	0.00	0.00	560,000.00	0.00	0.00	560,000.00	468,925.36	0.00	91,074.64
SEWER											
ART 18, 1985	SANITARY SEWER SYS	279,211.18			0.00			279,211.18			279,211.18
ART 26, 1985	SEWER-LOWELL STREET	72,594.71			0.00			72,594.71			72,594.71
ART 28, 1989	SEWER-WEST PARISH	45,155.11			0.00			45,155.11			45,155.11
ART 33, 1989	SEWER - NORTH	62.86			0.00			62.86			62.86
ART 41, 1991	NORTH STREET SEWER	82,545.21			0.00			82,545.21			82,545.21
ART 69, 1995	BEACON ST SEWER	125,000.00			0.00			125,000.00			125,000.00
ART 69, 1996	SEWER-PILGRIM/PIONER	144,435.00	2,317.64		0.00			146,752.64	2,317.64		144,435.00
ART 21, 1984	RIVERINA ROAD	2,798.49			0.00			2,798.49			2,798.49
ART 34, 1997	SEWER-PILGRIM			0.00				0.00	11,403.78		(11,403.78)
		751,802.56	2,317.64	0.00	0.00	0.00	0.00	754,120.20	13,721.42	0.00	740,398.78
WATER											
ART 1A, 1987	TREATMENT PLANT EXP	21,973.65			0.00			21,973.65	11,126.87		10,846.78
ART 16, 1985	WOOD HILL STANDPIPE	12,121.33			0.00			12,121.33			12,121.33
ART 15, 1985	WATER MAIN CONST	3,897.26			0.00			3,897.26			3,897.26
ART 46, 1992	WATER BETTERMENTS	180,064.68			243,000.00			423,064.68			423,064.68
ART 53, 1992	PUMPING STATION	153,396.33			0.00			153,396.33			153,396.33
ART 31, 1995	FISHBROOK IMPROVEMENT	375,000.00			0.00			375,000.00	56,302.15		318,697.85
ART 32, 1995	WTP IMPROVEMENTS	500,000.00			500,000.00			1,000,000.00	588,387.27		411,612.73
ART 17, 1978	FISH BROOK IMPROVE	2,648.13			0.00			2,648.13			2,648.13
ART 52, 1983	WATER MAIN INT	2,484.59			0.00			2,484.59			2,484.59
ART 37, 1987	WATER MAINS	412,936.03			0.00			412,936.03	15,118.69		397,817.34
ART 53, 1994	WATER MAINS	9,153.01			0.00			9,153.01	7,868.09		1,284.92
ART 33, 1995	WATER MAINS	413,898.87			0.00			413,898.87	6,786.43		407,112.44
ART 67, 1995	ABBOTT WELL	1,335.22			0.00			1,335.22			1,335.22
ART 46, 1993	PUMPING STATION PUMP	66,300.00			0.00			66,300.00	32,988.98		33,311.02
ART 31, 1989	ENGINEERING SPECS	13,500.00			0.00			13,500.00			13,500.00
ART 24, 1996	WATER DIST IMPROVEMENT				0.00			0.00	356,035.14		(356,035.14)
ART 27, 1996	REPAINT WATER TANKS	250,000.00			0.00			250,000.00			250,000.00
		2,418,709.10	0.00	0.00	743,000.00	0.00	0.00	3,161,709.10	1,074,613.62	0.00	2,087,095.48
TOTAL CAPITAL PROJECTS		6,990,925.52	2,317.64	13,636.15	9,500,000.00	0.00	0.00	16,506,879.31	9,884,134.73	0.00	6,622,744.58

TOWN OF ANDOVER, MASS
RECAP OF SPECIAL REVENUE FUNDS
JUNE 30, 1997

FUND/TITLE	BALANCE JULY 1, 1996	INCREASES			TOTAL AVAILABLE	DECREASES		TOTAL EXPEND	06/30/97 BALANCE
		MISC	INTERNAL	RECEIPTS		EXPEND	MISC TRANSFERS		
DRUG USE/ABUSE	4,968.38			348.42	5,316.80	374.04		374.04	4,942.76
COLLINS CENTER REVOLVING	12,938.50			664.00	13,602.50	0.00		0.00	13,602.50
EARLY CHILDHOOD REVOLVING	6,695.83			12,393.75	19,089.58	6,274.69		6,274.69	12,814.89
AIRS	8,704.24			9,261.07	17,965.31	9,421.61		9,421.61	8,543.70
READING	(7,795.20)		(1,297.00)	25,660.00	16,567.80	16,567.80		16,567.80	0.00
SAFE SCHOOLS	140.90				140.90	140.90		140.90	0.00
EISENHOWER MATH AND SCIENCE	334.86				334.86	334.86		334.86	0.00
DRUG FREE SCHOOLS	10,552.85				10,552.85	10,552.85		10,552.85	0.00
TECH/MEDIA	(2,795.06)			8,348.00	5,552.94	5,552.94		5,552.94	0.00
SPECIAL NEEDS	3,358.00				3,358.00	3,358.00		3,358.00	0.00
EARLY CHILDHOOD ALLOCATION	417.00				417.00	417.00		417.00	0.00
SMOKING CESSATION	765.55				765.55	765.55		765.55	0.00
SMOKING CESSATION	25,286.14				25,286.14	25,286.14		25,286.14	0.00
ANDOVER CARES	420.87				420.87	0.00		0.00	420.87
DIGITAL EDUCATION	3,963.89			1,740.00	5,703.89	4,323.18		4,323.18	1,380.71
SCIENCE COLLABORATION	2,922.67			3,000.00	5,922.67	3,514.91		3,514.91	2,407.76
IT BOND TECH GRANT				163,830.00	163,830.00	163,830.00		163,830.00	0.00
DATING VIOLENCE PREVENTION	1,986.70				1,986.70	1,986.70		1,986.70	0.00
PALMS STATE LEAS				5,766.00	5,766.00	1,540.62		1,540.62	4,225.38
HEALTH PROTECTION				124,931.00	124,931.00	88,283.52		88,283.52	36,647.48
ESSENTIAL SKILLS-ED REFORM				7,500.00	7,500.00	7,500.00		7,500.00	0.00
BUDDIES NOT BULLIES	56.20	(9.98)			46.22	46.22		46.22	0.00
DRUG FREE SCHOOLS	4,000.00				4,000.00	4,000.00		4,000.00	0.00
READING			1,297.00	81,375.00	82,672.00	80,476.45		80,476.45	2,195.55
DATING VIOLENCE PREV				7,699.00	7,699.00	7,699.00		7,699.00	0.00
TECH/MEDIA				13,398.00	13,398.00	11,901.25		11,901.25	1,496.75
DRUG FREE SCHOOLS				28,826.00	28,826.00	18,398.65		18,398.65	10,427.35
CURRICULUM STUDY GROUPS				16,585.00	16,585.00	1,588.14		1,588.14	14,996.86
EARLY CHILDHOOD ALLOCATION				24,053.00	24,053.00	23,628.00		23,628.00	425.00
SAFE SCHOOLS				1,750.00	1,750.00	1,750.00		1,750.00	0.00
ANDOVER BUDDY CORPS	520.00	9.98			529.98	0.00		0.00	529.98
SPECIAL NEEDS				200,551.00	200,551.00	197,005.00		197,005.00	3,546.00
EISENHOWER PROF DEVELOP				15,801.00	15,801.00	9,416.49		9,416.49	6,384.51
	77,442.32	0.00	0.00	753,480.24	830,922.56	705,934.51	0.00	705,934.51	124,988.05
METROPOLITAN LIFE REVOL	748.68				748.68	168.23		168.23	580.45
MUSIC/FINE ARTS	3,631.00			9,766.85	13,397.85	9,119.97		9,119.97	4,277.88
OUTSIDE ACTIVITIES REVOLVING	143,802.26			41,677.72	185,479.98	43,707.14		43,707.14	141,772.84
OUTSIDE ACTIVITIES REVOLVING	4,497.49			2,952.00	4,497.49	0.00		0.00	4,497.49
PHYSICAL EDUCATION REVOL	3,592.50				6,544.50	2,521.13		2,521.13	4,023.37
SHED CONTRIBUTIONS	7,762.65				7,762.65	0.00		0.00	7,762.65
PARENT TO PARENT REVOL	3,636.72			10,770.50	14,407.22	6,391.89		6,391.89	8,015.33
STUDENT TEACHERS	2,491.15				2,491.15	731.17		731.17	1,759.98
ALUMNI REVOLVING	1,000.00				1,000.00	0.00		0.00	1,000.00
AFE SCI/ SOCIAL STUDIES REVOLVING	171,162.45	0.00	0.00	65,624.93	236,787.38	274.73	0.00	274.73	183.13
						62,914.26		62,914.26	173,873.12
SCHOOL LUNCH REVOLVING	29,500.42			727,246.21	756,746.63	746,312.40		746,312.40	10,434.23
	29,500.42	0.00	0.00	727,246.21	756,746.63	746,312.40	0.00	746,312.40	10,434.23
ATHLETIC REVOLVING	10,278.90			73,745.80	83,974.70	63,507.24		63,507.24	20,467.46
	10,278.90	0.00	0.00	73,745.80	83,974.70	63,507.24	0.00	63,507.24	20,467.46

TOWN OF ANDOVER, MASS
RECAP OF SPECIAL REVENUE FUNDS
JUNE 30, 1997

FUND/TITLE	BALANCE		INCREASES		TOTAL	DECREASES		TOTAL	06/30/97
	JULY 1, 1996	MISC	INTERNAL	RECEIPTS		EXPEND	MISC		
					AVAILABLE	EXPEND	TRANSFERS	EXPEND	BALANCE
LEA	3,133.18			58,695.80	61,828.98	20,366.72		20,366.72	41,462.26
	3,133.18	0.00	0.00	58,695.80	0.00	20,366.72	0.00	20,366.72	41,462.26
CHAPTER 90 REVOLVING*	73,222.79			1,170,600.81	(460,000.00)	595,774.53		595,774.53	188,049.07
	73,222.79	0.00	0.00	1,170,600.81	(460,000.00)	595,774.53	0.00	595,774.53	188,049.07
RIVER RD JOB 2818	37,842.00				37,842.00	0.00		0.00	37,842.00
HIGHWAY SAFETY GRANT	429.64				429.64	0.00		0.00	429.64
TREASURER COLLECTOR	500.00				500.00	500.00		500.00	0.00
COLLECTION DEVELOP-LIBRARY	2,595.81				2,595.81	2,595.81		2,595.81	0.00
MASS ARTS LOTTERY	4,826.08			7,823.00	12,649.08	2,528.40		2,528.40	10,120.68
STRATEGIC PLANNING	140.00				140.00	0.00		0.00	140.00
RIGHT TO KNOW	973.30				973.30	0.00		0.00	973.30
LIBRARY GIFTS & DONATIONS	116.19				116.19	0.00		0.00	116.19
LIBRARY NON-RESIDENT CIRC	7,971.00				7,971.00	3,607.70		3,607.70	4,363.30
REACH CHINESE & RUSSIAN PATRONS				19,800.00	19,800.00	17,682.44		17,682.44	2,117.56
TOBACCO CONTROL PROGRAM	17,342.04			110,978.14	128,320.18	99,505.81		99,505.81	28,814.37
	72,736.06	0.00	0.00	138,601.14	211,337.20	126,420.16	0.00	126,420.16	84,917.04
PARKING METER RECEIPTS	73,611.69			97,834.35	171,446.04	0.00		94,006.00	77,440.04
	73,611.69	0.00	0.00	97,834.35	0.00	0.00		94,006.00	77,440.04
INSURANCE REIMBURSEMENTS	6,632.67		(11,565.03)	5,577.36	645.00	645.00		645.00	(0.00)
LIBRARY - DAMAGES/RESTITUTION			11,565.03	2,347.03	13,912.06	0.00		0.00	13,912.06
LOST BOOK REVOLVING	8,764.82			8,463.40	17,228.22	8,368.72		8,368.72	8,859.50
DMM INSURANCE REIMB				1,692.33	1,692.33	0.00		0.00	1,692.33
	15,397.49	0.00	0.00	18,080.12	33,477.61	9,013.72	0.00	9,013.72	24,463.89
Ins Relb > 20,000									
	0.00	0.00	0.00	97,059.27	97,059.27	0.00		0.00	97,059.27
				97,059.27	97,059.27	0.00		0.00	97,059.27
CD&P LEGAL HEARINGS	7,576.67			24,232.27	31,808.94	23,390.51		23,390.51	8,418.43
	7,576.67	0.00	0.00	24,232.27	31,808.94	23,390.51	0.00	23,390.51	8,418.43
COMM SEPTIC MGMT PROG									
	0.00	0.00	0.00	18,000.00	18,000.00	0.00		0.00	18,000.00
				18,000.00	18,000.00	0.00		0.00	18,000.00
DMM (FIELDS) REVOLVING	4,950.00			6,741.00	11,691.00	8,744.25		8,744.25	2,946.75
ANDOVER YOUTH SERVICES	(15,098.65)		13,005.98	85,167.31	83,074.64	54,743.16		54,743.16	28,331.48
DCS TICKET SALES	75,746.61			64,226.12	139,972.73	109,047.39		109,047.39	30,925.34
	65,597.96	13,005.98	0.00	156,134.43	234,738.37	172,534.80	0.00	172,534.80	62,203.57
ELECTION OT GRANT	3,301.83			3,564.00	6,865.83	4,331.22		4,331.22	2,534.61
	3,301.83	0.00	0.00	3,564.00	0.00	4,331.22	0.00	4,331.22	2,534.61

TOWN OF ANDOVER, MASS
RECAP OF SPECIAL REVENUE FUNDS
JUNE 30, 1997

FUND/TITLE	BALANCE JULY 1, 1996	INCREASES			TOTAL AVAILABLE	DECREASES		TOTAL EXPEND	06/30/97 BALANCE
		MISC	INTERNAL	RECEIPTS		EXPEND	MISC TRANSFERS		
COUNCIL ON AGING CH44 SEC 53E1/2	1,869.30			149,185.33	151,054.63	147,322.93		147,322.93	3,731.70
FY97 EOE Formula Grant				3,296.00	3,296.00	559.97		559.97	2,736.03
COA SERVICE INCENTIVE GRANT	1,869.30	0.00	0.00	152,481.33	154,350.63	148,542.77	0.00	148,542.77	5,807.86
UTILITY FORCE-PARK & RIDE				31,139.10	31,139.10	66,537.53		66,537.53	(35,398.43)
CDAG CITY NORTH	10,083.10			1,800.00	11,883.10	0.00		0.00	11,883.10
CLEAN ENVIRONMENT GRANT - GAT				35,932.00	35,932.00	35,932.00		35,932.00	0.00
PWED G-9403	10,083.10	0.00	0.00	25,423.10	25,423.10	45,987.73		45,987.73	(20,564.63)
		0.00	0.00	94,294.20	104,377.30	148,457.26	0.00	148,457.26	(44,079.96)
ALTERNATIVE SENTENCING	300.00				300.00	0.00		0.00	300.00
PLANNING REGIONAL SERVICES	2,522.16				2,522.16	2,522.16		2,522.16	0.00
LOCAL EMERG PLAN COM	950.00				950.00	0.00		0.00	950.00
	3,772.16	0.00	0.00	0.00	3,772.16	2,522.16	0.00	2,522.16	1,250.00
WETLAND FILING FEES	16,114.50			10,605.00	26,719.50	0.00	6,800.00	6,800.00	19,919.50
UNALLOCATED	(7,989.00)		34,891.27		26,902.27	0.00		0.00	26,902.27
FRONTAGE ROAD	3,855.66				3,855.66	0.00		0.00	3,855.66
NURSES SALARIES	5,695.36				5,695.36	0.00		0.00	5,695.36
COMMUNITY GARDEN PROG	27.38				27.38	0.00		0.00	27.38
CONSERVATION GIFT	9,398.64				9,398.64	2,829.50		2,829.50	6,569.14
RECYCLABLE BATTERY PROG	3,053.84				3,053.84	0.00		0.00	3,053.84
CONSERVATION TRAIL A/C	234.85				234.85	0.00		0.00	234.85
OLD TOWN HALL RESTORATION	468.78				468.78	0.00		0.00	468.78
COLLABORATIVE REVOLVING	1,672.26			1,000.00	2,672.26	579.52		579.52	2,092.74
JULY 4th FIREWORKS	7,953.39			6,733.23	14,686.62	12,000.00		12,000.00	2,686.62
ART 27, 1995 DISABILITIES COMM/GIFTS	937.92				937.92	338.30		338.30	599.62
VETERAN'S MEMORIAL CONTRIBUTIONS	125.00			235.00	360.00	281.00		281.00	79.00
DCS-GIFT	462.68			350.00	812.68	0.00		0.00	812.68
COMMUNITY ASK	9,179.41			250.00	9,429.41	2,340.37		2,340.37	7,089.04
	51,190.67	0.00	34,891.27	19,173.23	105,255.17	18,368.69	6,800.00	25,168.69	80,086.48
SALE OF REAL ESTATE	18,870.00				18,870.00	0.00		0.00	18,870.00
	18,870.00	0.00	0.00	0.00	18,870.00	0.00	0.00	0.00	18,870.00
PWED	54,412.99	0.00	0.00	2,558.39	56,971.38	0.00	0.00	0.00	56,971.38
	54,412.99	0.00	0.00	2,558.39	56,971.38	0.00	0.00	0.00	56,971.38
FY95 COMMUNITY POLICING GRANT			7,258.00		7,258.00	5,400.00		5,400.00	1,858.00
DISASTER REIMBURSEMENTS				48,996.00	48,996.00	48,991.92		48,991.92	4.08
FEMA-OLYMPIC DEPLOYMENT				9,732.64	9,732.64	9,732.64		9,732.64	0.00
FY96 DARE GRANT			16,000.00		16,000.00	6,568.78		6,568.78	9,431.22
FY97 COMMUNITY POLICING GRANT				20,000.00	20,000.00	0.00		0.00	20,000.00
	0.00	0.00	23,258.00	78,728.64	101,986.64	70,693.34	0.00	70,693.34	31,293.30
CEMETERY FUNDS	71,253.35				71,253.35	0.00	35,000.00	35,000.00	36,253.35
	71,253.35	0.00	0.00	0.00	71,253.35	0.00	35,000.00	35,000.00	36,253.35
FIREMEN OFF DUTY	(145.13)			48,346.25	48,201.12	47,747.10		47,747.10	454.02
POLICE OFF DUTY	6,296.15			669,256.61	675,552.76	666,159.41		666,159.41	9,393.35
	6,151.02	0.00	0.00	717,602.86	723,753.88	713,906.51	0.00	713,906.51	9,847.37
	820,514.35	13,005.98	58,149.27	4,467,738.02	4,899,407.62	3,632,990.80	135,806.00	3,768,796.80	1,130,610.82

TOWN OF ANDOVER, MASSACHUSETTS

DEBT SCHEDULE-PRINCIPAL

June 30, 1997(1)

ISSUE	ARTICLE	LOAN DATE	RATE	1998	1999	2000	2001	2002	2003 - 2007	2008 - 2012	2013 - 2017	6/30/97
SCHOOL EXEMPT												
SCHOOL BONDS EXEMPT	ART 20-1, 1994	01-Nov-94	5.7150%	422,000.00	422,000.00	422,000.00	380,000.00	380,000.00	1,928,000.00	2,171,000.00		6,125,000.00
SCHOOL BONDS EXEMPT	ART 20-1, 1994	15-Nov-95	5.1530%	855,000.00	855,000.00	855,000.00	855,000.00	895,000.00	3,980,000.00	4,050,000.00	3,800,000.00	16,145,000.00
SCHOOL BONDS EXEMPT	ART 20-2, 1994	15-Nov-95	5.1530%	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	250,000.00	250,000.00	200,000.00	950,000.00
SCHOOL BONDS EXEMPT	ART 20-1, 1994	01-Dec-96	4.9151%	592,000.00	595,000.00	595,000.00	595,000.00	595,000.00	2,930,000.00	3,050,000.00	3,250,000.00	12,202,000.00
SCHOOL BONDS EXEMPT	ART 20-2, 1994	01-Dec-96	2.9833%	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	250,000.00	250,000.00	250,000.00	1,000,000.00
				1,969,000.00	1,972,000.00	1,972,000.00	1,930,000.00	1,970,000.00	9,338,000.00	9,771,000.00	7,500,000.00	36,422,000.00
SCHOOL DEBT												
ANDOVER HS ROOF	ART 25, 1989	01-Aug-90	6.4690%	38,900.00	38,900.00	38,800.00						116,600.00
ANDOVER HS ROOF	ART 25, 1989	01-Jul-92	4.7880%	5,000.00	5,000.00							10,000.00
SCHOOL COMPLAN	ART 55, 1992	01-Jul-93	3.8500%	55,000.00								55,000.00
SCHOOL RENOVATIONS	ART 14, 1992	01-Jul-93	4.2100%	240,000.00	240,000.00	240,000.00	240,000.00	240,000.00	480,000.00			1,680,000.00
MIDDLE SCHOOL ROOF REPL	ART 44, 1996	01-Dec-96	4.9500%	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	50,000.00	50,000.00		150,000.00
SCHOOL BONDS	ART 23, 1996	15-Nov-97	4.6440%	348,900.00	380,900.00	378,800.00	340,000.00	340,000.00	980,000.00	610,000.00	80,000.00	1,497,000.00
									450,000.00	650,000.00	80,000.00	3,508,600.00
WATER DEBT												
WATER BONDS	ART 52, 1983	15-Jul-84	8.0000%	100,000.00								100,000.00
WATER MAINS	ART 37, 1987	15-Jul-88	6.3450%	20,000.00	20,000.00							40,000.00
TREATMENT PLANT	ART 1A, 1987	15-Jul-88	6.3430%	155,000.00	155,000.00							310,000.00
ADVANCE REFUNDING	ART 1A, 1987	01-Feb-94	6.4310%	232,500.00	232,500.00	232,500.00	46,750.00					697,500.00
ADVANCE REFUNDING	ART 1A, 1987	01-Feb-94	6.3530%	54,250.00	54,250.00	54,250.00						209,500.00
WATER MAIN CONST	ART 37, 1987	01-Jul-92	5.0510%	35,000.00	35,000.00	35,000.00	50,000.00	50,000.00	50,000.00			255,000.00
WATER MAIN CONST	ART 46, 1992	01-Jul-92	5.0380%	180,000.00	180,000.00	180,000.00	210,000.00	210,000.00	200,000.00			1,160,000.00
BANGROFT PUMPING ST	ART 53, 1992	01-Jul-92	5.0250%	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00			330,000.00
TREATMENT PLANT	ART 1A, 1987	01-Jul-93	3.9260%	10,000.00	10,000.00	15,000.00	40,000.00	45,000.00	45,000.00			35,000.00
WATER MAIN	ART 46, 1992	01-Jul-93	4.1360%	40,000.00	45,000.00	65,000.00	45,000.00	40,000.00	25,000.00			280,000.00
BANGROFT PUMPING ST	ART 53, 1992	01-Jul-93	4.0650%	65,000.00	65,000.00	65,000.00	45,000.00	40,000.00	25,000.00			305,000.00
ADVANCE REFUNDING	ART 1A, 1987	15-Nov-93	4.6860%	36,000.00	72,000.00	67,000.00	280,000.00	238,000.00	1,123,000.00	645,000.00		2,461,000.00
ADVANCE REFUNDING	ART 1A, 1987	15-Nov-93	4.3580%	326,000.00	313,000.00	313,000.00	315,000.00	313,000.00	550,000.00			2,130,000.00
WATER BONDS	ART 1A, 1987	15-Nov-93	4.7080%	40,000.00	40,000.00	40,000.00	70,000.00	65,000.00	318,000.00	126,000.00		509,000.00
WATER BONDS	ART 37, 1987	01-Nov-94	5.6120%	14,000.00	14,000.00	14,000.00	25,000.00	70,000.00	388,000.00	257,000.00		885,000.00
WATER MAINS	ART 46, 1992	01-Nov-94	5.5650%	40,000.00	40,000.00	40,000.00	25,000.00	26,000.00	134,000.00	72,000.00		299,000.00
WATER PLANNING	ART 53, 1994	01-Nov-94	5.4490%	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	200,000.00			120,000.00
WATER PLANT IMPROVEMENTS	ART 32, 1995	15-Nov-95	4.8440%	50,000.00	55,000.00	55,000.00	55,000.00	55,000.00	330,000.00	440,000.00		450,000.00
WATER MAINS	ART 33, 1995	15-Nov-95	5.0199%	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	125,000.00	100,000.00		1,045,000.00
FISH BROOK IMPROVEMENTS	ART 31, 1995	15-Nov-95	4.9751%	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	70,000.00	40,000.00		350,000.00
WATER MAIN CONSTRUCTION	ART 46, 1992	15-Nov-95	4.9470%	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	50,000.00	40,000.00		185,000.00
WATER PUMP ST. REPAIR	ART 46, 1993	15-Nov-95	4.9751%	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	250,000.00			140,000.00
WATER TRMT PLANT IMP	ART 32, 1995	01-Dec-96	5.1300%	28,000.00	25,000.00	25,000.00	25,000.00	50,000.00	115,000.00	40,000.00		500,000.00
WATER MAIN CONSTRUCTION	ART 46, 1992	01-Dec-96	5.0700%	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	600,000.00			243,000.00
WATER DISTRIBUTION	ART 24, 1996	15-Nov-97	4.6534%	1,635,750.00	1,680,750.00	1,525,750.00	1,486,750.00	1,462,000.00	4,608,000.00	2,370,000.00	120,000.00	1,800,000.00
												14,839,000.00
SEWER DEBT												
SANITARY SEWER	ART 18, 1985	01-Aug-89	6.4160%	34,000.00	34,000.00	34,000.00						102,000.00
SEWER-NORTH STREET	ART 33, 1989	01-Jul-92	4.7850%	5,000.00								5,000.00
SEWER-NORTH STREET	ART 41, 1991	01-Jul-92	5.0260%	25,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00			175,000.00
ADVANCE REFUNDING	A21,84/26,85	15-Nov-93	4.4680%	253,000.00	230,000.00	230,000.00	230,000.00	230,000.00	1,150,000.00			2,323,000.00
ADVANCE REFUNDING	ART 28, 1989	01-Aug-90	6.3530%	60,350.00	60,350.00	60,450.00	51,750.00					232,900.00
ADVANCE REFUNDING	ART 28, 1989	15-Nov-93	4.7010%					56,000.00	225,000.00	89,000.00		370,000.00
SEWER PILGRIMPIONEER	ART 32, 1997	15-Nov-97	4.4643%	377,350.00	374,350.00	374,450.00	331,750.00	336,000.00	1,505,000.00	99,000.00	0.00	190,000.00
												3,397,900.00

TOWN OF ANDOVER, MASSACHUSETTS
DEBT SCHEDULE-PRINCIPAL
June 30, 1997(1)

STREET	ISSUE	ARTICLE	LOAN DATE	RATE	1998	1999	2000	2001	2002	2003 - 2007	2008 - 2012	2013 - 2017	6/30/97
TRAFFIC SIGIFRONT&DASC		ART 46, 1990	01-Jul-92	4.8490%	15,000.00	15,000.00	15,000.00						45,000.00
SIDEWALK IMPROVE		ART 52, 1992	01-Jul-92	4.7850%	60,000.00								60,000.00
SIDEWALK IMPROVE		ART 52, 1992	01-Jul-93	3.8510%	20,000.00	20,000.00		20,000.00	19,000.00	57,000.00			40,000.00
BRIDGE REPAIR		ART 51, 1994	01-Nov-94	5.2130%	11,000.00	11,000.00							129,000.00
DRAINAGE PROJECT		ART 38, 1987	15-Jul-88	6.3450%	25,000.00	25,000.00							50,000.00
STORM DRAINS		ART 32, 1989	01-Jul-92	5.0310%	5,000.00	20,000.00	20,000.00	15,000.00	10,000.00	10,000.00			80,000.00
STORM DRAINS		ART 43, 1991	01-Jul-92	5.0590%	15,000.00	60,000.00	65,000.00	40,000.00	45,000.00	45,000.00			270,000.00
STORM DRAINS		ART 35, 1995	15-Nov-95	4.6614%	40,000.00	40,000.00	40,000.00	40,000.00					160,000.00
ROAD REPAIR		ART 50, 1994	01-Nov-94	5.2440%	43,000.00	43,000.00	43,000.00	42,000.00	42,000.00	126,000.00			339,000.00
ROAD CONSTRUCTION		ART 36, 1995	15-Nov-95	4.8244%	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	200,000.00			450,000.00
ROAD REPAIR		ART 66, 1996	01-Dec-96	4.9596%	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	20,000.00			45,000.00
ROAD IMPROVEMENTS		ART 26, 1996	01-Dec-96	5.1300%	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	250,000.00			500,000.00
STORM DRAINAGE IMPROV		ART 25, 1996	01-Dec-96	3.8700%	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00				300,000.00
ROAD IMPROVEMENTS		ART 30, 1997	15-Nov-97	4.4676%	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	250,000.00			500,000.00
					449,000.00	449,000.00	409,000.00	372,000.00	331,000.00	958,000.00	0.00	0.00	2,968,000.00
MUNICIPAL FACILITIES													
MHL-HVAC		ART 45, 1996	01-Dec-96	4.9200%	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	75,000.00	100,000.00		250,000.00
					15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	75,000.00	100,000.00	0.00	250,000.00
PUBLIC SAFETY EQUIPMENT													
FIRE TRUCK		ART 37, 1995	15-Nov-95	4.7982%	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	105,000.00			255,000.00
					30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	105,000.00	0.00	0.00	255,000.00
LAND ACQUISITION													
LAND ACQUISITION		ART 20, 1986	15-Jul-88	6.3450%	50,000.00	50,000.00							100,000.00
LAND ACQUISITION		A26.88;21.87	09-Aug-89	6.4160%	33,500.00	33,500.00	33,500.00						100,500.00
ADVANCE REFUNDING		A21.87/26.88	01-Aug-90	6.3560%	56,500.00	56,500.00	56,500.00						226,000.00
ADVANCE REFUNDING		A21.87/26.88	15-Nov-93	4.5070%				56,500.00	58,000.00	224,000.00			282,000.00
LAND ACQUISITION		ART 54, 1994	01-Nov-94	5.2250%	15,000.00	15,000.00	15,000.00	24,000.00	24,000.00	70,000.00			163,000.00
LAND ACQUISITION		ART 62, 1993	01-Nov-94	5.2010%	15,000.00	15,000.00	15,000.00	39,000.00	39,000.00	117,000.00			240,000.00
LAND ACQUISITION		ART 62, 1993	15-Nov-95	4.9751%	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	100,000.00	80,000.00		280,000.00
					190,000.00	190,000.00	140,000.00	139,500.00	141,000.00	511,000.00	80,000.00	0.00	1,391,500.00
					5,015,000.00	5,092,000.00	4,845,000.00	4,645,000.00	4,625,000.00	18,080,000.00	13,030,000.00	7,700,000.00	63,032,000.00
LEASES													
MRI- CH 14, ACTS OF 1993			01-May-90	6.6540%	520,000.00	555,000.00	590,000.00						1,665,000.00
LIBRARY LEASE			15-Jul-87	5.9160%	100,000.00								100,000.00
TOWN HALL LEASE INT.			15-Jul-85		275,000.00	295,000.00	155,000.00						725,000.00
OLD TOWN HALL LEASE/SEMI					17,700.00	17,700.00	8,850.00						44,250.00
LIBRARY/LEASELEASEBACK			15-Dec-89	7.3630%	170,000.00	185,000.00	195,000.00	215,000.00	230,000.00	810,000.00			1,805,000.00
					1,082,700.00	1,052,700.00	948,850.00	215,000.00	230,000.00	810,000.00	0.00	0.00	4,339,250.00
OTHER													
SHAW-SHEEN FIELD IMPROV		COURT JUDGEMENT	01-Jul-93	3.9047%	70,000.00	70,000.00	65,000.00						205,000.00
LAND FILL CLOSURE		ART 47, 1996	01-Dec-96	4.8900%	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	60,000.00	50,000.00		185,000.00
REC PARK		ART 28, 1996	01-Dec-96	3.8700%	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	100,000.00	30,000.00		125,000.00
		ART 25, 1995	15-Nov-97	4.4824%	110,000.00	133,000.00	125,000.00	60,000.00	60,000.00	160,000.00	80,000.00	0.00	728,000.00
					6,207,700.00	6,277,700.00	5,918,850.00	4,970,000.00	4,915,000.00	19,050,000.00	13,110,000.00	7,700,000.00	68,099,250.00

(1) Includes issue of 11/15/97

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ISSUE	ARTICLE	LOAN DATE	RATE	1998	1999	2000	2001	2002	2003 - 2007	2008 - 2012	2013 - 2017	06/30/97
SCHOOL EXEMPT												
SCHOOL EXEMPT	ART 20-1, 1994	01-Nov-94	5.7147%	327,570.50	304,096.75	283,524.25	263,738.00	244,738.00	923,192.25	348,483.75		2,695,343.50
SCHOOL EXEMPT	ART 20-1, 1994	15-Nov-95	5.1530%	782,175.00	743,700.00	704,156.25	665,681.25	628,046.25	2,555,826.25	1,574,037.50	408,618.75	8,062,241.25
SCHOOL EXEMPT	ART 20-1, 1994	15-Nov-95	5.1530%	46,050.00	43,800.00	41,487.50	39,237.50	37,087.50	150,487.50	86,688.75	21,506.25	466,325.00
SCHOOL EXEMPT	ART 20-1, 1994	01-Dec-96	5.0000%	598,797.50	566,177.50	542,377.50	518,577.50	494,182.50	2,015,707.50	1,212,565.00	417,543.75	6,365,948.75
SCHOOL EXEMPT	ART 20-2, 1994	01-Dec-96	5.0000%	49,037.50	46,287.50	44,287.50	42,287.50	40,237.50	162,262.50	95,175.00	32,118.75	511,693.75
				1,803,630.50	1,704,061.75	1,615,633.00	1,529,521.75	1,444,291.75	5,807,476.00	3,316,950.00	879,787.50	18,101,552.25
SCHOOL DEBT												
ANDOVER HS ROOF	ART 25, 1989	01-Aug-90	6.4689%	6,178.71	3,718.28	1,241.60						11,138.59
ANDOVER HS ROOF	ART 25, 1989	01-Jul-92	4.7883%	475.00	240.00							715.00
SCHOOL COMM PLAN	ART 55, 1992	01-Jul-93	3.8496%	2,035.00								2,035.00
SCHOOL RENOVATIONS	ART 14, 1992	01-Jul-93	4.2095%	70,560.00	61,680.00	52,320.00	42,480.00	32,400.00	32,890.00			292,320.00
MIDDLE SCHOOL ROOF REPL	ART 44, 1996	01-Dec-96	4.9500%	7,235.00	6,685.00	6,285.00	5,885.00	5,475.00	19,590.00	6,172.50		57,327.50
SCHOOL BONDS	ART 23, 1996	15-Nov-97	4.6440%	32,482.40	67,996.88	63,018.75	57,966.25	53,625.00	211,672.50	86,120.00	2,000.00	574,871.78
				118,966.11	140,320.16	122,865.35	106,321.25	91,500.00	264,142.50	92,292.50	2,000.00	938,407.87
WATER DEBT												
WATER BONDS	ART 52, 1983	15-Jul-84	8.0000%	4,125.00								4,125.00
WATER MAINS	ART 37, 1987	15-Jul-88	6.3445%	1,950.00	650.00							2,600.00
TREATMENT PLANT	ART 1A, 1987	15-Jul-88	6.3427%	15,112.50	5,037.50							20,150.00
ADVANCE REFUNDING	ART 1A, 1987	01-Feb-94	6.4306%	37,432.50	22,552.50	7,556.25						67,541.25
ADVANCE REFUNDING	ART 1A, 1987	01-Feb-94	6.3530%	11,641.14	8,209.82	4,751.38	1,507.69					26,110.03
WATER MAIN CONST	ART 37, 1987	01-Jul-92	5.0614%	12,900.00	11,255.00	9,575.00	7,825.00	5,275.00	2,650.00			49,480.00
WATER MAIN CONST	ART 46, 1992	01-Jul-92	5.0382%	58,435.00	49,975.00	41,335.00	32,335.00	21,625.00	10,600.00			214,305.00
BANCROFT PUMPING ST	ART 53, 1992	01-Jul-92	5.0245%	16,582.50	13,997.50	11,357.50	8,607.50	5,802.50	2,915.00			59,262.50
TREATMENT PLANT	ART 1A, 1987	01-Jul-93	3.9259%	1,375.00	1,005.00	615.00						2,995.00
WATER MAIN	ART 46, 1992	01-Jul-93	4.1359%	11,585.00	10,105.00	8,350.00	5,685.00	4,005.00	2,025.00			41,755.00
BANCROFT PUMPING ST	ART 53, 1992	01-Jul-93	4.0649%	12,390.00	9,985.00	7,450.00	4,785.00	2,895.00	1,595.00			39,100.00
ADVANCE REFUNDING	ART 1A, 1987	15-Nov-93	4.6862%	110,635.00	108,475.00	105,695.00	98,615.00	87,877.00	285,592.50	47,164.00		844,053.50
ADVANCE REFUNDING	ART 1A, 1987	15-Nov-93	4.3575%	82,591.00	69,811.00	57,291.00	44,573.50	31,543.00	63,855.00			349,684.50
ADVANCE REFUNDING	ART 1A, 1987	15-Nov-93	4.7084%	23,401.00	23,401.00	23,401.00	23,401.00	22,036.00	68,010.50	6,218.00		189,868.50
WATER BONDS	ART 37, 1987	01-Nov-94	5.6120%	47,443.00	45,218.00	43,268.00	40,543.00	37,043.00	129,135.39	24,280.63		366,931.02
WATER MAINS	ART 46, 1992	01-Nov-94	5.5645%	15,897.76	15,119.01	14,436.51	13,470.26	12,195.26	40,093.04	5,923.13		117,134.97
WATER PLANNING	ART 53, 1994	01-Nov-94	5.4487%	5,150.00	2,925.00	975.00						9,050.00
WATER PLANT IMPROVEMENTS	ART 32, 1995	15-Nov-95	4.8440%	19,875.00	17,625.00	15,312.50	13,062.50	10,912.50	20,837.50			97,625.00
WATER MAINS	ART 33, 1995	15-Nov-95	5.0200%	49,857.50	47,382.50	44,838.75	42,363.75	39,998.75	160,201.25	45,677.50		430,320.00
FISH BROOK IMPROVEMENTS	ART 31, 1995	15-Nov-95	4.9750%	16,300.00	15,175.00	14,018.75	12,893.75	11,818.75	41,618.75	10,381.25		122,206.25
WATER MAIN CONSTRUCTION	ART 46, 1992	15-Nov-95	4.9470%	8,507.50	7,832.50	7,138.75	6,463.75	5,818.75	18,731.25	4,152.50		58,645.00
WATER PUMP ST REPAIR	ART 46, 1993	15-Nov-95	4.9750%	6,520.00	6,070.00	5,607.50	5,157.50	4,727.50	16,647.50	4,882.50		48,882.50
WATER TRMT PLANT IMP	ART 32, 1995	01-Dec-96	5.1300%	24,000.00	21,250.00	19,250.00	17,250.00	15,200.00	37,075.00			134,025.00
WATER MAIN CONST	ART 46, 1992	01-Dec-96	5.0700%	11,505.00	10,025.00	9,025.00	8,025.00	7,000.00	16,137.50			61,717.50
WATER DISTRIBUTION	ART 24, 1996	15-Nov-97	4.6534%	39,176.00	81,585.00	74,835.00	68,085.00	62,310.00	236,280.00	101,565.00	3,000.00	668,836.00
				644,387.40	604,666.33	526,082.89	454,649.20	388,083.01	1,154,000.18	249,514.51	3,000.00	4,024,383.52
SEWER DEBT												
SANITARY SEWER	ART 18, 1985	01-Aug-89	6.4164%	5,474.00	3,298.00	1,105.00						9,877.00
SEWER-NORTH STREET	ART 33, 1989	01-Jul-92	4.7846%	235.00								235.00
SEWER- NORTH STREET	ART 41, 1991	01-Jul-92	5.0257%	8,810.00	7,635.00	6,195.00	4,695.00	3,165.00	1,590.00			32,090.00
ADVANCE REFUNDING	A21,84/26,85	15-Nov-93	4.6683%	94,760.00	85,100.00	75,900.00	66,585.00	57,040.00	133,515.00			512,900.00
ADVANCE REFUNDING	ART 28, 1989	01-Aug-90	6.3529%	12,939.94	9,122.80	5,272.28	1,668.94					29,003.96
ADVANCE REFUNDING	ART 28, 1989	15-Nov-93	4.7009%	16,973.00	16,973.00	16,973.00	16,973.00	15,797.00	48,152.50	4,453.00		136,294.50
SEWER PILGRIMPIONEER	ART 32, 1997	15-Nov-97	4.6463%	4,110.81	8,352.50	7,227.50	6,102.50	5,140.00	13,155.00	225.00		44,313.31
				143,302.75	130,481.30	112,672.78	96,024.44	81,142.00	196,412.50	4,678.00	0.00	764,713.77

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STREET	ISSUE	ARTICLE	LOAN DATE	RATE	1998	1999	2000	2001	2002	2003 - 2007	2008 - 2012	2013 - 2017	06/30/97
TRAFFIC SIG/FRONT&DASC		ART 46, 1990	01-Jul-92	4.8466%	2,175.00	1,470.00	750.00						4,395.00
SIDEWALK IMPROVE		ART 52, 1992	01-Jul-92	4.7846%	2,820.00								2,820.00
SIDEWALK IMPROVE		ART 52, 1992	01-Jul-93	3.8515%	1,520.00	780.00							2,300.00
BRIDGE REPAIR		ART 51, 1994	01-Nov-94	5.2129%	6,358.75	5,746.88	5,210.63	4,442.50	3,467.50	4,536.27			29,762.53
DRAINAGE PROJECT		ART 38, 1987	15-Jul-88	6.3445%	2,437.50	812.50							3,250.00
STORM DRAINS		ART 32, 1989	01-Jul-92	5.0312% x	4,015.00	3,780.00	2,820.00	1,820.00	1,055.00	530.00			14,020.00
STORM DRAINS		ART 43, 1991	01-Jul-92	5.0310%	13,622.50	12,917.50	10,037.50	6,787.50	4,747.50	2,385.00			50,497.50
STORM DRAINS		ART 35, 1995	15-Nov-95	4.6610% x	6,300.00	4,500.00	2,650.00	850.00					14,300.00
ROAD REPAIR		ART 50, 1994	01-Nov-94	5.2438%	16,351.25	13,959.38	11,863.13	9,765.00	7,665.00	10,027.50			69,631.26
ROAD CONSTRUCTION		ART 36, 1995	15-Nov-95	4.8240%	19,875.00	17,625.00	15,312.50	13,062.50	10,912.50	20,837.50			97,625.00
CENTER ST SIDEWALK		ART 66, 1996	01-Dec-96	4.9600%	2,100.00	1,825.00	1,625.00	1,425.00					10,552.50
ROAD IMPROVEMENTS		ART 26, 1996	01-Dec-96	5.1300%	24,000.00	21,250.00	19,250.00	17,250.00	15,200.00	37,075.00			134,075.00
STORM DRAINAGE IMPROV		ART 25, 1996	01-Dec-96	3.8700%	11,820.00	8,520.00	6,120.00	3,720.00	1,260.00				31,440.00
ROAD IMPROVEMENTS		ART 30, 1997	15-Nov-97	4.4676%	10,795.76	22,006.25	19,193.75	16,381.25	13,975.00	38,512.50	1,125.00		121,989.51
					124,190.76	115,192.51	94,832.51	75,503.75	59,502.50	116,261.27	1,125.00	0.00	586,608.30
MUNICIPAL FACILITIES													
MHL-HVAC		ART 45, 1996	01-Dec-96	4.9200%	12,070.00	11,245.00	10,645.00	10,045.00	9,430.00	35,472.50	12,345.00		101,252.50
					12,070.00	11,245.00	10,645.00	10,045.00	9,430.00	35,472.50	12,345.00	0.00	101,252.50
PUBLIC SAFETY EQUIPMENT													
FIRE TRUCK		ART 37, 1995	15-Nov-95	4.7982%	11,165.00	9,815.00	8,427.50	7,077.50	5,787.50	10,530.00			52,802.50
					11,165.00	9,815.00	8,427.50	7,077.50	5,787.50	10,530.00	0.00	0.00	52,802.50
LAND ACQUISITION													
LAND ACQUISITION		ART 20, 1986	15-Jul-88	6.3445%	4,875.00	1,625.00							6,500.00
LAND ACQUISITION		A26.88-21.87	08-Aug-89	6.4164%	5,393.50	3,249.50	1,088.75						9,731.75
ADVANCE REFUNDING		A21.87/26.88	01-Aug-90	6.3561%	12,627.75	9,054.13	5,452.26	1,822.13					28,956.27
LAND ACQUISITION		ART 54, 1994	15-Nov-93	4.5069%	12,460.00	12,460.00	12,460.00	12,460.00	11,242.00	20,412.00			81,494.00
LAND ACQUISITION		ART 62, 1993	01-Nov-94	5.2247%	8,005.01	7,170.63	6,439.38	5,473.76	4,273.76	5,516.90			36,879.44
LAND ACQUISITION		ART 62, 1993	15-Nov-94	5.2009%	11,973.75	11,139.38	10,408.13	9,067.50	7,117.50	9,311.27			59,017.53
			15-Nov-95	4.9751%	13,040.00	12,140.00	11,215.00	10,315.00	9,455.00	33,295.00	8,305.00		97,765.00
					68,375.01	58,838.64	47,063.52	39,138.39	32,088.26	68,535.17	8,305.00	0.00	320,343.99
					2,926,087.53	2,772,620.69	2,538,472.55	2,318,281.28	2,111,825.02	7,652,830.12	3,685,210.01	884,787.50	24,890,064.70
LEASES													
LIBRARY LEASE			01-May-90	6.6541%	95,870.00	59,580.00	20,355.00						175,805.00
LIBRARY LEASE			15-Jul-87	5.9160%	2,975.00								2,975.00
TOWN HALL LEASE INT.					52,651.25	30,352.25	6,238.75						89,242.25
OLD TOWN HALL LEASE			15-Dec-89	7.3626%	128,635.00	116,472.50	103,362.50	88,357.50	71,225.00	96,635.00			604,687.50
					280,131.25	206,404.75	129,956.25	88,357.50	71,225.00	96,635.00	0.00	0.00	872,709.75
OTHER													
MRI-CH 14, ACTS OF 1993			13-May-11	3.9047%	7,985.00	5,395.00	2,665.00						16,045.00
SHAW-SHEEN FIELD IMP		ART 47, 1996	01-Dec-96	4.8900%	8,735.00	7,910.00	7,310.00	6,710.00	6,095.00	20,147.50	6,172.50		63,080.00
LAND FILL CLOSURE		ART 28, 1996	01-Dec-96	3.8700%	4,925.00	3,550.00	2,550.00	1,550.00	525.00				13,100.00
REC PARK		ART 25, 1995	15-Nov-97	4.4824%	4,608.23	9,346.88	8,137.50	7,012.50	6,050.00	17,705.00	1,140.00		54,000.11
					26,253.23	26,201.88	20,662.50	15,272.50	12,670.00	37,852.50	7,312.50	0.00	146,225.11
					3,232,472.01	3,005,227.32	2,689,041.30	2,421,911.28	2,195,720.02	7,787,317.62	3,692,522.51	884,787.50	25,908,999.56

(1) Includes Issue of 11/15/97

TOWN OF ANDOVER, MASSACHUSETTS
ANALYSIS OF LONG TERM DEBT AUTHORIZED
JUNE 30, 1997 (1)

ARTICLE	PROJECT NAME	AUTHORIZATION
ART 18, 1985	SEWER SYSTEM IMPROVEMENTS	1,160,000.00
ART 62, 1993	CONSERVATION	430,000.00
ART 26, 1995	FIELD IMPROVEMENTS	384,000.00
ART 23, 1996	HIGH SCHOOL RENOVATION	929,552.00
ART 24, 1996	WATER DISTRIBUTION IMPROVEMENTS	250,000.00
ART 47, 1996	SHAWSHEEN FIELD IMPROVEMENTS	4,000.00
ART 53, 1996	CONSERVATION FUND	1,000,000.00
ART 9A, 1996	CONSERVATION LAND ACQ	1,500,000.00
ART 24, 1997	SENIOR CITIZEN CENTER	500,000.00
Art 26, 1997	SCHOOL BUILDING PLANS	200,000.00
Art 32, 1997	REPLACE GUARDRAILS	200,000.00
Art 35, 1997	SEWER MAYFLOWER	350,000.00
Art 55, 1997	FIRE TRUCK	600,000.00
Art 56, 1997	PUBLIC SAFETY CENTER	150,000.00
		<u>7,657,552.00</u>

(1) Reduced to reflect issue of 11/15/97

ISSUE OF NOVEMBER 15, 1997

ART 23, 1996	HIGH SCHOOL RENOVATIONS	1,497,000.00
ART 24, 1996	WATER DISTRIBUTION IMPROVEMENT	1,800,000.00
ART 34, 1997	SEWER PILGRIM/PIONEER	190,000.00
ART 30, 1997	ROAD IMPROVEMENTS	500,000.00
ART 25, 1995	REC PARK	<u>213,000.00</u>
		4,200,000.00

TOWN OF ANDOVER, MASSACHUSETTS
ANALYSIS OF RESERVE ACCOUNT AND COMPENSATION FUND
YEAR ENDING JUNE 30, 1997

RESERVE FUND

Transfers by Authority of the
Finance Committee:

Transfers by Vote of Town Meeting,
April , 1996

Town Clerk	Other Expenses	9,535.00	From Taxation	200,000.00
Town Counsel		80,000.00		
Municipal Maintenance	Personal Services	90,375.00		
Elder Services		5,000.00		

Transferred to Surplus

15,090.00
200,000.00

200,000.00

COMPENSATION FUND

Transfers by Authority of the
Board of Selectmen:

Transfers by Vote of the Town Meeting,
April , 1996

Public Safety	Personal Services	645,670.07	From Taxation	536,000.00
Department of Municipal Maint	Personal Services	35,665.00	From Carryover	262,000.00
Carry Over	Personal Services	116,664.93		
		<u>798,000.00</u>		

Balance to Surplus

0.00
798,000.00

798,000.00

TRUST-CEMETERY -SPECIAL FUNDS
IN CUSTODY OF THE TOWN TREASURER
YEAR ENDING JUNE 30, 1997

FUND	BENEFICIARY	PRINCIPAL	BALANCE JULY 1, 1996	DEPOSITS	INCOME	DRAWN	BALANCE JUNE 30, 1997
STABILIZATION	TOWN		1,294,853.21	60,000.00	113,391.02		1,468,244.23
C.D. WOOD	MEMORIAL		737,914.09		43,278.36		781,192.45
INSURANCE	TOWN		303,705.77		15,090.15	100,000.00	218,795.92
UNEMPLOYMENT COMPENSATION			275,833.24		14,785.37	12,000.00	278,618.61
ESTATE S.P. WHITE	SPRING GROVE	5,766.63	9,773.71		529.72		10,303.43
POLICE DRUG ACCOUNT	POLICE		14,708.01	130.00	404.93	357.72	14,885.22
TOWN HALL RESTORATION			219.45		5.60	225.05	0.00
CD&P-ROGERS BROOK			4,036.22		58.91		4,095.13
TOWN INSURANCE HEALTH			2,467,481.29	4,341,302.99	83,263.45	4,474,452.12	2,417,595.61
J. GREELEY	LIBRARY	5,000.00	5,000.00		186.30		5,186.30
MARGARET G. TOWLE	PRINCIPAL	345,825.50	345,825.50				345,825.50
MARGARET G. TOWLE	INCOME		145,359.90		27,958.35	12,858.54	160,459.71
JOHN CORNELL	WOOD & COAL	5,000.00	37,001.60		2,464.82	500.05	38,966.37
DAVID & LUCY SHAW	WELFARE	10,000.00	28,879.42		1,693.76		30,573.18
W.L. RAYMOND	WELFARE	7,845.81	30,598.61		1,793.86	500.00	31,892.47
A.J. LINCOLN	NEEDY CHILDREN	5,000.00	14,334.50		776.92		15,111.42
E.I. RAYMOND	WELFARE/FLOWERS	1,302.77	1,605.45		94.16		1,699.61
TAYLOR	FUEL	300.00	1,111.43		65.19		1,176.62
SPRING GROVE		275,000.00	660,671.52	34,960.00	32,433.55	35,000.00	693,065.07
EMILINE LINCOLN	A.V.I.S	1,000.00	1,070.53		62.79		1,133.32
EMMA J. LINCOLN	A.V.I.S		583.01		34.19		617.20
CONSERVATION FUND	CONSERVATION		35,446.10		2,078.90		37,525.00
SUNSET ROCK EXT	HAMMOND WAY		4,969.89		128.17		5,098.06
SPRING GROVE CEMETERY	PRINCIPAL		23,661.60		1,223.00	774.49	24,110.11
SMART	FLOWERS	1,000.00	8,452.45		495.73	50.00	8,898.18
FARRINGTON	FLOWERS	600.00	1,127.34		66.12	50.00	1,143.46
BALLARDVALE MEMORIAL	FLOWERS	532.88	908.68		53.28	50.00	911.96
ALLEN	FLOWERS	200.00	220.98		12.96	15.00	218.94
DRAPER	SCHOOL	1,058.93	9,269.62		543.66		9,813.28
RICHARDSON	SHAWSHEEN SCHOOL	1,000.00	7,198.78		422.20		7,620.98
A. & A.V. LINCOLN	SPELLING BEE	1,000.00	4,835.16		283.58		5,118.74
RAFTON (PRINCIPAL)	SCHOLARSHIP	598.50	598.50				598.50
RAFTON (INTEREST)			1,136.47	144.00	68.98		1,349.45
CONROY	HIGH SCHOOL	291.71	936.25		54.91		991.16
AMERICAN LEGION	HIGH SCHOOL	200.00	690.39		40.49		730.88
CHRIS MAYNARD BOOKS	SOUTH SCHOOL	3,537.68	3,512.68	25.00	206.02		3,743.70
HOLT	SCHOOL	81.95	423.32		24.84		448.16
			6,483,954.67	4,436,561.99	344,074.24	4,636,832.97	6,627,757.93
DO TO/DUE FROM			153,991.60	686,406.15		758,292.38	82,105.37
			153,991.60	686,406.15	0.00	758,292.38	82,105.37
CEMETERY FUNDS			56,814.73	(52,440.00)		(51,960.00)	56,334.73
			56,814.73	(52,440.00)	0.00	(51,960.00)	56,334.73
BXBS WORKING CAPITAL ACCOUNT			324,378.00			(44,038.00)	368,416.00
			324,378.00	0.00	0.00	(44,038.00)	368,416.00
WORKERS COMP RESERVE			283,657.00	32,000.00			315,657.00
			283,657.00	32,000.00	0.00	0.00	315,657.00
			7,302,796.00	5,102,528.14	344,074.24	5,299,127.35	7,450,271.03

ANNUAL TOWN MEETING - APRIL 14,15,16, 1997

<u>WARRANT ART. NO.</u>	<u>DESCRIPTION</u>	<u>ACTION TAKEN</u>	<u>ATT.GEN. APPROVAL</u>
1	Election	Approved	
2	Election of Officers not required by ballot	Approved	
3	Salaries of elected officials	Approved	
4	The Budget	Approved	
5	Town Budget transfers	Approved	
6	Grant Program Authorizations	Approved	
7	Road Contracts	Approved	
8	Free Cash - \$300,000	Approved	
9	Unexpended Appropriations	Withdrawn	
10	Chapter 90 Funds	Approved	
11	Unpaid Bills	Approved	
12	Town Report	Approved	
13	Property Tax Exemptions Statute Acceptance	Approved	
14	Rescind Bond Authorization	Withdrawn	
15	Community Services Revolving Account Statute Acceptance	Approved	
16	Community Development Revolving Account Statute Acceptance	Approved	
17	Municipal Maintenance Revolving Account Statute Acceptance	Approved	
18	Council on Aging Revolving Account Statute Acceptance	Approved	
19	Contracts in excess of three years Statute Acceptance	Approved	
20	Accept grants of easements Water/Sewer	Approved	
21	Grant easements Water/Sewer	Approved	
22	Sr. Tax Voucher Program	Approved	

ANNUAL TOWN MEETING - APRIL 14,15,16, 1997

<u>WARRANT ART. NO.</u>	<u>DESCRIPTION</u>	<u>ACTION TAKEN</u>	<u>ATT. GEN. APPROVAL</u>
23	Land Transfer/3 Acres	Approved	
24	Sr. Citizen Center Bonding \$500,000	Approved	
25	Elderly Housing Zoning Bylaw Amendment	Approved	August 6, 1997
26	School Building Plans Bonding - \$200,000	Approved	
27	Andover School Scholarship Fund Statute Acceptancs	Approved	
28	Numbering Warrant	Defeated	
29	Reconstruct Osgood Street/Frontage Road	Approved	
30	Road Improvements Bonding - \$500,000	Approved	
31	Reconstruct Sidewalks \$250,000	Approved	
32	Replace Roadside Guardrails Bonding - \$200,000	Approved	
33	Sewer Line/Ballardvale	Defeated	
34	Sewer Line/Pilgrim Dr./Pioneer Bonding - \$205,000	Approved	
35	Sewer Line - Mayflower Area Bonding - \$350,000	Approved	
36	Sewage Agreement - Lowell/Tewksbury	Approved	
37	Official Warrant	Defeated	
38	Record Selectmen Meetings	Defeated	
39	Record Finance Committee Meetings	Defeated	
40	Record School/Planning Board Meetings	Approved	
41	William Street - Abandon Portion	Approved	
42	William Street Easement	Defeated	
43	William Street Street Acceptance	Approved	
44	Water Agreement/North Andover	Approved	

ANNUAL TOWN MEETING - APRIL 14, 15, 16, 1997

<u>WARRANT ART. NO.</u>	<u>DESCRIPTION</u>	<u>ACTION TAKEN</u>	<u>ATT. GEN. APPROVAL</u>
45	Fireworks	Approved	
46	Selectmen Refuse Warrant Articles	Defeated	
47	Conservation Agreement/Voc Tech	Approved	
48	River Road Land Acquisition Eminent Domain	Approved	
49	Accept Layout/Portion of Burtt Road Eminent Domain	Approved	
50	Amend General Bylaw XII S 32(B) General Bylaw Amendment	Approved	August 6, 1997
51	Amend General Bylaw XII S 32(d) General Bylaw Amendment	Approved	August 6, 1997
52	Exempt Police Chief From Civil Service Special Legislation	Approved	
53	Change Date of Budget Submission General Bylaw Amendment	Approved	August 6, 1997
54	Election Date Change General Bylaw Amendment	Approved	August 6, 1997
55	Ladder/Pumper Truck Purchase Bonding - \$600,000	Approved	
56	Public Safety Center Plans Bonding - \$150,000	Approved	
57	Change Date of Submission of Warrant Articles	Defeated	
58	Acquire Colonial Drive Eminent Domain/Street Acceptance	Approved	
59	Acquire Patriot Drive Eminent Domain/Street Acceptance	Approved	
60	Improvements to David Drive	Withdrawn	
61	David Drive/Street Acceptance	Withdrawn	
62	MVRT Transportation Appropriation \$25,000	Approved	
63	Amend Zoning Bylaw VI.U Adult Use Zoning Bylaw Amendment	Approved	August 6, 1997

ANNUAL TOWN MEETING - APRIL 14,15,16, 1997

<u>WARRANT ART. NO.</u>	<u>DESCRIPTION</u>	<u>ACTION TAKEN</u>	<u>ATT.GEN. APPROVAL</u>
64	Communication Tower Zoning Bylaw Amendment	Approved	August 28,1997 Amended
65	Lot Requirement Zoning Bylaw Amendment	Approved	August 6, 1997
66	Setbacks Zoning Bylaw Amendment	Approved	August 6, 1997
67	Slopes Zoning Bylaw Amendment	Approved	August 6, 1997
68	Pedestrian Paths Zoning Bylaw Amendment	Approved	August 6, 1997
69	Acquire Samos Lane Eminent Domain	Approved	
70	Earth Removal	Withdrawn	
71	Heritage Estates Street Acceptance	Withdrawn	
72	Newman Hill Drive Street Acceptance	Approved	
73	Possum Hollow Road Street Acceptance	Approved	
74	Stone Post Road Street Acceptance	Approved	
75	Harmony Lane Street Acceptance	Approved	
76	Scotland Drive Street Acceptance	Approved	
77	Acorn Drive Street Acceptance	Withdrawn	
78	Hazelwood Circle Street Acceptance	Withdrawn	
79	Basswood Lane Street Acceptance	Withdrawn	
80	Cypress Lane	Approved	

ANNUAL TOWN MEETING - MARCH 24, 1997

Agreeably to a Warrant signed by the Selectmen on March 3, 1997 the Inhabitants of said Town who are qualified to vote in Elections and Town Affairs to meet and assemble at the designated polling place. All eight precincts: Precincts One, Two, Three, Four, Five, Six, Seven, Eight, are to vote at the Dunn Gymnasium, Andover High School, Shawsheen Road, in said Andover, on

MONDAY, THE TWENTY-FOURTH DAY OF MARCH, 1997

at eight o'clock A.M. to eight o'clock P.M. to act upon the following articles:

Pursuant to the foregoing Warrant, I subscriber, one of the Constables of the Town of Andover, have notified the Inhabitants of said Town to meet at the time and place and for the purposes stated in said Warrant, by posting a true and attested copy of the same on the Town Hall, on each school house and in no less than five other public places where bill and notices are usually posted and by publication in the Andover Townsman. Said Warrants have been posted and published fourteen days.

Ronald F. Ford
Constable

ARTICLE 1. Took up Article One and proceeded to vote Town Offices. The ballot boxes were found to be empty and registered 0000. The polls were opened at eight o'clock A.M. and closed at eight o'clock P.M.

The total number of ballots cast was 4132, viz:

Prec. 1 - 572	Prec. 2 - 533	Prec. 3 - 506	Prec. 4 - 529
Prec. 5 - 505	Prec. 6 - 479	Prec. 7 - 465	Prec. 8 - 543

ANNUAL TOWN ELECTION - MARCH 24, 1997

	P-1	P-2	P-3	P-4	P-5	P-6	P-7	P-8	Total
MODERATOR									
Times counted	572	533	506	529	505	479	465	543	4132
Blanks	49	32	35	34	48	32	42	50	322
Write-in votes	3	3	2	3	3	3	4	2	23
JAMES D DOHERTY	441	393	362	369	345	332	334	377	2953
JOHN DOYLE	79	105	107	123	109	112	85	114	834
SELECTMAN 1 YEAR									
Times counted	572	533	506	529	505	479	465	543	4132
Blanks	26	23	15	35	37	33	26	24	219
Write-in votes	1	0	3	2	1	2	0	1	10
JAMES E FOX	187	281	261	256	227	221	179	219	1831
JOHN P HESS	358	229	227	236	240	223	260	299	2072
SELECTMAN 3 YEAR									
Times counted	1144	1066	1012	1058	1010	958	930	1086	8264
Blanks	175	175	175	164	175	160	141	163	1328
Write-in votes	1	5	3	3	0	1	2	1	16
LARRY L LARSEN	347	323	298	332	286	300	270	345	2501
SUSAN E JENKINS	310	238	213	219	230	210	213	265	1898
BRIAN P MAJOR	311	325	323	340	319	287	304	312	2521

ANNUAL TOWN MEETINGAPRIL 14, 1997**SCHOOL COMM. 3 YEAR**

Times counted	1144	1066	1012	1058	1010	958	930	1086	8264
Blanks	250	248	227	216	214	188	175	226	1744
Write-in votes	3	3	2	4	0	0	1	3	16
PHILIP J BYERS	203	226	196	239	238	222	196	224	1744
FRANK M ECCLES	436	324	311	314	284	273	302	363	2607
TIMOTHY M MCCARRON	252	265	276	285	274	275	256	270	2153

GR LAW REG VOC TEC

Times counted	572	533	506	529	505	479	465	543	4132
Blanks	195	148	152	172	206	153	152	177	1355
Write-in votes	0	4	7	1	2	2	1	0	17
JOSEPH GLEASON	377	381	347	356	297	324	312	366	2760

TRUSTEES PUNCHARD

Times counted	2860	2665	2530	2645	2525	2395	2325	2715	20660
Blanks	1305	1227	1088	1228	1365	1056	1068	1222	9559
Write-in votes	0	0	5	2	5	1	0	3	16
EARL G EFINGER	306	284	283	280	229	255	252	298	2187
DONNA C ELLSWORTH	312	298	288	300	245	276	257	300	2276
ROBERT A FINLAYSON	309	285	283	272	230	260	250	304	2193
JOAN LEWIS	324	289	299	299	231	281	258	299	2280
JOHN PETTY	304	282	284	264	220	266	240	289	2149

After the final action on the preceding Article One, the said meeting shall stand adjourned by virtue of Chapter 39, Section 20 of the Massachusetts General Laws, to April 14, 1997, at 7:00 P.M., at the Dunn Gymnasium, Andover High School, Shawsheen Road, in said Andover.

ADJOURNED ANNUAL TOWN MEETINGAPRIL 14, 1997

The check lists were used at the entrance and showed 1226 voters admitted to the meeting.

The meeting was called to order by James D. Doherty, Moderator at 7:04 P.M.

The opening prayer was offered by The Reverend James A. Diamond, Christ Church, Central Street, Andover, MA.

Salute to the flag was led by Gerald Silverman, Chairman, Board of Selectman.

The song, America, written by Samuel Francis Smith in 1831 while attending Andover Theological Seminary, was sung by Jennifer Powers, a student at Andover High School.

Upon unanimous consent it was voted to admit Boy Scout Troop 77 and 17 non-voters to the meeting and allow non-voters to be escorted to the non voting section thereafter.

The Moderator announced there would be no smoking or food in the Gymnasium.

A motion was made and seconded to accept M.G.L. c. 39 Sec. 15 as amended by the Acts of 1996 to allow the moderator to declare a 2/3 vote.

The motion was accepted by a Majority vote.

Upon motion made and duly seconded, it was VOTED by unanimous consent to dispense with the reading of the Warrant and return of service of the Constable.

Upon motion made and duly seconded, it was VOTED by unanimous consent that the Moderator refer to the warrant articles by number and subject matter.

The Town recognized Charles Wesson, Jr. for stepping forward to fill the vacant seat on the Board of Selectmen vacated by Barry Finegold until the Town Election on March 24, 1997. Selectman Silverman commended him for the fine job he did during the difficult months of budget and Town Meeting preparation.

School Committee Chairman Tina Girdwood, present plaques to Susan Dalton and Lloyd Wiley for their contribution to the School Committee during their years serving the community in elective office.

ARTICLE 1. To elect a Moderator for one year, one Selectman for one year, two Selectmen for three years, two members of the School Committee for three years, one member of the Greater Lawrence Regional Vocational Technical School for three years and five seats on the Trustees of the Punchard Free School for three years.

All the candidates above were voted for on one ballot on March 24, 1997:

The polls were open from 8:00 A.M. to 8:00 P. M.

Town Clerk, Randall L. Hanson, declared the successful candidates to be as follows:

James D. Doherty	Moderator for One Year
John P. Hess	Selectman for One Year (To fill a vacancy for one year)
Larry L. Larsen	Selectman for Three Years
Brian P. Major	Selectman for Three Years
Frank M. Eccles	School Committee for Three Years
Timothy M. McCarron	School Committee for Three Years
Joseph Gleason	Greater Lawrence Regional Vocational Technical School For three years

Trustees of Punchard Free School for Three Years

Earl F. Efinger
Donna C. Ellsworth
Robert A. Finlayson
Joan M. Lewis
John R. Petty

ARTICLE 2. To elect all other officers not required by law to be elected by ballot.

Upon motion made and duly seconded it was VOTED that Virginia H. Cole, 268 Highland Road, be elected Trustee of the Cornell Fund for three years by a Majority vote.

Board of Selectmen Report: Approval

ARTICLE 3. To establish the salaries of the elected officers for the ensuing year.

Upon motion made and by Tom Urbelis, Town Counsel, and duly seconded it was VOTED that the Town Moderator's salary be as follows:

Town Moderator - \$125.00 for each Annual Town Meeting and \$30.00 for each Special Town Meeting except when it falls within the Annual Town Meeting.

Upon motion made and duly seconded it was VOTED that the salaries of other Town Officers be established as follows:

Selectmen -	Chairman - \$1,500.00
	Members - \$1,200.00
School Committee -	Chairman - \$1,500.00
	Members - \$1,200.00

Finance Committee Report: Approval

Board of Selectmen Report: Approval

ARTICLE 4. To see if the Town will vote to determine what sums of money the Town will raise and appropriate, including appropriations from available funds, to defray charges and expenses of the Town, including debt and interest, and to provide for a reserve fund for the Fiscal Year beginning July 1, 1997, and ending June 30, 1998.

Upon motion made and duly seconded it was VOTED by a MAJORITY vote to raise and appropriate the following sums of money:

GENERAL GOVERNMENT

1	PERSONAL SERVICES	Including \$158,633 in Community Services receipts, \$102,453 in elder Services receipts and \$6,300 in Wetland filing fees	\$2,823,731.00
2	OTHER EXPENSES	Including \$195,995 in Community Services, \$20,565 in Elder Services receipts and \$500 in Wetland filing fees	1,312,640.00
		Total Appropriated	4,136,371.00

An amendment was moved and seconded to reduce General Government (Town Counsel Account) by \$75,000. The amendment was disapproved by a Majority vote.

MUNICIPAL MAINTENANCE

3	PERSONAL SERVICES	Including \$50,000 from rental income and \$70,000 from Cemetery interest income and \$30,000 from sale of lots	2,108,053.00
4	OTHER EXPENSES		2,266,095.00
		Total Appropriated	4,374,148.00

PUBLIC SAFETY

5	PERSONAL SERVICES	Including \$255,000 from ambulance receipts, \$32,315 from parking meter receipts and \$38,000 from Federal and State grants	7,958,476.00
6	OTHER EXPENSES	Including \$90,000 from ambulance receipts and \$33,310 from parking meter receipts	543,820.00
	Total Appropriated		8,502,296.00

PUBLIC WORKS

7	PERSONAL SERVICES		2,427,877.00
8	OTHER EXPENSES		6,113,525.00
	Total Appropriated		8,541,402.00

LIBRARY

9	PERSONAL SERVICES	Including \$29,007 from Merrimack Valley Library Consortium	1,360,480.00
10	OTHER EXPENSES	Including \$49,805 from State Library Aid and \$32,300 from Merrimack Valley Library Consortium	538,050.00
	Total Appropriated		1,898,530.00

UNCLASSIFIED

11	COMPENSATION FUND		50,000.00
12	RESERVE FUND		200,000.00
	Total Appropriated		250,000.00

ANDOVER PUBLIC SCHOOLS

13	PERSONAL SERVICES	Including \$20,000 in Medicaid Receipts	25,481,207.00
14	OTHER EXPENSES		5,708,009.00
	Total Appropriated		31,189,216.00

GREATER LAWRENCE TECHNICAL HIGH SCHOOL

15		Total Appropriated	104,544.00
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FIXED

16	INTEREST EXPENSE	3,371,299.00
17	BOND REDEMPTION	6,157,700.00
18	STABILIZATION FUND	60,000.00
19	INSURANCE EXPENSES	611,000.00
20	UNEMPLOYMENT COMPENSATION	-0-
21	RETIREMENT - PERSONAL SERVICES	-0-
22	RETIREMENT - OTHER EXPENSES	-0-
23	CONTRIBUTORY RETIREMENT	2,706,455.00
24	NON-CONTRIBUTORY RETIREMENT	78,000.00
25	HEALTH INSURANCE FUND	3,325,000.00

	Total Appropriated	16,309,454.00
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	TOTAL BUDGET APPROPRIATION	\$75,305,961.00
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Finance Committee Report: Approval
 Selectmen Report: Approval

SPECIAL ARTICLES - FREE CASH

Article 8	Free Cash For FY 98 Budget	\$ 300,000
	TOTAL	300,000

SPECIAL ARTICLES - TRANSFER OF FUNDS

	Transfer from:	
Article 5	Public Works - Other Expenses	\$ 120,000
	Municipal Maintenance - Other Expenses	85,000
	Insurance	166,326
	General Government - Other Expenses	30,000

and be appropriated to the following:

	Public Safety - Fire Personal Services	\$ 122,326
	Public Safety - Fire Other Expenses	99,000
	Library - Personal Services	98,000
	Municipal Maintenance - Personal Services	52,000
	General Government - Personal Services	30,000

	TOTAL	\$ 401,326
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RESCIND BOND AUTHORIZATIONS

Article	34	Rescind Article 69, Annual Town Meeting, 1996	145,000
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SPECIAL ARTICLES - BORROWING

Article	24	Senior Citizen Center	\$ 500,000
Article	26	School Building Plans	200,000
Article	30	Road improvements	500,000
Article	32	Guardrail Replacement	200,000
Article	34	Sewer Line Pilgrim Dr/Pioneer Cir	190,000
Article	35	Sewer Line Mayflower Road Area	350,000
Article	55	Ladder/Pumper Truck	600,000
Article	56	Plans for Public Safety Center	<u>150,000</u>

TOTAL \$ 2,690,000

UNEXPENDED APPROPRIATIONS

NONE

SPECIAL ARTICLES FROM AVAILABLE FUNDS

Article	11	Unpaid Bills	\$ 727.39
Article	22	Senior Tax Voucher Program	50,000.00
Article	27	Andover Scholarship Committee	2,500.00
Article	29	Reconstruct Osgood St/Frontage Rd	70,000.00
Article	31	Reconstruct Sidewalks	250,000.00
Article	34	Sewer - Pilgrim Drive/Pioneer Circle	2,317.64
Article	45	Fireworks	5,000.00
Article	48	River Road Land Acquisition	5,000.00
Article	49	Burt Road layout	100.00
Article	58	Acquire Colonial Drive	38,000.00
Article	59	Acquire Patriot Drive	17,000.00
Article	62	MVRTA Transportation	<u>25,000.00</u>

TOTAL \$ 465,645.03

SPECIAL ARTICLES - CHAPTER 44 SEC. 53½ REVOLVING ACCOUNTS

Article	15	Department of Community Services	\$ 200,000
Article	16	Community Development & Planning	30,000
Article	17	Municipal Maintenance	30,000
Article	18	Elder Services	<u>150,000</u>

TOTAL \$ 410,000

SPECIAL ARTICLES FROM TAXATION

Article	40	Record Committees	1,000.00
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A true record

ATTEST

Randall L. Hanson
Town Clerk

ARTICLE 5. To see if the Town will vote to transfer from amounts previously appropriated at the April 8, 1996 Annual Town Meeting as authorized by Massachusetts General Laws, Chapter 44, Section 33B.

A motion was moved and seconded that the sum of \$401,326 be transferred from the following appropriations:

Public Works - Other Expenses	\$120,000
Municipal Maintenance - Other Expenses	85,000
Insurance	166,326
General Government - Other Expenses	30,000

and be appropriated to the following:

Public Safety - Fire Personal Services	\$122,326
Public Safety - Fire Other Expenses	99,000
Library - Personal Services	98,000
Municipal Maintenance - Personal Services	52,000
General Government - Personal Services	30,000

An amendment to the motion was made by the Finance Committee as follows:

that the sum of \$381,326 be transferred from the following appropriations:

Public Works - Other Expenses	\$100,000
Municipal Maintenance - Other Expenses	85,000
Insurance	166,326
General Government - Other Expenses	30,000

and be appropriated to the following:

Public Safety - Fire Personal Services	\$102,326
Public Safety - Fire Other Expenses	99,000
Library - Personal Services	98,000
Municipal Maintenance - Personal Services	52,000
General Government - Personal Services	30,000

The amendment lost by a Majority vote.

The original motion was approved by a Majority vote in the amount of \$401,326.00.

Finance Committee Report: See amendment

Board of Selectmen Report: Approval

ARTICLE 6. To see if the Town will vote to authorize the Board of Selectmen and/or the Town Manager to apply for, accept and enter into contracts from time to time for the expenditure of any funds allotted to Andover by the Commonwealth of Massachusetts or the U. S. Government under any State or Federal grant program.

Upon motion made and duly seconded it was VOTED by a Majority vote that Article 6 be approved as printed in the Warrant.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

ARTICLE 7. To see if the Town will vote to authorize the Town Manager to enter into a contract with the Massachusetts Highway Department Commissioners, the County Commissioners and/or either of them for the construction and maintenance of public highways in the Town of Andover for the ensuing year.

Upon motion made and duly seconded it was VOTED by a Majority vote that Article 7 be approved as printed in the Warrant.

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 8. To see what amount the Town will vote to permit the Assessors to use in free cash to reduce the Fiscal Year 1998 tax rate and to effect appropriations voted at the 1997 Annual Town Meeting.

Upon motion made and duly seconded it was VOTED by a Majority vote that Article 8 be approved as printed in the Warrant in the amount of \$300,000.

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 9. To see what disposition shall be made of unexpended appropriations and free cash in the treasury.

WITHDRAWN

ARTICLE 10. To see if the Town will vote to authorize the Town to acquire any necessary easements by gift, by purchase or by right of eminent domain for Chapter 90 Highway Construction.

Upon motion made and duly seconded it was VOTED that Article 10 be approved as printed in the Warrant.

VOTE: DECLARED MORE THAN A 2/3 VOTE BY MODERATOR A 2/3 vote required

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 11. To see if the Town will vote to transfer from available funds a sum not to exceed \$10,000 to pay unpaid bills for which obligation was incurred in prior Fiscal Years.

Upon motion made and duly seconded it was VOTED by a Majority vote that Article 11 be approved as printed in the Warrant in the amount of \$727.39 for an Eagle Tribune advertising bill for Town and School Departments.

VOTE: UNANIMOUS A 4/5 vote required

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 12. To act upon the report of the Town officers.

Upon motion made and duly seconded it was VOTED by a Majority vote that Article 12 be approved as printed in the Warrant.

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 13. To see if the Town will vote to accept the provisions of Section 4, Chapter 73 of the Acts of 1986 as amended by Chapter 126 of the Acts of 1988 to allow an additional property tax exemption for Fiscal Year 1998 for those persons who qualify for property tax exemptions under Massachusetts General Laws Chapter 59, Section 5.

Upon motion made and duly seconded it was VOTED by a Majority vote that Article 13 be approved as printed in the Warrant.

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 14. To see if the Town will vote to rescind unissued bond authorizations from prior Town Meetings or take any other action related thereto.

WITHDRAWN

ARTICLE 15. To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 44, Section 53E½ for the purpose of establishing a Community Services revolving account for ticket sales, related trip expenses, new special events and youth activities for Fiscal Year 1998; such expenses to be funded by revenues collected from these activities, and to authorize the Town Manager to make expenditures in an amount not to exceed \$200,000 for FY-1998, or take any other action related thereto.

Upon motion made and duly seconded it was VOTED by a Majority vote that Article 15 be approved as printed in the Warrant not to exceed \$200,000.

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 16. To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 44, Section 53E½ for the purpose of establishing a Community Development and Planning revolving account for expenses charged for advertising or legal hearings and/or legal notices associated with permit applications and for expenses charged for health clinics and Title V upgrade permits and applications for the Building, Health, Conservation and Planning divisions of said department for Fiscal Year 1998; such expenses to be funded by fees collected from applicants and clinic participants, and to authorize the Town Manager to make expenditures in an amount not to exceed \$30,000 for Fiscal Year 1998 or take any other action related thereto.

Upon motion made and duly seconded it was VOTED by a Majority vote that Article 16 be approved as printed in the Warrant not to exceed \$30,000.

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 17. To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 44, Section 53E½ for the purpose of establishing a Department of Municipal Maintenance revolving account for field maintenance and related expenses for Fiscal Year 1998, such expenses to be funded by revenues collected by field rentals, and to authorize the Town Manager to make expenditures in an amount not to exceed \$30,000 for FY-1998, or take any other action related thereto.

Upon motion made and duly seconded it was VOTED by a Majority vote that Article 17 be approved as printed in the Warrant not to exceed \$30,000.

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 18. To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 44, Section 53E½ for the purpose of establishing a Elder Services revolving account for expenses related to the Adult Day Care Program, Meals-on-Wheels Program and other Senior activities and programs of said department for Fiscal Year 1998; such expenses to be funded by fees collected from participants, and to authorize the Town Manager to make expenditures in an amount not to exceed \$250,000 for Fiscal Year 1998 or take any other action related thereto.

Upon motion made and duly seconded it was VOTED by a Majority vote that the Town accept the provisions of Massachusetts General Laws, Chapter 44, Section 53E½ for the purpose of establishing an Elder Services revolving account for expenses related to the Senior activities and programs of said department for Fiscal Year 1998; such expenses to be funded by fees collected from participants, and to authorize the Town Manager to make expenditures in an amount not to exceed \$150,000 for Fiscal Year 1998.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

ARTICLE 19. To see if the Town will vote in accordance with the provisions of M.G.L. Chapter 30B, Section 12(b), to authorize the Town Manager, in his capacity as chief procurement officer, to solicit and award contracts for terms exceeding three years, including any renewal, extension or option, provided in each instance the longer term is determined to be in the best interest of the Town by a vote of the Board of Selectmen or take any other action related thereto.

Upon motion made and duly seconded Article 19 was approved as printed in the Warrant by a Majority vote.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

ARTICLE 20. To see if the Town will vote to authorize the Board of Selectmen and the School Committee to accept grants of easements for water drainage, sewage disposal and utility purposes on terms and conditions the Board and the Committee deem in the best interests of the Town or take any other action related thereto.

Upon motion made and duly seconded Article 20 was approved as printed in the Warrant by a Majority vote.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

School Committee Report: Approval

ARTICLE 21. To see if the Town will vote to authorize the Board of Selectmen and the School Committee to grant easements for water drainage, sewage disposal and utility purposes on terms and conditions the Board and the Committee deem in the best interests of the Town or take any other action related thereto.

Upon motion made and duly seconded Article 21 was approved as printed in the Warrant by a Majority vote.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

School Committee Report: Approval

ARTICLE 22. To see if the Town will vote to raise by taxation or transfer from available funds, the sum of \$50,000 for the purpose of providing senior citizens and disabled homeowners with a real estate tax payment voucher program pursuant to an agreement to be formulated by the Council on Aging and approved by the Town Manager or take any other action related thereto.

Upon motion made and duly seconded Article 22 was approved as printed in the Warrant by a Majority vote in the amount of \$50,000 from available funds.

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 23. To see if the Town will vote to authorize the transfer of the care, custody, management and control of approximately 3.0 acres, more or less, of the Town-owned land behind Doherty Middle School containing portions of Assessors Map 39, Lots 173, 174, 179 and 180 as shown on a plan of land entitled "Plan of Land in Andover, Mass. for Andover Senior Center, owner: Town of Andover, Brian Moore, Town Engineer, 1" = 40', January 10, 1997", on file at the Town Clerk's Office, to the Selectmen for purposes of constructing an Andover Senior Center, parking lot and related construction and to authorize a change in use of said land to allow the construction of an Andover Senior Center and to authorize the Town Manager and Board of Selectmen to petition the General Court for special legislation for such a transfer and for such a change of use or take any other action related thereto.

Upon motion made and duly seconded it was voted to approve Article 23 as printed in the Warrant.

VOTE: DECLARED MORE THAN 2/3 VOTE BY MODERATOR

Finance Committee Report: Approval
Board of Selectmen Report: Approval
School Committee Report: Approval

ARTICLE 24. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate the sum of \$500,000 to be used with other funds to be provided by gift, grant or otherwise for constructing, originally equipping and furnishing a senior center, including costs of acquiring land by purchase or otherwise as a site for such senior center and for other costs incidental and related to the project and its financing, or take any other action related thereto.

Upon motion made and duly seconded it was moved that the sum of \$500,000 be appropriated to be used with other funds to be provided by gift, grant or otherwise, for constructing, originally equipping and furnishing a senior center, including costs of acquiring land by purchase or otherwise as a site for such senior center and for other costs incidental and related to the project and its financing, and that to raise this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$500,000 under and pursuant to Chapter 44, Section 7(3), of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor.

Upon motion made and duly seconded an amendment was offered by the Finance Committee to reduce the amount requested to \$300,000.

The amendment lost by a Majority vote.

The original motion was approved.

VOTE: YES: 984 NO: 54 A 2/3 vote required

Finance Committee Report: See amendment
Board of Selectmen Report: Approval
Planning Board Report: Approval
Council On Aging: Approval

At this point in the meeting Norma Gammon, chairperson of the 350th Celebration Committee, was called upon to deliver the committee's report:

1. **The Program:** Altogether there were forty eight (48) events sponsored by the 350th Committee or were related to the Anniversary. All were carried out as scheduled and generally very well received.

2. **The 350th Journal:** Through the generosity of Raytheon, a one hundred page publication which covers the Anniversary events in photographs and script will be available to the citizens of the Town on a first come first serve basis (one per household).

This Journal has been dedicated to Steven Kearn, a member of the 350th Celebration Committee and the Boston Pops Chairman who passed away on March 22, 1997.

3. **Finances:** While the financial books for the 350th Anniversary Celebration will not close until June 30, 1997, it is clear that monies will be left over for a gift to the Town. This happy outcome is due to a number of factors including: ticket sales for events meeting or exceeding budget expectations; merchandise; carefully controlled expenses; widespread volunteer support that allowed for the elimination of paid staff; and the generosity of both corporations and local citizens.

After thoughtful consideration of many options the Committee decided to make the gift to the Town in three parts:

1. The establishment of an annual "Home of America" scholarship through "Dollars for Scholars" program.
2. A modest gift for Andover's 400th Anniversary, said gift to be held by the Town, with income added to the principal until the year 2040.
3. The largest element is to be used to establish a fund to be named the "Andover, Home of America" Fund. The purpose of this fund is to promote the concept of "neighborhood" and "community". The income will be used for small projects which enhance the feeling of community and especially good neighborliness. The committee will consist of the current executive committee of the 350th Celebration Committee and they will oversee the process and make decisions on granting applications.

The report Mrs. Gammon presented to the meeting formally concluded the committee's responsibilities to the Town.

ARTICLE 25. To see if the Town will vote to amend the Zoning By Law as follows:

I. Delete the words "or sanitarium, rest, convalescent or nursing home" from Section IV.B.5. of the Zoning Bylaw.

II. Insert a new subsection, "IV.B.5A. Elderly Housing

<u>Miscellaneous Main Uses</u>	<u>ZONING DISTRICTS</u>					<u>OP/GB/MU/IG/IA/ID</u>
	<u>SRA/SRB/SRC/APT</u>	<u>LS</u>				
1. Long term care facility*	PB**PB	PB	N	N		N
2. Assisted living residence	PB	PB	N	N	N	N PB PB N N N
3. Congregate care facility	PB	PB	N	N	N	N PB PB N N N
4. Independent living Residence	PB	PB	N	N	N	N N N N N N"

III. Insert a new subsection "VI.V. Elderly Housing"

1. Purposes

The objectives of this Section are to achieve the following public purposes:

- a. To provide for the development and use of alternative housing and nursing care for the elderly in accordance with the Town's Master Plan ;
- b. To create home health care, housing and other supportive services for the elderly population outside of an institutional setting;
- c. To encourage the preservation of open space;
- d. To provide alternative housing for the elderly that cause relatively little demand on Town services;
- e. To preserve the Town's residential character
- f. To provide such accommodations in a manner harmonious with the surrounding land uses while protecting natural resources and open space.
- g. To provide housing which is affordable to the elderly population who are Andover residents;

2. Assisted Living Residences

- a. Applicability: The Planning Board is the Special Permit Granting Authority ("SPGA") for Assisted Living Facilities as defined in this bylaw.

- b. Design Standards and Guidelines:

- (1) Minimum lot size: An assisted living facility shall be permitted in a SRA and SRB zone only within a single lot containing a total area of not less than 5 acres. In the MU district, the minimum lot size shall be 2 acres. There shall be no minimum lot size required for the GB district.

- (2) Density: The maximum allowable density shall be 3000 square feet of lot area per assisted living unit.

- (3) Dimensional requirements:

- (a) Building height: Any addition or new construction shall not exceed 35 feet in height as measured in accordance with the State Building Code or three stories. This does not preclude the reuse and renovation of existing structures which may exceed this height limit.

- (b) Building coverage: The maximum building coverage, including accessory buildings, shall not exceed 30% of the lot area for new construction or expansion of existing structures.

- (c) Building set backs: In the SRA and SRB zones, buildings shall be set back a minimum of 50 feet from all property lines. In the MU zone, the building set back will be 20 feet. Buildings in the GB zone shall be set back as required in Section V.B.2.d of this bylaw.

- (d) Set back from residential dwellings: In the SRA and SRB zones, all buildings associated with the assisted living facility shall be no closer than 200 feet from existing residential dwellings; however, with respect to accessory structures not greater than 300 square feet in said zones, the SPGA, in its discretion, may reduce said set back by an amount up to but not greater than 100 feet if it determines that said structure will not adversely impact the use and enjoyment of the existing residential dwelling. In the MU and GB districts, the set back shall be 50 feet.

(e) Minimum lot frontage: The minimum lot frontage shall conform to the requirements of the district where such use is located.

c. Other Requirements:

(1) Town services: Assisted living residences shall be serviced by public water and sewer of sufficient capacity to serve the project. Any extension and/or replacement of sewer and/or water lines necessary to provide sufficient capacity shall be the responsibility of the applicant.

(2) Transportation services: The operator of the assisted living residence shall be required to provide or arrange for transportation to town services and facilities.

(3) Common Open Space: In the SRA and SRB districts, there shall be an area of common open space equal to at least 30% of the lot area. The common open space shall be retained in perpetuity for conservation or passive recreation use. No more than 25% of the minimum required open space shall be situated within wetlands. A permanent conservation restriction running to or enforceable by the Town shall be recorded for the common open space area and shall include restrictions that the land be retained in perpetuity for conservation and/or passive recreation.

(4) Parking: The minimum number of parking spaces provided on the lot shall be 0.4 parking space per assisted living unit plus one parking space per three employees during the largest shift. Up to 25% of the minimum number of required spaces may be allocated for compact cars in accordance with the design standards of Section IV.A.5.b. of this bylaw. The Planning Board, in its discretion, may require additional parking spaces to serve the needs of employees, visitors and service vehicles, such spaces to be provided in a "reserve parking area" which would not be built unless determined necessary by the Inspector of Buildings.

(5) Access and On-Site Circulation: Adequate on-site circulation shall be provided to and from the site, taking into consideration the adjacent sidewalks and streets and accessibility of the site and building(s) thereon for emergency vehicles. Adequate provision shall be made for off-street loading and unloading requirements of delivery vehicles and passengers using private transportation.

(6) Public Safety: For any assisted living residence, the structure shall comply with the National Fire Protection Association Life Safety Code, including sprinklers. The facility shall also have an integrated emergency call, telephone and other communication system to provide monitoring for its residents. There shall be sufficient site access for public safety vehicles. A plan shall be approved by the Andover Fire Department for the emergency evacuation of residents with emphasis on ensuring the safety of residents with physical impairments.

(7) Landscaping: Landscaping and screening is required to obscure visibility from beyond the boundaries of the premises of parking areas, dumpster locations, and loading areas.

(8) Affordability: Except as provided in Sections VI.V.2.c.(8)(e) and VI.V.2.c.(8)(I), 15% of the total number of assisted living units shall be set aside as affordable housing units for elderly persons who qualify as low, moderate or upper-moderate income persons as defined as follows:

Low Income - below 60% of the Lawrence SMSA median income based on HUD figures ("Median Income")

Moderate Income - 60-79% of Median Income

Upper-Moderate Income - 80-100% of Median Income

In determining the total number of affordable units required, a fractional unit of .5 or more shall be regarded as a whole unit. To the extent legally permissible, the affordable units shall

be offered to eligible Andover residents before being offered to non-Andover eligible elderly persons.

(a) Such affordable units may be rented, sold or otherwise provided to qualified elderly persons in accordance with income and asset limitations established by the authorizing state or federal agency in those instances where the affordable units benefit directly from such assistance, or in the absence thereof pursuant to the definitions of income and assets established for the Low Income Housing Tax Credit program, or pursuant to the standards promulgated by the SPGA.

(b) Affordable units shall be dispersed throughout the building(s) and shall be compatible with and generally comparable to the market-rate units in terms of location, quality and character.

(c) Of the affordable units, the applicant shall set aside units representing all three income levels as follows: 20% shall serve low income persons, 50% shall serve moderate income persons and 30% shall serve upper moderate income persons.

(d) Although eligibility for the affordable units shall be determined by reference to income and assets of the prospective residents, the affordable units shall be considered affordable only if they are restricted in the amount of monthly rent or other monthly charges for the unit based upon a percentage of the applicable Median Income. For purposes of computing the monthly rent or other monthly charges for the unit, there shall be excluded any special charges for extra or specialized services which are not provided to the general population of the project but are unique to the particular needs of an individual resident. The standards of affordability for proposed projects including, without limitation, the methods of determining and maintaining eligibility, the percentage of applicable Median Income used for limiting the monthly amounts charged for the affordable units, and any variations in the percentages of Median Income in the three income levels, shall be set and revised from time to time by the SPGA provided said standards are consistent with appropriate Federal and State standards.

(e) At the discretion of the SPGA, the applicant may be permitted to set aside a lower percentage of affordable units, but in no case less than 10% of the units if, in the opinion of the SPGA, the applicant has demonstrated that public subsidies (including without limitation, public or low interest financing, tax benefits and Town provided subsidies such as provision of services, real estate tax abatements or reduced assessments or reductions of water and sewer charges with respect to the affordable units) are unavailable or inappropriate and/or the provision of the required percentage of affordable units will threaten the viability of the project without some form of relief. In such cases, or in order to encourage an applicant to exceed the required percentage of affordable units, the SPGA may :

(i) provide a density bonus whereby the total number of allowable units computed under Section VI.V.2.b.(2) ("Maximum Allowable Units"), may be increased by an amount of additional units determined by the SPGA, not to exceed 25% of the Maximum Allowable Units, and any such additional units granted by the SPGA as a density bonus shall be market units and shall not cause a corresponding increase in the number of required affordable units;

(ii) permit higher percentages of units to be offered to moderate or upper-moderate income persons; and/or

(iii) permit the applicant to make a cash or other contribution to the Town or its designee for use by the Town in (a) providing or subsidizing affordable housing for low, moderate and upper-moderate income elderly persons as defined by this section of the by-law or (b) providing other elderly facilities or elderly services.

(f) Affordability restrictions shall be embodied in applicable deed covenants, contractual agreements and/or other mechanisms to ensure compliance with this subsection.

(g) All affordable units shall be maintained as affordable housing units for the life of the Assisted Living Facility.

(h) Prior to the issuance of any building permit for any units, a clearance certificate shall be required to be issued by the Planning Department indicating compliance with this subsection. No clearance certificate shall be issued for any units until (1) all documents necessary to ensure compliance with this subsection (including, without limitation, the documents referred to in subparagraph (f) have been executed and, if required, recorded at the Registry of Deeds and (2) any required cash or other contribution has been made to the Town or its designee.

(i) Nothing in this subsection shall preclude a developer from setting aside more than the required number of affordable units or from setting aside additional units for higher but limited income groups or from setting aside more units for lower income groups.

(9) Accessory Uses: The operator of the assisted living facility may also provide optional services on the site for the convenience of residents, including, but not limited to transportation, barber/beauty services, sundries for personal consumption, laundry services, and other amenities, provided such uses serve primarily the residents and staff of the Assisted Living Residence and the accessory uses shall be wholly within a residential structure and shall have no exterior advertising display;

(10) Existing Facilities: None of the provisions of this section shall apply to Assisted Living Residences existing on the date of adoption of this section.

d. Special Permit Procedure: The procedure for a special permit under this section shall comply with the procedures outlined in Section VI.O.3.h. of this bylaw, which includes application procedures, special permit criteria and guidelines for Planning Board review of the proposal. The Planning Board may impose additional conditions if in its judgement such conditions are needed to increase the compatibility of the project with its surrounds or to better provide for the residents.

3. Long Term Care Facilities :

a. Design Standards and Guidelines:

(1) Building coverage: The maximum building coverage, including accessory buildings, shall not exceed 30% of the lot area for new construction or expansion of existing structures.

(2) Building set backs: Buildings shall be set back a minimum of 50 feet from all property lines.

(3) Set back from residential dwellings: All buildings associated with the long term care facility shall be no closer than 200 feet from existing residential dwellings.

(4) Minimum lot frontage: The minimum lot frontage shall conform to the requirements of the district where such use is located.

b. Other requirements:

(1) Town services: Long-term care facilities shall be serviced by public water and sewer of sufficient capacity to serve the project. Any extension and/or replacement of sewer and/or water lines necessary to provide sufficient capacity shall be the responsibility of the applicant.

4. Congregate Living Facilities:

a. Applicability: The provisions for Assisted Living Residences shall apply.

5. Independent living residence:

a. Applicability: The provisions of subsection VI.O.1, conversion of a one or two or more family dwelling, shall apply.

b. Parking requirements: The provisions of Section VI.A.4.a(2) shall apply."

IV. Insert the following definitions in Section II:

36. *Long term care facility*: An institution or distinct part of an institution which is licensed by the Massachusetts Department of Public Health to provide 24-hour care under medical supervision to individuals who, by reason of advanced age, chronic illness, or infirmity, are unable to care for themselves. Long term care facilities provide assistance with Activities of Daily Living as defined by 651 CMR 12.02, as well as skilled nursing and medical care by a skilled nursing staff.

37. *Assisted living residence*: A residential development subject to certification by the Executive Office of Elder Affairs under G.L. Chapter 19D, defined as an entity, however organized, whether conducted for profit or not for profit, which meets all of the following criteria:

- a. provides room and board;
- b. provides assistance with activities of daily living and personal care services for three or more non-related adult residents; and
- c. collects payments or third party reimbursements from or on behalf of residents to pay for the provision of assistance.

Assisted living residences are for frail elders who do not require 24-hour skilled nursing care, but need assistance with dressing, bathing, eating, housekeeping, medicine monitoring, and other activities of daily living. This definition shall not include group homes, rooming or lodging houses, nursing facilities, or other types of elderly housing.

38. *Assisted living units*: One or more rooms in an Assisted Living Residence designed for and occupied by one or two elderly individuals per bedroom as the private living quarters of such individuals.

39. *Assistance with Activities of Daily Living*: Providing support, aid, assistance, prompting, guidance, or observations of meal preparation, housekeeping, clothes laundering, shopping for food or other items, use of transportation and other similar tasks with the purpose of supporting an individual to remain in a residential environment for as long as possible.

40. *Congregate living facility*: A non-institutional, shared living environment which integrates shelter and service needs of functionally impaired and/or socially isolated elderly persons who are otherwise in good health and can maintain a semi-independent life style and who do not require

constant supervision or intensive health care as provided by an institution. Each resident shall have an individual bedroom and may have a separate living room, kitchen, dining area, or bathroom, and may share living, dining, and bathroom facilities with other elderly persons, such as a common dining facility.

41. *Elderly*: For the purposes of this bylaw, a person who is 55 years of age or older.

42. *Independent living residence*: A dwelling that provides accommodations in dwelling units for elderly persons. These residences may include common areas, a common dining facility and space for the provision of social, psychological, and educational programs.

or take any other action related thereto.

Upon motion made and seconded Article 25 was moved as printed in the Warrant.

An motion was made and seconded to amend section VI.V.2.c.(7) (Landscaping) and add the following sentence:

"In the SRA and SRB zones, the minimum setback from all property lines of such parking lots, dumpster locations, and loading areas, except for their points of ingress and egress, shall be 15 feet."

The motion was approved by a Majority vote.

The amended motion was approved.

VOTE: YES: 1010 NO: 1 A 2/3 vote required

Board of Selectmen Report: Approval

Planning Board Report: Approval

ARTICLE 26. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing, or by any combination of the foregoing and appropriate the sum of \$200,000 for architectural/engineering fees associated with the preparation of Preliminary Plans and Designs for renovation, additions and/or construction of school buildings or take any other action related thereto.

Upon motion made and duly seconded it was VOTED that the sum of \$200,000 be appropriated for architectural and engineering fees associated with the preparation of preliminary plans and designs for renovations, additions and/or construction of school buildings, and that to raise this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$200,000 under and pursuant to Chapter 44, Section 7(21) and (22), of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: YES: 653 NO: 210 A 2/3 vote required

Finance Committee: Disapproval

Board of Selectmen Report: Approval

Planning Board Report: Approval

School Committee Report: Approval

Upon motion made and duly seconded, it was voted to adjourn at 10:34 P.M., until Tuesday, April 15, 1997 at 7:00 P. M. at the Gymnasium, Andover High School, Shawsheen Road.

ADJOURNED ANNUAL TOWN MEETING - APRIL 15, 1997

The check lists were used at the entrance and showed 543 voters were admitted to the meeting.

The meeting was called to order by James Doherty, Moderator, at 7:04 P.M.

A motion was made and seconded to accept M.G.L. c. 39, Sec. 15, as amended by the Acts of 1996 to allow the Moderator to declare a 2/3 vote. The motion was accepted by a Majority vote.

By unanimous consent it was voted to admit seven (7) non-voters to the meeting and to escort non-voters to the non-voter section thereafter.

ARTICLE 27. To see if the Town will vote to accept the provisions of General Laws Chapter 60, Section 3C and to:

- (a) design and designate on its municipal tax bills, or the motor vehicle excise tax bills, or to mail with such tax bills a separate form, whereby the taxpayers of Andover can voluntarily check off, donate and pledge an amount not less than one dollar or such other designated amount which shall increase the amount otherwise due, and to establish a Town of Andover Scholarship Fund, the purpose of which shall be to provide educational financial aid to deserving Town residents in accordance with General Laws Chapter 60, Section 3C; and
- (b) establish the Andover Scholarship Committee which shall have nine members to consist of the Superintendent of Schools or designee thereof and eight residents of Andover appointed by the Board of Selectmen to a term of three years; said committee shall select the recipients of and amounts of financial aid from the Town of Andover Scholarship Fund; and
- (c) raise by taxation or transfer from available funds or any combination of the foregoing and appropriate the sum of \$2,500.00 to finance the initial funding for the Andover Scholarship Committee and to authorize the Andover Scholarship Committee to expend the funds;

or take any other action related thereto.

Upon motion made and duly seconded Article 27 was approved as printed in the Warrant by a Majority vote.

Finance Committee Report: Approval
Board of Selectmen Report: Approval
School Committee Report: Approval

ARTICLE 28. To see if the Town will vote to amend the General Bylaws of the Town of Andover by inserting in the appropriate place the following:

- 1. All articles in the warrant shall be numbered sequentially by the Board of Selectmen. At Town Meeting, the Town Clerk shall place all article numbers in a container. The Town Moderator shall draw a number and that article shall be presented to Town Meeting for action. Another number may not be drawn until Town Meeting has acted upon that article.
- 2. Certain articles that are related to each other (or one another) - whereby the passage of the article is dependent upon the action of other article - shall be taken as one drawing for action.
- 3. When the Budget (Omnibus) article is drawn, the order of consideration of said article shall be drawn from a second container, which shall contain function headings: Administration, Public Safety, Public Works, Education, etc.
- 4. During Town Meeting, after an article has been acted upon and prior to another number being drawn, any voter may move to consider any remaining article. This motion shall require a four-fifths vote of Town Meeting.
- 5. Once an article has been drawn, any voter may move to postpone consideration to another time. Such motion shall require a two-thirds vote of Town Meeting.

6. The official record of each Town Meeting shall report the articles in the order as printed in the warrant.

On petition of John Doyle and others

Article 28 was DEFEATED by a Majority vote.

Board of Selectmen Report: Disapproval

ARTICLE 29. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate a sum of \$100,000 for the design and reconstruction of the intersection of Osgood Street and Frontage Road, and to authorize the Board of Selectmen to acquire by gift, by purchase or by seizure by right of eminent domain such land and or easements as may be required, or take any other action related thereto.

Upon motion made and duly seconded Article 29 was approved as printed in the Warrant in the amount of \$70,000 from available funds.

VOTE: YES: 301 NO: 7 A 2/3 vote required

Finance Committee Report: Approval

Board of Selectmen Report: Approval

ARTICLE 30. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate a sum of \$500,000 to supplement funds received from the Commonwealth of Massachusetts for highway purposes, for constructing or reconstructing public ways with permanent pavement, including costs incidental or related thereto, or take any other action related thereto.

Upon motion made and duly seconded it was moved that the sum of \$500,000 be appropriated to supplement funds received from The Commonwealth of Massachusetts for highway purposes, for constructing or reconstructing public ways with permanent pavement, including costs incidental and related thereto; and that to raise this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$500,000 under and pursuant to Chapter 44, Section 7(5), of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor.

An amendment was made and seconded to reduce the amount to \$250,000. The amendment lost by a Majority vote.

The original motion was Approved:

VOTE: DECLARED MORE THAN A 2/3 VOTE BY MODERATOR A 2/3 vote required

Finance Committee Report: Approval

Board of Selectmen Report: Approval

ARTICLE 31. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate a sum not to exceed \$250,000 for the purpose of reconstructing sidewalks along the Main Street corridor and nearby streets and to authorize the town to acquire any necessary easements by gift, by purchase, or by seizure by right of eminent domain or take any other action related thereto.

Upon motion made and duly seconded Article 31 was approved as printed in the Warrant in the amount of \$250,000 from available funds.

VOTE: UNANIMOUS

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 32. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate a sum not to exceed \$200,000 for the purpose of replacement of roadside guardrails at various streets or take any other action related thereto.

Upon motion made and duly seconded it was VOTED that the sum of \$200,000 be appropriated for the replacement of roadside guardrails at various streets; and that to raise this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$200,000 under and pursuant to Chapter 44, Section 7(9), of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: UNANIMOUS A 2/3 vote required

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 33. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate a sum of \$1,550,000 for the cost of engineering and appraisal services to prepare plans for the construction of sanitary sewer lines in the Ballardvale Road area and the South Main Street area as shown on the 1979 Wastewater Facilities Plan or take any other action related thereto.

Upon motion made and duly seconded it was moved that the sum of \$1,550,000 be appropriated for the cost of engineering and related appraisal services to prepare plans for the construction of sanitary sewer lines in the Ballardvale Road area and the South Main Street area, as shown on the 1979 Wastewater Facilities Plan, and that to raise this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$1,550,000 under and pursuant to Chapter 44, Section 7(22), of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor.

An amendment was moved and seconded to see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing, and appropriate a sum of \$500,000.00 to develop independent engineering and cost appraisals with appropriate demographic and environment studies to aid in the evaluation of the economic comparison of sewerage vs. upgrading or replacing existing septic systems. One focus of the report should be the projected growth in population that will be the result of sewerage currently unbuildable or marginal land. The report shall be issued prior to proceeding with any drawings or specifications. The analysis shall be performed by independent professionals and entities without any financial interest in the outcome.

The amendment was DEFEATED by a Majority vote.

Article 33 was DEFEATED

VOTE: YES: 213 NO: 221 A 2/3 vote required

Finance Committee Report: Approval
Board of Selectmen Report: Approval
Planning Board Report: Approval
Board of Health Report: Approval

ARTICLE 34. To see if the Town will vote to rescind the vote on Article 69 of the 1996 Annual Town Meeting and vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate a sum not to exceed \$205,000 for the installation of a sanitary sewer line in Pilgrim Drive and the Pioneer Circles or take any other action related thereto. Betterments are to be assessed.

Upon motion made and duly seconded it was VOTED that the vote on Article 69 of the 1996 Annual Town Meeting be rescinded to the extent that sums appropriated thereunder have not already been expended and that the sum of \$2,317.64 be transferred from available funds to repay sums previously advanced under Article 69 and, further, that the sum of \$190,000 be appropriated for the installation of a sanitary sewer line in Pilgrim Drive and the Pioneer Circles, and that to raise this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$190,000 under and pursuant to Chapter 44, Section 7(1), of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor, and that betterments shall be assessed in connection with the project.

VOTE: DECLARED MORE THAN A 2/3 VOTE BY MODERATOR A 2/3 vote required

Finance Committee Report: Approval
Board of Selectmen Report: Approval
Planning Board Report: Approval

ARTICLE 35. To see if the Town will vote to raise, by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate a sum not to exceed \$350,000 total for the installation of a sanitary sewer line in Reservation Road, Mayflower Drive, Standish Circle and Miles Circle. Betterments are to be assessed.

On petition of Edward Kaufman and others

Upon motion made and duly seconded it was VOTED that the sum of \$350,000 be appropriated for the installation of a sanitary sewer line in Reservation Road, Mayflower Drive, Standish Circle and Miles Circle; and that to raise this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$350,000 under and pursuant to Chapter 44, Section 7(1), of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor, and that betterments shall be assessed in connection with the project.

VOTE: YES: 321 NO: 84 A 2/3 vote required

Finance Committee Report: Approval
Board of Selectmen Report: Approval
Planning Board Report: Approval

ARTICLE 36. To see if the Town will vote to authorize the Town Manager and Board of Selectmen to enter into an Agreement or Agreements with the City of Lowell and the Town of Tewksbury to provide sewerage disposal services and water to users of those services in the area of River Road in the Town of Andover on terms and conditions deemed by the Town Manager and Board of Selectmen to be in the best interests of the Town, including a term of up to 25 years or to take any other action related thereto.

On petition of Sr. Therese Lacroix and others

Upon motion made and duly seconded Article 36 was approved as printed in the Warrant by a Majority vote.

Finance Committee Report: Approval
Board of Selectmen Report: Approval
Planning Board Report: Approval

ARTICLE 37. To see if the Town will vote to require that, henceforth, the Selectmen shall provide each voter of the Town of Andover with an official copy of the Warrant for any annual or special Town Meeting, to be used for the conduct of the business of such Town Meeting, and stating the time and place of holding the meeting and the subjects to be acted upon thereat, in compliance with Massachusetts General Laws, Chapter 39, Section 10; such document to be devoid of editorial comment, recommendations and statements of approval or disapproval of any kind.

On petition of John Doyle and others

Article 37 was DEFEATED by a Majority vote.

Finance Committee Report: Disapproval
Board of Selectmen Report: Disapproval

ARTICLE 38. To see if the Town will vote to raise by taxation and appropriate a sum not to exceed \$4000 for the first year's operation, and to require that, henceforth, all regular and special meetings of the Board of Selectmen of the Town of Andover, including executive sessions, shall be recorded officially in their entirety by means of a tape recorder or by other means of sonic reproduction, from the resulting recordings of which transcripts shall be made, such recordings and transcripts to be preserved in perpetuity, and copies of both the recordings and the transcripts shall be made available to the public as soon as possible, at no greater than actual cost.

On petition of John Doyle and others

Article 38 was DEFEATED by a Majority vote.

Finance Committee Report: Disapproval
Board of Selectmen Report: Disapproval

ARTICLE 39. To see if the Town will vote to raise by taxation and appropriate a sum not to exceed \$4000 for the first year's operation, and to require that, henceforth, all meetings of the Finance Committee of the Town of Andover, including executive sessions, shall be recorded officially in their entirety by means of a tape recorder or by other means of sonic reproduction, from the resulting recordings of which transcripts shall be made, such recordings and transcripts to be preserved in perpetuity, and copies of both the recordings and the transcripts shall be made available to the public as soon as possible, at no greater than actual cost.

On petition of John Doyle and others

Article 39 was DEFEATED by a Majority vote.

Finance Committee Report: Disapproval
Board of Selectmen Report: Disapproval

ARTICLE 40. To see if the Town will vote to raise by taxation and appropriate the sum not to exceed \$1,000.00 for the first year's operation and to require that, henceforth all meetings of the School Committee and Planning Board of the Town of Andover shall be recorded officially in their entirety by means of a tape recorder or by other means of sonic reproduction. Such recordings to be preserved in perpetuity and copies shall be made available to the public at no greater than actual cost.

On petition of Patricia Torey D'Ambra and others

Upon motion made and duly seconded it was VOTED by a Majority vote that the Town raise by taxation and appropriate the sum not to exceed \$1000.00 for the first years operation and to require that henceforth all meetings of the School Committee, Planning Board, Finance Committee and the Board of Selectmen shall be recorded in their entirety by means of a tape recorder or by other means

of sonic reproduction. Such recordings to be preserved for five (5) years, and copies shall be made to the public at no greater than actual cost.

Finance Committee Report: Disapproval
Board of Selectmen Report: Disapproval
School Committee Report: Approval

ARTICLE 41. To see if the Town will vote to abandon and convey to abutters a portion of an existing public way, William Street, shown as parcels "B", "D", "F" and "H" on a plan approved by the Andover Planning Board, and entitled: "William Street Lot Layout Plan, dated February 14, 1994, Scale 1" = 40', owner: Thomas J., Edna M. Thomas, Engineer: H.W. Moore Associates, Inc." which plan is recorded with Essex North District Registry of Deeds as Plan Number 12416.

On petition of James M. White and others

Upon motion made and duly seconded Article 41 was approved as printed in the Warrant.

VOTE: DECLARED MORE THAN 2/3 VOTE BY MODERATOR A 2/3 Vote Required

Board of Selectmen Report: Approval
Planning Board Report: Approval

ARTICLE 42. To see if the Town will vote to:

(a) transfer custody and control to the Board of Selectmen to abandon and sell or otherwise convey all of the Town's right, title and interest in and to a portion of a certain drainage easement off William Street and shown on a Plan entitled, "Plan Showing Proposed Drainage Easement on Land of Carmelina M. Grieco, Edna Grieco Thomas, Richard N. Grieco, Andover, Mass.", Scale 1" = 80', dated January, 1972 and recorded as Plan No. 6588 together with written easement from Carmelina M. Grieco, Edna Grieco Thomas and Richard N. Grieco to the Inhabitants of the Town of Andover dated March 31, 1972 and duly recorded with Essex North District Deeds in Book 1191, Page 625, said portions to be abandoned, sold or conveyed are shown on a plan entitled, "Plan of Land in Andover, MA, Owned by Anita Koolen & Nicholas Thomas", Scale 1" = 40', Date: 12/9/96, Scott L. Giles, R.P.L.S., Frank S. North Andover, to be recorded with said Deeds and further described as follows:

The easement line, shown as "Exist. Ease. Line To Be Abandon" on said plan, running from land now or formerly of Grieco as shown on said plan across the southerly/southeasterly bound of Lot 8 by William Street as shown on said plan to the southwesterly bound by Lot 7, thence running northerly twenty-two feet (22) more or less, to the line of the Existing 20' Wide Drain Easement as shown on said plan; and

The easement line shown as "Exist. Easement Line To Be Abandon" on said plan, which runs across a portion of Lot 8 and measures two hundred forty (240) feet in length; and

(b) authorize the Board of Selectmen to accept a grant of easement for drainage purposes, said easement shown as a "Prop. 20' Wide Easement" as shown on said "Plan of Land in Andover, MA. Owned by Anita Koolen & Nicholas Thomas", Scale 1" = 40', Date: 12/9/96, to be recorded and further described as follows:

The Proposed easement line as shown on said plan being a distance of thirty feet from land now or formerly of Grieco, thence running twenty feet in width by William Street and across the southerly/southeasterly bound of Lot 8 to a point measuring

eight (8) feet from the southwesterly boundary of Lot 8, by Lot 7, to the line of the "Existing 20' Wide Drain Easement" as shown on said plan.

or take any other action in relation thereto.

On petition of Anita Koolen & Nicholas Thomas and others

Upon motion made and duly seconded Article 42 was moved as printed in the Warrant.

VOTE: MODERATOR DECLARED VOTE NOT A 2/3 VOTE A 2/3 vote required

Article 42 was DEFEATED.

Board of Selectmen Report: Disapproval
Planning Board Report: Disapproval

ARTICLE 43. To see if the Town will accept and name as a public way, William Street, as shown on a plan approved by the Andover Planning Board, and entitled: "William Street Lot Layout Plan, dated February 14, 1994, Scale 1" = 40', owner: Thomas J., Edna M. Thomas, Engineer: H.W. Moore Associates, Inc." which plan is recorded with Essex North District Registry of Deeds as Plan Number 12416.

On petition of James M. White and others

Upon motion made and duly seconded it was VOTED to approve Article 43 as printed in the Warrant by a Majority vote.

Board of Selectmen Report: Approval
Planning Board Report: Approval

ARTICLE 44. To see if the Town will vote to authorize the Board of Selectmen to enter into an agreement with the Town of North Andover for the sale of water by Andover to North Andover upon such terms and conditions which the Board of Selectmen deem in the best interest of the Town or take any other action related thereto.

Upon motion made and duly seconded it was VOTED to approve Article 44 as printed in the Warrant by a Majority vote.

Board of Selectmen Report: Approval

ARTICLE 45. To see if the Town will vote to appropriate from available funds the sum of \$5,000 for the July 4, 1997 fireworks or take any other action related thereto.

Upon motion made and duly seconded it was VOTED to approve Article 45 as printed in the Warrant by a Majority vote in the amount of \$5000.

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 46. To see if the Town will vote to empower the Selectmen to refuse to insert certified private articles on the Town Warrant drafted and submitted in full compliance with M.G.L. C39, S10 which states, "The Selectmen shall insert in the Warrant all subjects, the insertion of which shall be requested of them in writing by 10 or more registered voters.

On petition of Dennis Teves and others

Upon motion made and duly seconded it was moved that the Town will vote to empower the Selectmen to refuse to insert certified private articles on the Town Warrant drafted and submitted in full compliance with M.G.L. C39, S10.

Article 46 was DEFEATED by a Majority vote

Board of Selectmen Report: Disapproval

ARTICLE 47. To see if the Town will vote to authorize the Board of Selectmen and the Conservation Commission to enter into an Agreement or Agreements and to ratify any Agreements entered into with the Greater Lawrence Regional Vocational Technical High School District and Phillips Academy, including a Management Agreement with an initial duration of ten years with provision for automatic renewal or renegotiation by the Parties, upon terms and conditions the Board and Commission deem to be in the best interest of the Town, and to grant and accept easements in real estate and to convey and accept conveyances of real estate lying between River Road and the Merrimack River as shown on plans entitled "Plan of Land in Andover, Massachusetts" dated April 14, 1995 by Dana F. Perkins, Inc. and "Subdivision and Easement Plan of Land in Andover, Massachusetts" dated April 17, 1995 by Dana F. Perkins, Inc. on file with the Town Clerk's Office and to authorize such grants, conveyances and acceptances and to authorize the Town Manager and Board of Selectmen to petition the General Court for special legislation for such Agreements, real estate grants, conveyances and acceptances or take any other action related thereto.

Upon motion made and duly seconded Article 47 was moved as printed in the Warrant.

An amendment was moved and seconded to insert after the last sentence: "provided that any such agreements, grants, conveyances, and acceptances reserve to the Town of Andover the right to permit both pedestrian and vehicular access to its property on the Merrimack River during daylight hours."

The amendment passed by a Majority vote.

The amended motion was approved.

VOTE: YES: 298 NO: 0 A 2/3 vote required

Board of Selectmen Report: Approval

Planning Board Report: Approval

Conservation Commission Report: Approval

ARTICLE 48. To see if the Town will vote to authorize the Selectmen to acquire by purchase or eminent domain, or accept a conveyance or gift of easements, fees or any other interests therein, the following described interests in land for purposes of widening and improving portions of River Road; and raise from taxation or transfer from available funds or an combination thereof and appropriate a sum of \$5,000 for said acquisitions, purchases, conveyances or takings by eminent domain; and to accept a gift or gifts of such sums as may be necessary to fully reimburse the Town for the costs of carrying out the purposes of this article, including all costs, expenses, attorneys' fees and damages, including but not limited to those resulting from proceedings against the Town brought by affected owners pursuant to General Law Chapter 79; and to accept the alteration, relocation, widening and improvement of the layout of said portions of River Road as shown on a plan entitled "Andover-River Road 1997 Alteration, dated January 10, 1997 by Vanasse & Associates Inc., scale 1" = 20', sheets 1, 2 and 3."

The interest in land to be acquired and accepted are shown on said plan and described as follows:

<u>Parcel No.</u>	<u>Land Area</u>	<u>The Interests in Land to be Acquired</u>
Parcel 1-T-1	22.22 square feet	Fee
Parcel 1-T-2	2,742.33 square feet	Fee
Parcel 1-T-3	3,267.70 square feet	Fee
Parcel 1-T-4	2,308.72 square feet	Fee
Parcel S-1	5,136.26 square feet	Slope and Drain Easement
Parcel S-2	4,587.72 square feet	Slope and Drain Easement
Parcel S-3	5,774.28 square feet	Slope Easement
Parcel S-4	8,281.35 square feet	Slope Easement
Parcel S-5	2,200.89 square feet	Slope Easement
Parcel S-6	532.55 square feet	Slope Easement
TS-1	9,010.91 square feet	Traffic Signal
RE-1	4,000.00 square feet	Right of Entry
RE-2	Shattuck Road	Right of Entry

or take any other action related thereto.

Upon motion made duly seconded it was VOTED to approve Article 48 as printed in the Warrant in the amount of \$5000 from available funds.

VOTE: UNANIMOUS

A 2/3 vote required

Finance Committee Report: Approval

Board of Selectmen Report: Approval

Planning Board Report: Approval

ARTICLE 49. To see if the Town will vote to accept the layout of a portion of the extension of Burr Road from the westerly line of Parcel A to the Andover/Wilmington Town Line, said portion of the layout and said Parcel A being more fully depicted on a plan entitled, "Layout and Taking Plan in Andover and Wilmington, Massachusetts by Vanasse Hangen Brustlin, Inc., Scale 1" = 100'; Dated December 18, 1996", and filed with the Town Clerk; and to authorize the Board of Selectmen to acquire by gift, conveyance, purchase or taking by eminent domain, fees, easements and such other interests as may be necessary for highway purposes in the following described parcels of land:

Parcel A containing 41,827 square feet as shown on said plan;

Parcel B containing 8,338 square feet as shown on said plan;

Parcel C containing 34,807 square feet as shown on said plan;

Parcel D containing 2,483 square feet as shown on said plan;

Parcel E containing 16,714 square feet as shown on said plan;

Parcel G containing 5,341 square feet as shown on said plan;

Parcel H-1 containing 12,393 square feet as shown on said plan;

and raise from taxation or transfer from available funds, and appropriate the sum of \$100.00 for said acquisitions by conveyance, purchase or taking by eminent domain; or take any other action related thereto

Upon motion made and duly seconded it was VOTED to approve Article 49 as printed in the Warrant.

VOTE: UNANIMOUS

A 2/3 vote required

Finance Committee Report: Approval
Board of Selectmen Report: Approval
Planning Board Report: Approval

ARTICLE 50. To see if the Town will vote to amend Article XII, Section 32 (b) of the General Bylaws of the Town by inserting after the word "suspend", in line one, the following words: "a building permit, or", or take any other action related thereto.

Upon motion made and duly seconded it was VOTED to approve Article 50 as printed in the Warrant by a Majority vote.

Finance Committee Report: Approval
Board of Selectmen Report: Approval
Planning Board Report: Approval

ARTICLE 51. To see if the Town will vote to amend Article XII, Section 32 (d) of the General Bylaws of the Town by deleting the number "268", in line four, and replacing it with the following: "268A", or take any other action related thereto.

Upon motion made and duly seconded it was VOTED to approve Article 51 as printed in the Warrant by a Majority vote.

Board of Selectmen Report: Approval

Upon motion made and duly seconded, it was voted to adjourn at 10:03 P.M., until Wednesday, April 16, 1997 at 7:00 P. M. at the Gymnasium, Andover High School, Shawsheen Road.

ADJOURNED ANNUAL TOWN MEETING - APRIL 16, 1997

The check lists were used at the entrance and showed 290 voters were admitted to the meeting.

The meeting was called to order by James Doherty, Moderator, at 7:04 P.M.

A motion was made and seconded to accept M.G.L. c. 39, Sec. 15, as amended by the Acts of 1996 to allow the moderator to declare a 2/3 vote.

The motion was accepted by a Majority vote.

By unanimous consent it was voted to admit two (2) non-voters to the meeting and to escort non-voters to the non-voter section thereafter.

ARTICLE 52. To see if the Town will vote to authorize the Town Manager and Board of Selectmen to petition the General Court for special legislation to exempt the position of Chief of The Police Department from the provisions of Chapter Thirty-One of the General Laws as amended with the exception that the civil service status of any person holding the position of Chief of The Police Department on the effective date of the legislation shall not be impaired, or take any other action related thereto.

Upon motion made and duly seconded it was VOTED to approve Article 52 as printed in the Warrant by a Majority vote.

Board of Selectmen Report: Approval

ARTICLE 53. To see if the Town will vote to amend Article IV, Section 6 of the General Bylaws as follows:

Delete: "third Friday of January of each year"

Add: "first Friday of February of each year"

or take any other action related thereto.

Upon motion made and duly seconded it was VOTED to approve Article 53 as printed in the Warrant by a Majority vote.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

ARTICLE 54. To see if the Town will vote to amend the General By-laws of the Town of Andover in Article II, Paragraph 1, "Annual Town Meeting Date; Special Town Meetings", by deleting the words "fourth Monday of March" in the second line of the first paragraph and replacing it with "fourth Tuesday in March", or take any other action related thereto.

Upon motion made and duly seconded it was VOTED to approve Article 54 as printed in the Warrant by a Majority vote.

Board of Selectmen Report: Approval

ARTICLE 55. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate the sum of \$600,000 for the purpose of acquiring a ladder/pumper truck for the Fire Department or take any other action related thereto.

Upon motion made and duly seconded it was VOTED that the sum of \$600,000 be appropriated for the purpose of acquiring a ladder/pumper truck for the Fire Department, and that to raise this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$600,000 under and pursuant to Chapter 44, Section 7(9), of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: DECLARED MORE THAN A 2/3 VOTE BY MODERATOR A 2/3 vote required

Finance Committee Report: Approval

Board of Selectmen Report: Approval

ARTICLE 56. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate the sum of \$150,000 for architectural/engineering fees associated with the preparation of plans and designs for additions and renovations to the Public Safety Center or take any other action related thereto.

Upon motion made and duly seconded it was VOTED that the sum of \$150,000 be appropriated for architectural/engineering fees associated with the preparation of plans and designs for additions and/or replacement and renovations to the Public Safety Center, including costs incidental and related thereto; and that to raise this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$150,000 under and pursuant to Chapter 44, Section 7(21) and (22), of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: Unanimous

A 2/3 Vote required

Finance Committee Report: Approval

Board of Selectmen Report: Approval

ARTICLE 57. To see if the Town will vote to establish March 1 of each year as the last day to submit subjects for insertion by the Selectmen in the Annual Town Meeting Warrant.

On petition of Margaret R. Cronin and others

Upon motion made and duly seconded Article 57 was moved as printed in the Warrant.

An amendment was made to establish the first Friday in February for insertions by the Selectmen in the Annual Town Meeting Warrant.

The amendment was approved by a Majority vote.

The amended article was DEFEATED by a Majority vote.

Board of Selectmen Report: Disapproval

ARTICLE 58. To see if the Town will vote to authorize the Board of Selectmen to acquire by eminent domain, gift, purchase, or otherwise any fee, easement or other interest in land known as Colonial Drive as shown on a plan entitled "Colonial Hill at Andover" dated June 1985 prepared by Merrimack Engineering Services and recorded with the Essex North Registry of Deeds, Plan No. 10062 and as constructed and to award no damages for said taking or payment for said acquisition and to appropriate and raise by taxation, transfer from available funds or borrowing or any combination thereof a sum of \$38,000 for required engineering services, legal services, repairs and improvements to Colonial Drive and expenses incidental thereto, or take any action related thereto.

On petition of Karen Schnorrenberg and others

Upon motion made and duly seconded it was VOTED to approve Article 58 as printed in the Warrant from available funds in the amount of \$38,000 with the following words inserted: "Between the words "to" and "authorized" in the first line, insert: "accept and name as a public way Colonial Drive and to".

VOTE: UNANIMOUS

A 2/3 Vote required

Finance Committee Report: Approval

Board of Selectmen Report: Approval

Planning Board Report: Approval

ARTICLE 59. To see if the Town will vote to authorize the Board of Selectmen to acquire by eminent domain, gift, purchase, otherwise any fee, easement or other interest in land known as Patriot Drive as shown on a plan entitled "Colonial Hill at Andover" dated June 1985 prepared by Merrimack Engineering Services and recorded with the Essex North Registry of Deeds, Plan No. 10062 and as constructed and to award no damages for said taking or payment for said acquisition and to appropriate and raise by taxation, transfer from available funds or borrowing or any combination thereof a sum of \$17,000 for required engineering services, legal services, repairs and improvements to Patriot Drive and expenses incidental thereto, or take any action related thereto.

On petition of Karen Schnorrenberg and others

Upon motion made and duly seconded it was VOTED to approve Article 59 as printed in the Warrant from available fund in the amount of \$17,000 with the following words inserted: "Between the words "to" and "authorized" in the first line, insert: "accept and name as a public way Patriot Drive and to".

VOTE: UNANIMOUS**A 2/3 Vote required**

Finance Committee Report: Approval
Board of Selectmen Report: Approval
Planning Board Report: Approval

ARTICLE 60. To see if the Town will make required improvements to David Drive to meet Town standards; and to authorize the Board of Selectmen to acquire the necessary easements by purchase, by gift, or by seizure by right of eminent domain, or take other action related thereto.

On petition of Joan Green and others

WITHDRAWN

ARTICLE 61. To see if the Town will accept as a public way a street known as "David Drive" as shown on a plan entitled Pendleton Estates, prepared by Emmons, Fleming & Bienvenu, Inc. Dated August 1975, said plan being recorded in the North Essex Registry of Deeds as plan number 7863.

On petition of Joan Green and others

WITHDRAWN

ARTICLE 62. To see if the Town will vote an increased appropriation to the Merrimack Valley Regional Transit Authority (MVRTA) of \$150,000 via taxation or transfer from available funds. The (MVRTA) provides handicap accessible transportation (lift-equipped) van services. This warrant would expand the time and area (to all of Andover) of existing Weebus service and Andover's financial participation with it.

The Merrimack Valley Regional Transportation Authority (MVRTA) currently provides affordable lift-equipped van service (Weebus) to most of Andover. Weebus service terminates daily at 7:00 and Saturdays at 6:30. There is no Sunday Weebus service: Weebus service is not available and does not serve the entire town.

The last commuter (daily) train arrives in Andover at 7:05. The Saturday late afternoon train arrives in Andover at 6:33. There is no transfer point between the MVRTA and Lowell Regional Transportation Authority (LRTA). People who need rides to and from work in the LRTA transportation region cannot do so without transferring between Weebus (Andover) and Roadrunner (Tewksbury).

The MVRTA needs an increase of \$150,000 to provide service to the entire town until 9:00 every night including weekends. This will enhance the existing service so more disabled people can use it, especially to commute to/from work.

On petition of Mike Warshawsky and others

Upon motion made and duly seconded it was VOTED that the Town approve a sum of \$25,000 to be appropriated from available funds to provide expanded Weebus paratransit service for Andover's citizens or visitors who have disabilities or who are over 60 years by a Majority vote.

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 63. To see if the Town will vote to amend Section VI.U. of the Zoning By-law by adding the following sentence at the beginning of the regulation:

U. "It is the purpose and intent of this by-law to address and mitigate the secondary effects of the adult uses referenced herein, which included increased crime, adverse impacts on the public health, safety and welfare, decreased property values, and neighborhood blight, all of those secondary effects having been clearly confirmed in numerous nationwide studies, in addition to reports given by public safety officials, all of which have been relied upon in considering the enactment of this by-law."

or take any other action related thereto.

Upon motion made and duly seconded Article 63 was approved as printed in the Warrant.

VOTE: UNANIMOUS

A 2/3 vote required

Board of Selectman Report: Approval

Finance Committee Report: Approval

ARTICLE 64. To see if the Town will vote to amend Section II. of the Zoning By-law by deleting subsection 25. and inserting the following:

"25. COMMUNICATION STRUCTURE: A tower, antenna, dish, or other apparatus used for the reception and/or transmission of electronic signals for commercial and/or amateur communication purposes."

and to amend Section VI.N. of the Zoning By-law by striking the first sentence thereof, and inserting the following:

"N. The Board of Appeals may issue a special permit for a communication structure as defined in Section II.25. of the Zoning By-law in districts where allowed by Section IV.B.50. of the Zoning By-law, provided, however, that dish antennae 24 inches or smaller in diameter shall not be subject to this by-law, and provided that the following are complied with:"

and to amend Section IV.B.50. of the Zoning By-law by adding a new subsection (c) as follows:

	<u>SRA</u>	<u>SRB</u>	<u>SRC</u>	<u>APT</u>	<u>LS</u>	<u>OP</u>	<u>GB</u>	<u>MU</u>	<u>IG</u>	<u>IA</u>	<u>ID</u>
"(c) Tower or antenna for commercial communications purposes"	BA	BA	BA	N	BA	N	N	N	N	BA	BA

or take any other action related thereto.

Upon motion made and duly seconded Article 64 was moved as printed in the Warrant.

An amendment was moved and seconded to amend new subsection of Section IV (c) of Section IVB.50 of the Article as follows: Under SRA, SRB and SRC delete: BA, BA, and BA and substitute N, N, N.

The amendment was approved by a Majority vote.

A second motion was moved and seconded to amend Section 25. N. By deleting the words "dish antenna 24 inches or smaller" and replacing it with "dish antenna 39 inches or smaller".

The second amendment was approved by a Majority vote.

Article 64 was approved as amended.

VOTE: DECLARED MORE THAN 2/3 VOTE BY MODERATOR A 2/3 vote required.

Board of Selectmen Report: Approval

Planning Board Report: Approval

ARTICLE 65. To see if the Town will vote to amend Section II.10A of the Zoning By-law by deleting the words "At least ninety percent (90%)" and replacing with the words "One hundred percent (100%)" so that the second sentence of that section reads:

"One hundred percent (100%) of the lot area required for zoning compliance shall be contiguous land other than land located within a line identified as the wetland margin as shown on maps entitled "Wetland Areas of Andover, MA" and subsequent revisions as approved by the Andover Conservation Commission. The ninety percent (90%) contiguous upland regulation shall continue to apply to a lot in existence prior to the effective date of this by-law."

or take any other action related thereto.

A motion was made and duly seconded to approve Article 65 as printed in the Warrant.

A motion was made and seconded to amend the article to state that Article 65 should apply to cluster developments only.

The amendment lost by a Majority vote.

The original motion was approved as printed in the Warrant.

VOTE: YES: 173 NO: 41 A 2/3 vote required

Board of Selectmen Report: Approval

Planning Board Report: Approval

ARTICLE 66. To see if the Town will vote to amend Section V.A., Table of Dimensional Requirements of the Zoning By-law as follows:

<u>District</u>	<u>Minimum Yard Depth</u>
	Side
	(Feet)
Single Residence	
B	Replace 15 with 25 ****
C	Replace 15 with 30 ****

Note:

**** The minimum yard depth of 15 feet shall continue to apply to dwelling units which are exempt by virtue of the provisions of M.G.L. c. 40A, s. 6, and to the enlargement, restoration or re-construction of a dwelling in existence as of the effective date of this by-law. The minimum yard depth requirement for a cluster development under Section VI.D.1.e. of this by-law may be reduced by the Planning Board to 20 feet.

and to add the following subsection to VI.D. of the by-law:

"VI.D.1.e. In consideration of a special permit for a cluster development under Section VI.D.2. of this by-law, the Planning Board may approve a reduction in the minimum side yard depth to 20 feet."

or take any other action related thereto.

Upon motion made and duly seconded Article 66 was approved as printed in the Warrant.

VOTE: DECLARED MORE THAN 2/3 VOTE BY MODERATOR A 2/3 vote required

Board of Selectmen Report: Approval

Planning Board Report: Approval

ARTICLE 67. To see if the Town will vote to amend Section V.B. of the Zoning By-law by adding the following new subsection:

"12. Lot/Slope Requirements in the Single Residence Districts: In the single residence zoning districts (SRA, SRB and SRC), the following provisions of this subsection V.B.12 shall apply:

a. The purposes of this subsection shall be: (I) to preserve and enhance landscape amenities by encouraging the maximum retention of natural topographic features, such as drainage swales, streams, slopes, ridge lines, rock outcroppings, vistas, natural plant formations, and trees; (ii) to minimize the effects of grading to insure that the natural character of steep slopes is retained; (iii) to minimize water-runoff and soil-erosion problems incurred in grading of steep slopes; and (iv) to encourage innovative architectural, landscaping, circulation and site design. For the purposes of this subsection, the term "natural slope" shall be defined as the elevation of the ground surface in its natural state, before man-made alterations such as grading, excavation, or filling.

b. The provisions of this subsection 12 shall not apply to building lots in a definitive subdivision plan submitted in accordance with M.G.L. c. 41 in order to obtain the protections afforded by M.G.L. c. 40A, s. 6. In addition, the provisions of this subsection 12 shall not apply to building lots in a definitive subdivision plan approved prior to the enactment of the subsection 12. The provisions of this subsection 12 shall not apply to building lots on a plan subject to M.G.L. c. 41, s. 81P approved prior to the first date of publication of notice of this by-law.

c. The slope of land at any point, stated as a percentage, shall be defined as the change in elevation over a horizontal distance measured perpendicular to the contours divided by the distance over which the change occurs multiplied by 100.

$$\text{Slope} = (\text{Change in elevation} / \text{Horizontal distance measured perpendicular to contours}) \times 100$$

d. All natural slopes exceeding 35 percent over a horizontal distance of 10 feet as measured perpendicular to the contour on a building lot are protected and shall remain in their natural state.

e. All areas with natural slopes exceeding 25 percent over a horizontal distance of 30 feet as measured perpendicular to the contour shall be excluded from the calculation of the minimum lot area required for the applicable zoning district.

f. The Planning Board may grant a special permit from the provisions of this subsection VI.B.12, of in the Board's opinion, the proposal satisfies the purposes of subsection a. above."

or take any other action related thereto.

Upon motion made and duly seconded Article 67 was approved as printed in the Warrant.

VOTE: DECLARED IN EXCESS OF 2/3 VOTE BY MODERATOR A 2/3 vote required

Board of Selectmen Report: Approval

Planning Board Report: Approval

ARTICLE 68. To see if the Town will vote to amend the Zoning Bylaw, Article VIII of the Town Bylaws, as follows:

(1) By adding to Section VI, Other Requirements, a new subsection V as follows:

V. Alternative modes of transportation:

Objectives: To ensure public safety by reducing the interaction of pedestrians, bicyclists, runners and recreational users with automotive traffic; to reduce reliance on autos for in-town travel; to reduce the impact of heavy traffic volumes on local roads; to encourage safe, healthful and self-reliant means of transportation; to encourage linkages between neighborhoods.

To achieve these objectives, it is the goal of the Town to promote, whenever possible in the development process, provision for pedestrian and bicycle paths connecting residential housing, adjacent neighborhoods, school, recreational sites, open space, downtown services, places of work or any other connections which will provide safe, efficient, alternative ways of transportation and encourage a greater sense of community.

(2) By amending Section VI D, Cluster development, Paragraph 2 d. By replacing the words "pedestrian" with the words "pedestrian/bicycle" and, in the last sentence, after the words "open spaces", adding the words "and neighborhoods" so that d. would now read:

d. The Board may require the provision or reservation of pedestrian/bicycle access ways of suitable width and in locations suitable for pedestrian/bicycle movement of different types connecting open space areas within the cluster subdivision or to other adjacent open spaces and neighborhoods.

(3) By amending Section VI Q, Site plan review, Paragraph 4 a. 16 as follows:

after the words "open space", add the words "wherever possible, provision for pedestrian/bicycle access ways connecting to adjacent open space, neighborhoods, school, recreation areas, or transportation facilities and for alternative transit programs" so that 16 would now read:

16. All areas designated as easements, conservation restriction areas or open space; wherever possible, provision for pedestrian/bicycle access ways connecting to adjacent open space, neighborhoods, schools, recreation areas, or transportation facilities and for alternative transit programs.

(4) By amending Section VI Q Paragraph 5 c by adding a new #10 as follows:

"10. Provision for pedestrian/bicycle access ways connecting to adjacent open space, neighborhoods, schools, recreation areas, or transportation facilities and for alternative transit programs."

On petition of Madhu Sridhar and others

Upon motion made and duly seconded Article 68 was Approved as printed in the Warrant with the following change:

The new subsection under Section VI was changed from "V" to "W"

"W. Alternative modes of transportation:"

VOTE: UNANIMOUS

A 2/3 vote required

Board of Selectmen Report: Approval
Planning Board Report: Approval

ARTICLE 69. To see if the Town will vote to authorize the Board of Selectmen to acquire by eminent domain, gift, purchase, or otherwise any fee, easement or other interest, including drainage easements benefitting Samos Lane, in land known as Samos Lane as shown on a plan entitled, "Subdivision and Acceptance Plan, Samos Lane, Andover, MA. Chongris Bros. Owner, Scale: 1" = 40', April 6, 1970, Charles E. Cyr, Civil Engineer, Lawrence, Massachusetts, recorded at the Essex North Registry of Deeds as Plan No. 6290 and as constructed and to award no damages for said taking or payment for said acquisition, or take any action related thereto.

On petition of Linda A. O'Connell, Esq. and others

Upon motion made and duly seconded it was VOTED to approve Article 69 as printed in the Warrant by a unanimous vote declared by the Moderator.

Board of Selectmen Report: Approval

Planning Board Report: Approval

ARTICLE 70. To see if the Town will vote to amend Section VI, Subsection E of the Andover Zoning By-laws as follows:

Changes to Heading of Subsection E.

Change: "Removal of material:"

To: "Importing, exporting or regrading of earth materials:"

Changes to Paragraph E.1.

Line 1

Change: "No person shall remove any soil, except from land in public use,"

To: "Except on land in public use, no person shall import, export or regrade any earth materials"

Line 2

Change: "The removal"

To: "The importing, exporting"

Amended Paragraph E.1.

1. Except on land in public use, no person shall import, export or regrade any earth materials for purposes not in conformity with the intent and purpose of this bylaw. The importing, exporting or regrading of earth materials shall be in accordance with one (1) of the following procedures:

Changes to Heading E.1.1

Change: "General permit:"

To: "General permit for sand and gravel pits:"

Changes to Heading E.1.2

Change: "Removal"

To: "Importing, exporting,"

Amended Heading E.1.2

- 1.2. Importing, exporting or regrading of earth materials incidental to subdivision development or construction:

Changes to Paragraph E.1.2a.

Delete existing paragraph and replace by:

- a. The Planning Board may grant a special permit for the importing or exporting of earth materials in connection with the preparation of the site for a subdivision and the roadways therein. A special permit shall not be required for the importing or exporting of less than three hundred (300) cubic yards of material.

Changes to Paragraph E.1.2c.

Line 1

Change: "removal or regrading"

To: "The importing, exporting or regrading of earth materials"

Line 7

Change: "Section V"

To: "Section VI"

Amend Paragraph E.1.2c.

- c. The Planning Board may approve a special permit for importing, exporting or regrading of earth materials only if it determines that the subdivision plan as a whole makes the best feasible use of existing topography. In granting any special permit under Section VI, Subsection E, Paragraph 1.2a or b above, the Planning Board shall impose and set forth in the permit such other restrictions and conditions as it deems reasonable and in the public interest, including but not limited to the conditions set forth in Section VI, Subsection E, Paragraph 1.1c above.

Changes to Paragraph E.1.2d.

Line 1

Change: "Where earth materials are to be removed"

To: "Where less than five hundred (500) cubic yards of earth materials are to be imported or exported"

Line 2

Change: "site"

To: "lot"

Line 2

Change: "removal"

To: "importing or exporting"

Lines 3, 5, 8

Change: "Removal"

To: "Importing or exporting"

Line 5

Change: "from areas where removal"

To: "areas where importing or exporting of earth materials"

Line 6

Change: "Regrading"

To: "Regrading of less than three hundred (300) cubic yards"

Line 8

Change: "system is"

To: "system on a specific lot is"

Amended Paragraph E.1.2.d.

- D. Where less than five hundred (500) cubic yards of earth material is to be imported or exported in connection with the preparation of a specific lot for building, the importing or exporting may take place only after the issuance of a building permit by the Building Inspector. Importing or exporting will normally be only from the area of the building, the driveways, the parking areas and areas where importing or exporting of earth materials is specifically required by the Board of Health in connection with the disposal systems. Regrading of less than three hundred (300) cubic yards of earth material which is necessary and incidental to the construction of a building, driveway, parking area or sewage disposal system on a specific lot is permitted. Additionally importing or exporting is subject to the provisions of Section VI, Subsection E, Paragraph 1.3 below; additional regrading is subject to the provisions of Section VI, Subsection E, Paragraph 1.4 below.

Changes to Paragraph E.1.3

Line 1 (two cases), 3, 4, 4, 6, 8, 17, 22

Change: "removal"

To: "importing or exporting"

Line 1, 2, 8, 12, 17

Change: "soil"

To: "earth materials"

Line 7

Change: "general site"

To: "specific lot"

Line 10

Change: "soil removal"

To: "earth moving"

Line 13

Change: "removed, the purpose of the removal and location of the site of removal."

To: "imported or exported, the purpose for which the material is to be imported or exported and the location of the site to or from which the importing or exporting will be done."

Line 14

Change: "excavation"

To: "excavation or filling"

Line 18

After: "cubic yards"

Insert: "on any lot"

Line 19

Change: "up to two . . . designated representatives."

To: "a permit for a larger amount may be issued by the Board of Selectmen after a public hearing, at which time all interested persons shall be given the opportunity to be heard. At least fourteen (14) days' notice of the time and place of such hearing shall, at the expense of the applicant for a permit, be published in a newspaper of general circulation in the town."

Line 25

Delete non sentence: "Where the . . . or swale."

Replace by: "In no case shall earth be moved in a manner such as to change the direction of a water course or to cause water to gather as in a sump or swale."

Line 28

Delete last sentence: "Pits for . . . reasons."

Amended Paragraph E.1.3.

1.3. Miscellaneous importing or exporting of earth materials incidental to improvements: Importing or exporting of miscellaneous amounts of earth material not covered under the provisions of Section VI, Subsection E, Paragraph 1.1 or 1.2 above is permitted, provided that the importing or exporting is concomitant with the improvement of the property from which the importing or exporting takes place and provided that the importing or exporting is in accord with the expressed intent and purpose of the provisions of this bylaw. Importing or exporting of aggregate quantities of less than fifty (50) cubic yards from any one (1) specific lot requires no formal permit. Where the importing or exporting of quantities in excess of fifty (50) cubic yards but less than five hundred (500) cubic yards is desired, application must be made to the Building Inspector for a miscellaneous earth moving permit. If appropriate, the Building Inspector, with the concurrence of the Town Engineer, may issue the permit. The permit, if issued, shall indicate the approximate quantity of material to be imported or exported, the purpose for which the material is to be imported or exported, and the location of the site on which the importing or exporting will be done. The permit shall also specify that upon completion of any excavation or filling, exposed subsoil shall also be graded and covered with loam to a minimum depth of six (6) inches and that failure to do so shall be deemed a violation of the bylaw. Where special circumstances exist which indicate the importing or exporting of earth materials in excess of five hundred (500) cubic yards on any lot, but for which a general permit under Section VI, Subsection E, Paragraph 1.1 above, is not appropriate, a permit for a larger amount may be issued by the Board of Selectmen after a public hearing, at which time all interested persons shall be given the opportunity to be heard. At least fourteen (14) days' notice of the time and place of such hearing shall, at the expense of the applicant for a permit, be published in a newspaper of general circulation in the town. Except where exporting under this Section VI, Subsection E, Paragraph 1.3, is done in connection with the formation or enlargement of a pond, excavation shall not be permitted below the mean grade of the street or road serving the property. In no case shall earth be moved in a manner such as to change the direction of a water course or to cause water to gather as in a sump or swale.

On petition of James C. Keck and others

WITHDRAWN

ARTICLE 71. To petition to the Town Meeting to accept as a public way Heritage Lane as shown on a plan entitled "Definitive Plan of Heritage Estates, Andover, Mass., Owner: Sidney P. White; Developer - Andover Building & Development Corp.; Engineer - Nysten Engineering & Associates, Andover, Mass.; dated March 23, 1981, revised April 23, 1981; Scale 1" = 40', recorded in the Essex North District Registry of Deeds as Plan No. 8635.

On petition of Andover Building & Development Corporation and others

WITHDRAWN

ARTICLE 72. To petition to the Town Meeting to accept as a public way Newman Hill Drive as shown on a Plan entitled "Plan of Land Located in Andover, Mass. Prepared for Andover Building and Development Corporation, October 3, 1989, revised October 31, 1989, Scale 1" = 40', prepared by Cyr Engineering Services, Inc., and recorded at the Essex North District Registry of Deeds as Plan No. 11682.

On petition of Andover Building & Development Corporation and others

Upon motion made and duly seconded it was VOTED to approve Article 72 as printed in the Warrant by a Majority vote.

Board of Selectmen Report: Approval
Planning Board Report: Approval

ARTICLE 73. To determine if the Town will vote to accept and name as a public way Possum Hollow Road as shown on a plan approved by the Andover Planning Board entitled, "Clover Estates" and recorded with the Essex North District Registry of Deeds as plan number 11083A dated October 1, 1987.

On petition of John Garabedian and others

Upon motion made and duly seconded it was VOTED to approved Article 73 as printed in the Warrant with the deletion of "Clover Estates" and inserting "Clover Field Estates" by a Majority vote.

Board of Selectmen Report: Approval
Planning Board Report: Approval

ARTICLE 74. To petition the Town Meeting to accept as a public way Stone Post Road as shown on a plan entitled "Definitive Subdivision Plan 'Stone Post Farm' Andover, MA, Scale 1" = 40', dated: September 9, 1992, Dana F. Perkins, Inc., Consulting Engineers & Surveyors, owner: William A. And Priscilla A. Watson", which is recorded at Essex North Registry of Deeds as Plan No. 12190.

On petition of Linda A. O'Connell, Esq. and others

Upon motion made and duly seconded it was VOTED to approve Article 74 as printed in the Warrant by a Majority vote.

Board of Selectmen Report: Approval
Planning Board Report: Approval

ARTICLE 75. To petition the Town Meeting to accept as a public way Harmony Lane, as shown on a plan entitled "Definitive Subdivision Plan, Harmony Lane, Andover, Mass., Scale: 1" = 40', date: April 11, 1995, Owner & Applicant: The Estate of Blanche Shtrumpfman, c/o Thomas Horrigan, 7747 Rollingridge Court, Orlando, FL 32835, Surveyor: Andover Consultants, Inc., 1 East River Place, Methuen, Mass. 01844" which is recorded at Essex North District Registry of Deeds as Plan No. 12628.

On petition of K & D Realty Trust and others

Upon motion made and duly seconded it was VOTED to approve Article 75 as printed in the Warrant by a Majority vote.

Board of Selectmen Report: Approval
Planning Board Report: Approval

ARTICLE 76. To see if the Town will vote to accept and name as a public way Scotland Drive as shown on a plan approved by the Andover Planning Board and entitled, "Definitive Subdivision Plan of Land Andover Country Club Section III Andover, Massachusetts Scale: 1" = 40' Date: November 20, 1992 *Revised April 6, 1993 Dana F. Perkins, Inc. Consulting Engineers and Land Surveyors 1215 Main Street Unit 111 Tewksbury, MA 01876 125 Main Street Reading, MA 01867 Owner: CA Investment Trust 59 Chandler Circle Andover, Massachusetts", which plan is recorded with Essex North District Registry of Deeds as Plan Number 12254.

On petition of Philip F. Sullivan, Esq. and others

Upon motion made and duly seconded it was VOTED to approve Article 76 as printed in the Warrant by a Majority vote.

Board of Selectmen Report: Approval

Planning Board Report: Approval

ARTICLE 77. To see if the Town will vote to accept and name as a public way, Acorn Drive, as shown on a plan approved by the Andover Planning Board and entitled, "Definitive Subdivision Plan 'Fieldstone Meadows' Andover, Mass. Scale: 1" = 100' Date: January 15, 1991 Owner & Applicant Wyncrest Development Corp., 108 Dascomb Road, Andover, Mass. Surveyor Andover Consultants, Inc., 1 East River Place, Methuen, Mass.", which plan is recorded with Essex North District Registry of Deeds as Plan Number 12000.

On petition of Yvon Cormier Construction Corporation and others

WITHDRAWN

ARTICLE 78. To see if the Town will vote to accept and name as a public way, Hazelwood Circle, as shown on a plan approved by the Andover Planning Board and entitled, "Definitive Subdivision Plan 'Fieldstone Meadows' Andover, Mass. Scale 1" = 100' Date: January 15, 1991 Owner & Applicant Wyncrest Development Corp. 108 Dascomb Road, Andover, Mass. Surveyor Andover Consultants, Inc., 1 East River Place, Methuen, Mass.", which plan is recorded with the Essex North District Registry of Deeds as Plan Number 12000.

On petition of Yvon Cormier Construction Corporation and others

WITHDRAWN

ARTICLE 79. To see if the Town will vote to accept and name as a public way, Basswood Lane, as shown on a plan approved by the Andover Planning Board and entitled, "Definitive Subdivision Plan 'Fieldstone Meadows' Andover, Mass. Scale: 1" = 100' Date: January 15, 1991 Owner & Applicant Wyncrest Development, 108 Dascomb Road, Andover, Mass. Surveyor Andover Consultants, Inc., 1 East River Place, Methuen, Mass.", which plan is recorded with Essex North District Registry of Deeds as Plan Number 12000.

On petition of Yvon Cormier Construction Corporation and others

WITHDRAWN

ARTICLE 80. To see if the Town will vote to accept Furnari, formerly known as Cypress Lane, as a public way shown on plan entitled "Cypress Lane Extension" recorded as Plan #11873.

On petition of Andrew A. Caffrey, Jr. and others

Upon motion made and duly seconded it was VOTED by a Majority vote to accept and name Furnari Farm Lane, formally known as Cypress Lane, as a public way as shown on a plan entitled "Cypress Lane Extension", which plan is recorded at the Essex North District Registry of Deeds as Plan # 11873.

Board of Selectmen Report: Approval

Planning Board Report: Approval

Upon motion made by Town Counsel Thomas Urbelis and duly seconded it was voted by a Majority vote to dissolve the Annual Town Meeting at 10:03 P.M.

A true record

ATTEST

Randall L. Hanson

Randall L. Hanson
Town Clerk



DIRECTORY OF TOWN OFFICIALS
AS OF DECEMBER 31, 1997

ELECTED

BOARD OF SELECTMEN

Gerald H. Silverman, Ch.	- 1998
Larry L. Larsen	- 2000
William T. Downs	- 1999
Brian P. Major	- 2000
John P. Hess	- 1998

SCHOOL COMMITTEE

Tina B. Girdwood, Ch.	- 1998
David A. Birnbach	- 1998
Eric J. Nadworny	- 1999
Frank Eccles	- 2000
Timothy M. McCarron	- 2000

ANDOVER HOUSING AUTHORITY

Ronald C. Hajj, Ch.	- 2001
Jason V. Fox	- 2000
Norma Villareal	- 1998
James A. Cuticchia	- 1999
Hartley M. Burnham*	- 2001

* Appointed by Commissioner
of Dept. of Comm. Affairs

REGIONAL SCHOOL COMMITTEE

Leo J. Lamontagne, Ch., Lawr.	- 1999
Joseph M. Gleason, Andover	- 2000
Thomas L. Grondine, Methuen	- 1999
Michael E. Condon, Methuen	- 1999
Evelyn A. Burke, Lawrence	- 1999
Sean Neilon, Lawrence	- 1999
John J. Caffrey, No. Andover	- 1999

TOWN MODERATOR

James D. Doherty	- 1998
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TRUSTEES, CORNELL FUND

John H. Caswell	- 1998
Edwin F. Reidel	- 1999
Virginia H. Cole	- 2000

TRUSTEES OF PUNCHARD FREE SCHOOL

Earl G. Efinger	- 2000
Joan M. Lewis	- 2000
John R. Petty	- 2000
Donna C. Ellsworth	- 2000
Dr. Eric Stubenhaus	- 1998
Reverend Calvin F. Mutti	
Reverend James M. Diamond	
Reverend Joseph W. LaDu	

APPOINTED

TOWN MANAGER - REGINALD S. STAPCZYNSKI

FINANCE COMMITTEE

Donald F. Schroeder, Ch.	- 2000
Margaret I. Jurgen	- 1999
Donald W. Robb	- 1999
Joanne F. Marden	- 2000
Peter J. Volpe	- 1999
Anthony J. Sakowich	- 1998
Thomas E. Fardy	- 1998
Richard D. Fox	- 2000
Cynthia Milne	- 1998

PLANNING BOARD

Michael H. Miller, Ch.	- 2001
Paul J. Salafia	- 2002
Vincent A. Chiozzi, Jr.	- 1998
Susan A. Aloviseti	- 2000
Linn N. Anderson	- 1999
Associate Member:	
Robert G. Goodwin	- 2001

TRUSTEES, MEMORIAL HALL LIBRARY

Karen M. Herman, Ch.	- 1999
Patricia H. Edmonds	- 2000
Martin Klein	- 1998
Thomas J. Swift	- 1998
Laurence J. Lamagna	- 2000
Ruth M. Dunbar	- 1999
Maria A. Rizzo	- 2000

BOARD OF HEALTH

Dr. Douglas Dunbar, Ch.	- 2000
Frederick M. Childs	- 1998
Dr. Daniel E. Coleman	- 1999

DESIGN ADVISORY GROUP

Ann E. Constantine	- 1998
Susan W. Aloviseti	- 1998
Donald J. Harding	- 1999

BOARD OF REGISTRARS

Joanne D. Dee	- 2000
Carolyn Simko	- 1999
Wendell A. Mattheson	- 1998

ZONING BOARD OF APPEALS

Daniel S. Casper, Ch.	- 2000
Paul Bevacqua	- 1998
Carol C. McDonough	- 1998
Peter F. Reilly	- 1999
Pamela H. Mitchell	- 1999
Associate Members:	
David W. Brown	- 1999
Alan R. Shulman	- 2000
Stephen D. Anderson	- 1998
Lois Karfunkel	- 2000

CONSERVATION COMMISSION

Robert A. Pustell, Ch.	- 2000
Donald D. Cooper	- 1999
Paul J. Finger	- 1998
Walter Bird, III	- 1998
Gail L. Ralston	- 2000
Joyce J. Robinson	- 1999
Mark R. DeLisio	- 2000

PRESERVATION COMMISSION

Karen M. Herman, Ch.	- 2000
Ann E. Constantine	- 1999
Norma A. Gammon	- 1999
James S. Batchelder	- 2000
Dennis Ingram	- 1998
Raymond H. Flynn	- 1998
John S. Sullivan - Emeritus	

BOARD OF ASSESSORS

William Krajewski	- 1998
Archibald D. MacLaren	- 2000
John R. Petty	- 1999

TOWLE FUND

Phillip F. Sullivan	- 1999
Ruth E. Westcott	- 2000
Marilyn R. Brody	- 1998

GR. LAWRENCE SANITARY DISTRICT

Robert E. McQuade	- 1998
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CABLE ADVISORY COMMITTEE

John R. Dempsey, Ch.	- 1999
Annetta R. Freedman	- 2000
Barbara Worcester	- 2000
James M. Lyman	- 1999

ANDOVER CULTURAL COUNCIL

John Zipeto, Ch.	- 1999
Marcelle Gregg	- 1999
Mark E. Efinger	- 1998
Sharon R. Mason	- 1998
Anne M. Sullivan	- 1998
Gail L. Ralston	- 1998
Selma P. Flieder	- 1998

SCHOOL BUILDING COMMITTEE

James M. Marsh, Ch.	- 2000
Marjorie E. Dennis	- 1998
Gilbert E. Martin, Jr.	- 1998
Susan E. Jenkins	- 1999
Edward A. Kelley	- 1999
Alan J. Champagne	- 2000
Timothy McCarron*	- 2000
School Comm. Rep.	

OPEN SPACE & OUTDOOR REC. PLAN COMM.

Walter Bird, III, Ch.	- 1997
Gail L. Ralston	- 1997
Alan F. French	- 1997
Steven Golden	- 1997
Brendan J. Dugan	- 1997
Mark R. DeLisio	- 1997
Mark Walker	- 1997
Susan W. Aloviseti	- 1997
Arthur W. Smith	- 1997
William S. MacLeod	- 1997
Virginia H. Cole	- 1997
John D. Fitzpatrick	- 1997
Thomas F. Russell	- 1997
Ronald R. Hill	- 1997
Peggy Keck	- 1997
Dr. Douglas M. Dunbar	- 1997

INDUSTRIAL DEV. FINANCING AUTHORITY

Michael W. Morris	- 2000
Dr. Thomas J. Swift	- 2000
John E. Shuman	- 1998
Charles H. Wesson, Jr.	- 1998

RETIREMENT BOARD

William T. Downs, Ch.	- 1998
James A. Cuticchia	- 1999
John C. Doherty	- 1999
James L. Edholm	- 2000
Rodney P. Smith	Open

PATRIOTIC HOLIDAY COMMITTEE

John C. Doherty, Ch.	- 1998
John A. Campbell	- 1998
John J. Lewis	- 1998
Harold W. Wright	- 1998
Calvin A. Deyermund	- 1998
Edward J. Morrissey	- 1998
Edward Cole	- 1998
Susan W. Ratya	- 1998
James M. Deyermund	- 1998

COMMISSION ON DISABILITIES

Mark Walker	- 1998
Michael Warshawsky	- 1998
Gina B. LaFortune	- 1998
Paul A. Clinton	- 2000
Neil R. Gordon	- 2000
Timothy J. McCarron	- 1999
Yoang Hoon Jung	- 1999
Mark E. Van Doren	- 1999

COUNCIL ON AGING

Martin Epstein, Ch.	- 1999
Dorothy L. Bresnahan	- 1999
Oscar Rosenberg	- 2000
Paul J. Salafia	- 2000
Paul L. Twomey	- 1999
Dr. Robert J. Schreiber	- 1998
Arthur W. Smith	- 2000
Deborah Silberstein	- 1998
Elizabeth Tice	- 1998
Marlies Zammuto	- 1998
Leo Doherty	- 2000
Doreen Correnti	- 2000
Zeff Marisich	- 2000
Maureen Jandovitz	- 1998

DEVELOPMENT & INDUSTRIAL COMM.

Dr. Thomas J. Swift	- 2000
S. Joseph Hoffman	- 2000

BALLARD VALE HISTORIC DISTRICT COMM.

Dennis Ingram, Ch.	- 1998
Diane R. Derby	- 1999
Ron Abraham	- 2000
Kevin Byrne	- 2000
Sherron Heller	- 1998
Perry M. Raffi	- 1999
Christian Huntress*	- 2000
Bruce Taylor*	- 2000

*Alternate Members

SCHOLARSHIP COMMITTEE

Kathleen M. Hess	- 2000
Win Ryan	- 2000
Madhu Sridhar	- 2000
Cynthia Milne	- 2000
Sheila Doherty	- 2000
Ruby Easton	- 2000
David Reilly	- 2000
Stephanie Smith	- 2000
Rosalie Konjoian	- 2000

YOUTH COUNCIL

Kathleen M. Hess	- 1999
Colleen Georgian	- 1999
Richard K. Yost	- 1999

NORTH EAST SOLID WASTE COMM. REP.

Robert E. McQuade	- 1998
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SHAWSHEEN VILLAGE HISTORIC DISTRICT STUDY COMMITTEE

Raymond H. Flynn, Ch.	- 2000
James R. Sellers	- 2000
Wendy T. Callery	- 2000
Robert A. Bramhall	- 1999
Leslie A. Frost	- 1999
Jude A. Curtis	- 1998
Christine E. Bobek	- 1998

ZONING BYLAW TASK FORCE

Daniel S. Casper	- 1997
Carol C. McDonough	- 1997
Stephen D. Anderson	- 1997
Michael H. Miller	- 1997
Paul J. Finger	- 1997
Steven L. Burdeau	- 1997

MERR. VALLEY PLANNING COMM.

Stephen L. Colyer	- 1998
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SPRING GROVE CEMETERY TRUSTEES

John W. Crow	- 1998
Robert S. Hamilton	- 1998
Arthur H. Richter	- 2000

COMMUNITY ACTION COUNCIL REP.

Robert Minasian	
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TOWN OF ANDOVER DEPARTMENT/DIVISION HEAD DIRECTORY

Animal Inspector	Richard D. Lindsay, D.V.M.
Civil Defense Director	James F. Johnson
Community Development & Planning Department	
Director of Health	Everett F. Penney
Director of Planning	Stephen L. Colyer
Conservation Administrator	James A. Greer
Inspector of Buildings	Kaija M. Gilmore
Electrical Inspector	Richard J. Salenas
Plumbing, Gas & Sewer Inspector	Bruce P. Hale
Director of Elder Services	Jeanne M. Madden
Finance and Budget Department	
Finance Director	Anthony J. Torrisi
Chief Assessor	William J. Krajewski
Collector/Treasurer	David J. Reilly
Information Systems Manager	Barbara D. Morache
Purchasing Agent/Insurance Coordinator	Elaine M. Shola
Veterans Service Agent	John J. Lewis
Fire Chief	Harold J. Wright
Housing Authority Executive Director	Christine L. Metzemaekers
Human Resources Director	Candace Hall
Plant and Facilities Department	
Director	Joseph R. Piantedosi
Superintendent of Building Maintenance	Kenneth H. Parker
Superintendent of Parks and Grounds	James L. Bamford
Superintendent of Plumbing, Heating and Electrical	Stephen J. George
Police Chief	James F. Johnson
Operations Commander	Lt. Phillip E. Froburg
Detective Division Commander	Lt. John P. Houlihan
Public Works Department	
Director	Robert E. McQuade
Highway Superintendent	John F. Canavan, Jr.
Town Engineer	Brian W. Moore
Memorial Hall Library Director	James E. Sutton
Superintendent of Schools	Richard E. Neal
Town Accountant	Rodney P. Smith
Town Clerk	Randall L. Hanson
Town Counsel	Thomas J. Urbelis
Town Manager	Reginald S. Stapczynski

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HOW CAN WE HELP YOU?

* * * * *

Mailing Address:

Town Offices, 36 Bartlet Street, Andover, MA 01810

Business Hours at the Town Offices:

8:30 A.M. - 4:30 P.M. Monday - Friday
(Building Division - 8:00 A.M. - 4:00 P.M.)

Telephone Numbers:

POLICE/FIRE - EMERGENCY	911
Fire Department - Business	623-8466
Police Department - Business	475-0411
Animal Control Officer	475-0411
Town Offices Switchboard	623-8200
Fax Number	623-8221
DCS Classes & Activities	623-8273/8274
Department of Public Works	623-8350
Memorial Hall Library	623-8400
Senior Center	623-8321
Superintendent of Schools	623-8501
Human Resources Office	623-8530

Andover's Home Page: <http://www.town.andover.ma.us>

Memorial Hall Library's Home Page: www.mhl.org

Andover's Population: 31,047 Square Miles: 32

Number of Acres: 19,900
1,600 (7.5%) controlled by Conservation Commission
1,000 (5%) owned by A.V.I.S.
889 (4.5%) owned by Commonwealth - Harold Parker State Forest

Town Meeting and Election:

Town Election is held the fourth Tuesday of March. Andover has an Open Town Meeting which is generally held four weeks following the Town Election.

Voter Registration Information: Town Clerk's Office 623-8255

Where To Inquire About or Obtain Licenses & Permits:

Ballfield Permits & Rentals	Facilities Coordinator 623-8450 at Town House
Birth Certificate	Town Clerk's Office 623-8255
Building Permits (construction, plumbing, gas, electric)	Building Division 623-8301 (Office Hours: 8:00 A.M. - 10:00 A.M.)
Business Certificate	Town Clerk's Office 623-8255
Death Certificate	Town Clerk's Office 623-8255
Dog License	Town Clerk's Office 623-8255
Fishing & Hunting License	Town Clerk's Office 623-8255
Food Service License	Health Division 623-8295 or Town Clerk's Office 623-8255
Liquor License	Town Clerk's Office 623-8255
Marriage License	Town Clerk's Office 623-8255
Open Air Burning Permit	Fire Department 623-8466
Smoke Detector Permit	Fire Department 623-8466
Street Opening Permit	Dept. of Public Works 623-8350
Town House Rental	Facilities Coordinator 623-6450 at Town House
Zoning By-law Variance	Building Division 623-8301 or Board of Appeals Off. 623-8315

Andover's Tax Rate: \$15.82 - Residential and Open Space
\$22.90 - Commercial/Industrial & Personal Property
\$17.41 - Equalized Tax Rate

When are Taxes Due: Taxes are due quarterly on the following dates:
August 1st - November 1st - February 1st - May 1st

Excise Tax Information: Call Assessor's Office at 623-8264

Recycling:

Curbside Pickup: Every other week - recyclables (glass - clear, green & brown - newspapers, magazines, and steel & tin cans - crush/flatten) will be collected on the same day as the trash collection. Place recycling bin curbside by 7:00 A.M. on your pick up day.

Recycling Information & Complaints: Call Waste Management, Inc. at 1-800-562-0321

Recycling Site: Third Saturday of each month at West Middle School from 9:00 A.M. to 1:00 P.M. Plastics (#1 & #2) and aluminum materials.

Compost Site: High Plain Road (Bald Hill area). Leaves and grass clippings. Open year round for walk-ins, drive-ins as announced in local newspapers.

Rubbish Complaints or Inquiries: Vining Disposal at 1-800-432-9996

Pothole or Snow Removal Complaints: Highway Division at 623-8426 or
Dept. of Public Works at 623-8350

How to Dispose of an Appliance: Appliances can no longer be left curbside with your trash - their disposal is the homeowner's responsibility. Suggestions for disposal: hire a private contractor or check with the company where your new appliance was purchased to see if they will take the old appliance.

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HOW TO REACH YOUR ELECTED OFFICIALS

* * * * *

United States Senators:

The Honorable Edward M. Kennedy (D)
2400 John F. Kennedy Federal Building, Boston, MA 02203
(617) 565-3170
SR-315 Russell Senate Office Building, Washington, DC 20510
(202) 224-4543

The Honorable John F. Kerry (D)
One Bowdoin Square, Boston, MA 02114
(617) 565-8519
SR-362 Russell Senate Office Building, Washington, DC 20510
(202) 224-2742

United States Representative:

Honorable Martin T. Meehan (D)
Fifth Congressional District
11 Kearney Square, Lowell, MA 01852
(508) 459-0101
1216 Longworth House Office Building, Washington, DC 20515
(202) 225-3411

State Senator:

John D. O'Brien, Jr. (D)
Second Essex & Middlesex District
237 Highland Road, Andover, MA 01810
State House, Room 416B, Boston, MA 02133
(617) 722-1612

State Representatives:

Barry R. Finegold (D)
Seventeenth Essex District
16 Balmoral Street, Andover, MA 01810
State House, Room 436, Boston, MA 02133
(617) 722-2575

Edward A. LeLacheur (D)
Eighteenth Middlesex District
63 Fruit Street, Lowell, MA 01852
State House, Room 146, Boston, MA 02133
(617) 722-2582

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WE WOULD LIKE TO HEAR FROM YOU

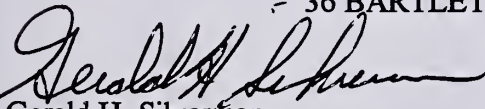
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The Board of Selectmen and Town Manager welcome your ideas and comments about our municipal services and policies, or any general comments you may have about the Town of Andover. Please let us know what you think on this survey and return it to:

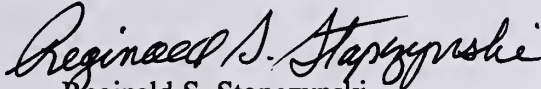
TOWN MANAGER'S OFFICE

TOWN OFFICES

36 BARTLET STREET, ANDOVER, MA 01810



Gerald H. Silverman
Chairman, Board of Selectmen



Reginald S. Stapczynski
Town Manager

* * * * *

Tell us one thing that you really like that the Town does.

Tell us one thing that you would like to see improved upon.

Name and Address (Optional)

MAP
OF THE TOWN OF
ANDOVER, MASS.
MADE FOR THE ANDOVER PLANNING BOARD

WILLIAM DAVIS
TOWN PLANNING CONSULTANT
CLINTON FOSTER, GOODWIN
AND ASSOCIATES
1933

Scale 1" = 1000'
Estimated 1933, and
1934, and 1935

Constitution Commission
Andover Planning Board





